STAFF VACANCY ANNOUNCEMENT

Counselor (Psychology Specialist)

**Department:** Student Affairs  
**Position Appointment:** 10 month position: August 1-May 31  
**Wage:** $20.00 per hour plus full benefits package  
**Union Affiliation:** Montana Public Employees Association  
**Posting Date:** March 2017

**Description**

Student Counseling is seeking a dynamic and talented therapist skilled in providing mental health services to students and equally as skilled at playing their part in the growth of the Student Counseling program. The counselor will share counseling, training, intervention, and outreach responsibilities with the Director of Student Counseling. Duties include: individual, couples, and group psychotherapy; assessments, diagnosis, and treatment of individual counseling cases; crisis intervention; consultation; taking part in outreach activities with the campus community and the community of Dillon; conducting student training activities; attending staff and committee meetings; providing psychoeducation and mental health promotion activities for students, staff, and faculty. Additional programmatic responsibilities may be assigned by the Director as needed.

**The Successful Candidate will:**

Have effective therapeutic and interpersonal skills including the ability to collaborate successfully with faculty, staff, and students; have enthusiasm and passion for providing mental health services for university students; possess excellent written and oral communication skills; have the ability to work effectively with diverse populations; be comfortable working in a variety of university settings such as classrooms, residence halls, athletic facilities, etc.; have the ability to complete documentation in a timely manner in accordance with ethical standards; maintain confidentiality of records and information; have the ability to use computer programs and office equipment to complete job duties and assist in agency functioning.

**Required Qualifications:**

- Master’s degree or higher in Clinical Psychology, Mental Health Counseling, Social Work, or equivalent.
- Licensed clinical therapist or licensure eligible in the State of Montana.
- For 2017 graduates, graduate coursework must be completed before August 1, 2017
- Experience providing counseling services to young adults.
- Experience and commitment to providing multi-culturally competent services.
- Familiarity with confidentiality ethical standards and HIPAA regulations.
Preferred Qualifications:

- Experience working clinically in a university counseling center setting.
- Experience with couples and group psychotherapy.
- Experience in crisis intervention.
- Experience providing outreach and psychoeducational workshops/training.
- Familiarity with the Family Educational Rights and Privacy Act (FERPA)

Application

To be considered for this position, please submit a cover letter, a current curriculum vitae, and the names and contact information of three professional references to:

Patti Lake
Payroll & Benefits Supervisor
The University of Montana Western
710 S Atlantic Street
Dillon, MT 59725
patricia.lake@umwestern.edu

Applications may be submitted either via email or standard mail. For specific questions about the position contact Jerry Girard at (406) 683-7181 or email jerry.girard@umwestern.edu

Review of applications will begin April 3rd, 2017 but the position will remain open until filled.

The University and Dillon Area

The University of Montana Western, located in Dillon, MT, is an innovative institution nestled in a scenic valley in the Rocky Mountains of southwestern Montana. The campus Full-Time Equivalent (FTE) for student enrollment is approximately 1,289. Montana Western has over 60 FTE faculty members, features small cases for all students and has been recognized for excellence by U.S. News and World Report. Montana Western’s small size and focus on education innovation have earned it the reputation of being a place where faculty and staff chose to collegially and creatively make a difference in the education of students. Montana Western is the first and only public four-year college in the nation to use block scheduling in which students take a single class at a time. This immersion learning program facilitates increased opportunities for experiential types of learning.

The mission of the University of Montana Western is to provide innovative interdisciplinary education through experiential learning that combines theory and practice. Montana Western services citizens of all ages with its academic, community service, and lifelong-learning programs. As part of the global community, Montana Western encourages diversity, international awareness, environmental responsibility, and mastery of technology as a gateway to the world.

Dillon, a community of 5,000 people, is known for outstanding public schools, safe environments, recreational opportunities and an excellent quality of life.

The University of Montana Western is an equal opportunity/affirmative action employer and encourages applications from qualified women, minorities, veterans and people with disabilities. Qualified candidates may request veterans, or disabilities preference in accordance with state law. Reasonable accommodations are provided in the hiring process for persons with disabilities. Finalists for this position will be subject to a criminal background investigation.