

**MONTANA FISH, WILDLIFE & PARKS**  
**INTERN PROGRAM ANNOUNCEMENT**

**EMPLOYER:** Montana Fish, Wildlife & Parks

**CONTACT PERSON'S NAME/TITLE:** Tom Shoush, Park Ranger

**ADDRESS:** 1301 Snyder, Ave, PO Box 1242

**CITY:** Glendive

**STATE:** MT

**ZIP:** 59330

**PHONE:** (406) 377-6256

**EMAIL ADDRESS:** tshoush@mt.gov

**DATE OF ANNOUNCEMENT:** Friday, January 12, 2018

**APPLICATION DEADLINE:** Friday, March 2, 2018 at 5:00 PM (postmarked)

**\*\*STUDENTS MUST BE CURRENTLY ENROLLED IN A UNIVERSITY/COLLEGE\*\***

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**POSITION TITLE:** Paleontological Ranger Intern

**# OF POSITIONS:** 1

**LOCATION(S):** Makoshika State Park

**WORK START/END DATES:** May 21, 2018 to August 10, 2018

**HOURS/WEEK:** 40

**TRAINING/ORIENTATION DATES:** May 21, 2018

**COMPENSATION: (PAY, PER DIEM, HOUSING, VEHICLE, ETC):** \$15.00 per hour. If the intern must travel for work an agency vehicle will be provided and their meals and hotel room will be covered by FWP. Many housing options are available in May as the local college will conclude which opens many housing options in Glendive, MT. Another option is staying in the Dawson Community College dorms.

**POSITION DESCRIPTION:**

The focus and scope of the internship will be to improve, expand and provide paleontological content and programs to the public, and provide guidance and development assistance to park staff in the improvement of operations associated with the park's paleontological lab and programs, including:

- Ongoing development of the park's paleo lab operations to improve its functionality
- Organization, identification, and accessioning of current and incoming paleontological and archaeological artifacts
- Development of educational and interpretive lesson plans and activities with AmeriCorps member, including:
  - o PaleoKids, a weekly/monthly educational program or summer day camp designed to teach paleontology to children ages 6-13
  - o Lesson plan and activity development for use with the park's paleontology education trunks

- o One-time, repeating, or special offerings to engage the public in the park's mission and resources
- Work in concert and independently on field excavations under the direction of Museum of the Rockies and Montana State Parks leadership and their designees
- Provide public programming and community outreach to integrate the park's resources into our visitors' and community's experiences

To provide additional learning and experience opportunities to the intern and to assist the park with its regular operational offerings, other assignments will exist as supplemental to and supportive of the primary duties of the position, and may include:

- Assist with daily operations and administrative support within the park's visitor center, as well as assistance with field operations as necessary and relevant to the position
- Assist with special events or program offerings provided by the park
- Assist with off-site program offerings at other regional parks and community-based settings as opportunities and needs arise.

**SKILLS, ABILITIES, KNOWLEDGE NEEDED (EDUCATION; UNDERGRAD/GRAD LEVEL, SUGGESTED/REQUIRED MAJORS):**

The knowledge, skills and abilities necessary to perform the primary assignments of this internship are best obtained through coursework and existing knowledge in the field of paleontology. Other coursework or knowledge that may be helpful in the goals of the internship include: archaeology, geology, earth sciences, museum studies, biological sciences, park and recreation management, communications and public speaking, and education with an emphasis on experience in providing educational and interpretive program content to students and the general public.

Good communication skills and computer literacy are prerequisite to specific applicable areas of experience. College junior, senior, or graduate level coursework and experience preferred.

**APPLICATION MATERIALS/PROCEDURES (RESUME, COVER LETTER, REFERENCES, ETC.):**

Submit cover letter, resume and three references to the above address.

**ADDITIONAL INFORMATION: (;HOUSING OF ANY KIND PROVIDED OR POSSIBLY AVAILABLE I.E. TRAILER, FREE CAMP SPOT, BASEMENT APARTMENT, EXTRA SLEEPING ROOM, ETC.)**

This position currently does not include housing. Rental houses and apartments are available in Glendive. Other housing options, such as host placement within the park or community, may be available. Assistance in establishing housing will be provided by park staff as practicable. The intern can also stay in the dormitory at Dawson Community College. The current cost is \$15 per day.