

## Faculty Senate Meeting Minutes

Monday, October 27, 2014, 3:30-5:00

### STC Boardroom

- Call to order – Senators: Dana Cotton, Kurt Steadman, Estee Aiken, Megan Chilson, Mike Morrow, Michael Francisconi, Eva Mastandrea, Tyler Seacrest. Student Representative: Brandon Hansen. Visitors: Charity Walters, Ilene Cohen.
- Motion to approve minutes from October 13: Estee moves, Megan seconds. Motion approved.
- Charity on course sequencing
  - For the 2015-2016 catalog, we need course sequencing for every major and listed double major to be in compliance with a NWCCU requirement.
  - It is not required students stay with a given sequence, it is only a suggestion
  - Worksheets or advising degree sheets can be provided to departments to assist with creation of course sequences
  - Additionally, Charity is looking for faculty volunteers to assist with her catalog workgroup
  - Graduation audits are well underway: Fall 2014 is complete, and Spring 2014 will be done by registration
- Ilene on Advising
  - Will be sending information with advising PINS and sending emails with important advising information
  - Financial literacy must be part of the advising process; a financial literacy piece will be added to the advising workshops which start Tuesday, October 28, and continue through registration
  - Double majors will now automatically be assigned advisors from both academic departments.
  - Student athletes now need a coaches signature to add or drop a class, so they can be made aware of eligibility issues when dropping a class.
  - Need to make sure students have the right information listed on Banner, such as the correct major and degree option.
- Health and Human Performance: Creation of a new department
  - As discussed previously, HHP has proposed becoming a separate department
  - Approval is sought, in this order: Faculty senate, Provost, Chancellor, Board of Regents
  - Kurt moved to approve the HHP department proposal, Eva seconded. The motion was unanimously approved.
- Retention of the at-large faculty senate position
  - A roll-call vote was requested by Dana
    - Voting for retaining the at-large position: Dana and Megan
    - Voting against retaining the at-large position: Kurt, Michael F, Mike M, Tyler

- Eva voted for maintaining the position but for communication only, not as a voting representative
- Changes to the articles
  - It was decided to propose to amendment to the articles. These amendments will be voted on by all faculty who can approve either or both. The first amendment proposes that every recognized department gets one representative, and the second amendment proposes removal of the at-large senator position. We will decide the exact language at the next meeting.
- Kurt on an overload letter
  - It was agreed that Faculty Senate should ask administration to provide a letter to faculty teaching overload classes, stating what the faculty has agreed to teach, how much they'll be paid and when the payments will occur.
- Good of the order
- Adjourn – Michael F moved to adjourn, Kurt seconds. We decided to make like a tree and get out of there (Wait, that's not right. We need Bethany back!)