

**Faculty Senate Meeting Minutes**  
**Monday, November 9, 2015, 3:30-5:00**  
**STC Boardroom**  
**Faculty Senators & Administration**

- Call to order: Megan Chilson, Estee Aiken, Sheila Roberts, Megan Kelly, Bethany Blankenship, Michael Francisconi, Tyler Seacrest, Fred Chilson, Michael Hengler, Mike Morrow, Sylvia Moore, Beth Weatherby, Kent Ord.
  
- Michael F moves to approve the minutes from October 12, and Bethany seconds. Minutes approved, with one abstention.

**New Business**

- Kent Ord presented on the status of the main UMW website
  - Cory left in the spring and Tom Nichols has been working on the website.
  - As Tom will soon be moving to take over banner development, IT has decided to repurpose another position into the role of webmaster.
    - The webmaster position will work with faculty to develop content for the website
    - The ad for this position will be created soon, and hopefully be hired by spring
  - The Genesis to Joomla (backend software for the website) conversion is almost complete
  - Currently, faculty are to work with Kent Ord now if issues come up related to the website.
  - It was requested to have pictures of faculty on the website; perhaps these would be attached to the directory.
- Chancellor Weatherby and Provost Moore
  - Vacancies, hiring process, and budget
    - The 2016-2017 budget is not known, but due to a projected budget shortfall, there is a working target to find \$175,000 worth of savings from the budget lines overseen by the Provost. For example, these may include unfilled vacancies or savings due to adjustments faculty are making to scheduling, staffing and curriculum.
    - Every single vacancy will be reviewed as part of a standard process to see if the need for that position has changed.
    - Non-tenured faculty will receive a letter indicating the decision to renew their contract will not be made until later in the year.
    - It has been a little unclear regarding the process for adding new faculty lines if needed – administration will try to publish a timeline to clarify this procedure.
    - UM's dropping enrollment will continue to affect our budget.
  - Provost search

- We are using the same search firm as the chancellor search, and the advertisement for this position has been emailed 16000 people and posted on several websites and journals.
- The target for the on-campus interview is March 14-18, during which all faculty will have an opportunity to ask questions of the candidates.

#### Unfinished business

- Bylaw changes (see attached)
  - Regarding dropping the language about require a tenure or tenure-track position, there was some concern about going beyond the contract of non-tenured faculty. We will try to reword this to be precise on this point.
  - We should adopt the rotations for electing representatives, but more thought needs to be put into who is elected when.
- Speech intensive courses
  - The Gen-Ed committee will look into implementing a system where speech intensive courses are starred in the catalog and every student is required to take a least one speech intensive course.
  
- Good of the order
  
- Fred moves to adjourn, Estee seconds. We then went to a galaxy far far away.

November 2, 2015

## Proposed changes to Faculty Senate Bylaws regarding Faculty Senate subcommittee representation

### Change 1: General Education

**Current Language:** (Section IV.G.(1) of the bylaws) “This committee reports directly to Faculty Senate. Voting members shall consist of seven tenured or tenure track faculty members, one representative from each academic department, each with at least one year of service (See Appendix D for rotation). Additionally, nonvoting members will include one student, and the Provost or one administrator/contract professional appointed by the Provost. The chair and secretary will be elected from and by the voting members of the committee.”

**Proposed language:** “[...] Voting members shall consist of ~~seven~~ tenured or tenure track faculty members, one representative from each academic department, each with at least one year of service (See Appendix D for rotation). [...]”

Note: It is assumed that any department can decline representation in this or any committee (like for example, a small department with too many other service requirements).

### Change 2: Academic admission and standards

**Current Language:** (Section IV.F.(2) of the bylaws) “The committee will consist of seven voting members representing a cross section of the campus community: one student, the Provost or one administrator/contract professional appointed by the Provost, four tenured or tenure track faculty, and a representative of the Registrar’s office. (See Appendix C for rotation).”

**Proposed language:** “[...] four ~~tenured or tenure track~~ faculty, and [...]”

### Change 3: Advising

**Current Language:** (Section IV.H.(1) of the bylaws) “The Advising Committee reports directly to the Faculty Senate. Voting members shall consist of four tenured or tenure track faculty members (See Appendix C for rotation). Additionally, nonvoting members will include one student, the Provost or one administrator/contract professional appointed by the Provost, and the Director of Student Success. The chair will be elected from and by the voting members of the committee. The chair and secretary will be elected from and by the voting members of the committee.”

**Propose language:** “[...]. Voting members shall consist of four ~~tenured or tenure-track~~ faculty members (See Appendix C for rotation). [...]”

## **Change 4: Rotations**

**Current Language:** Currently, appendices B-D are tables of when new representatives should be chosen from various departments for various committees. An issue here is that they are not up-to-date. We recommend changing the wording so these do not need to be regularly updated, if possible.

**Proposed change 1:** Remove all appendices and replace them with the language “A new representative shall be chosen every three years” This language would be inserted in place of every “(See Appendix X for rotation)”.

Instead of proposed change 1, we could do something more explicit like the following.

**Proposed change 2:** Keep the appendices, but instead of having a table, replace with the following:

### Appendix B: Faculty Senate Election Cycle

Elections are in Block 5 for the next academic year. Which departments have new representatives is done on a three year rotating basis with 2015-2016 considered a “1<sup>st</sup> year”.

1<sup>st</sup> Year: Business, Environmental Science, HHP

2<sup>nd</sup> Year: English, HPSS, Biology, Equine Studies

3<sup>rd</sup> Year: Education, Fine Arts, Math

New departments will be added to the year in the cycle they are created.”

### Appendix C: Senate Committees Appointment Cycle

Faculty Senate Committees: Advising Committee, and Academic Admissions & Standards Committee.

Committees are appointed during Spring Semester for the next academic year. Which departments have new appointments is done on a three year rotating basis, with 2015-2016 considered a “1<sup>st</sup> year”.

1<sup>st</sup> Year:

Business and Technology, and Equine Studies.

Environmental Sciences, Biology, and Mathematics.

2<sup>nd</sup> Year:

Humanities and Social Sciences.

3<sup>rd</sup> Year:

Education.

#### Appendix D: General Education Committee Appointment Cycle

Committee members are appointed during Spring Semester for the next academic year. Which departments have new appointments in that year is done a three year rotating basis, with 2015-2016 considered a "1<sup>st</sup> year".

1<sup>st</sup> Year: English, HPSS, Biology, Equine Studies,

2<sup>nd</sup> Year: Education, Fine Arts, Math,

3<sup>rd</sup> Year: Business, Environmental Science, HHP

New departments will be added to the year in the cycle they are created."

#### **Other minor cleanup issues**

Proposed Change: Renumber the bylaws so there are no long two item "IV"s.