**Instructions:** Use this form to change your schedule (add/drop a course) after registering for classes. If classes have started signatures are required from instructors, Financial Aid, and your advisor or the Advising Office. Make sure to procure all required signatures as incomplete forms will not be accepted. Registration policies are available in the University catalog and on the Montana Western website.

**GENERAL INFORMATION**

- **Fall**
- **Spring**
- **Summer**

**Year**

**Date**

**Name**

**Student ID**

**Current street address, City, ST,**

**Zip Code**

**Current phone number | Other phone number**

**Email address**

**Are you an athlete?**
- **Yes**
- **No**

**Are you receiving VA educational benefits (military/veterans)?**
- **Yes**
- **No**

**COURSE CHANGE INFORMATION**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course Subject</th>
<th>Course Number</th>
<th>Section Number</th>
<th>Course title</th>
<th>Credits</th>
<th>Instructor Signature*</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>

**DROP CLASSES**

- CRN
- Course Subject
- Course Number
- Section Number
- Course title
- Credits
- Instructor Signature*

**ADD CLASSES**

- CRN
- Course Subject
- Course Number
- Section Number
- Course title
- Credits
- Instructor Signature*

*The instructor signature requirement notifies the instructor that the student is adding or dropping the course and verifies that the instructor is aware of the change. Instructor signature is not required if the student is dropping a class that has not started yet. When adding a course, the instructor signature gives the Registrar’s Office permission to enroll this student into the course and, if applicable, override course restrictions (major, class, consent of instructor, and course enrollment limit). If the instructor is only overriding one of these it should be noted next to the instructor’s signature.

**SIGNATURES** (Financial Aid signature only required after the semester has begun)

- **Financial Aid:**
  - ____________________________ Date:__________________
- **Advising:**
  - ____________________________ Date:__________________
- **Student:**
  - ____________________________ Date:__________________

Check box if applicable:
- **I am withdrawing from my current block but will be returning in a future block during the current semester.**

**Administrative Use Only:**
- Date registered:__________________
- Credits registered:__________________
- Posted by:__________________