

Position: TVMT Production Manager
Company: Montana University System
Station(s): KUSM-TV
Job Type: fulltime
Hours:
Compensation: \$50,000 to \$55,000 / year

Job Description:

KUSM-TV is a public broadcasting television station licensed to Montana State University in Bozeman. The station, together with KUFM-TV, licensed to The University of Montana in Missoula, comprise MontanaPBS, is a statewide television service reaching over 400 communities. KUSM also offers complete television production services to on-campus departments, public agencies, and, as appropriate, the private sector. Additionally, KUSM provides students hands-on film and television production and broadcasting experiences in cooperation with the MSU School of Film and Photography Department.

KUSM-TV/MontanaPBS is under contract with the Legislative Services Division (LSD) of the state of Montana to deliver audio-visual production services that meet the statutory provisions of Title 5, chapter 11, part 11, MCA, and to work in collaboration with LSD to develop, operate and continually improve the TVMT channel.

The TVMT Production Manager reports directly to the KUSM-TV Associate General Manager and MontanaPBS Director of Content. The TVMT Production Manager position is based in Helena, Montana. The TVMT Production Manager is primarily responsible for operating the Television Montana (TVMT) statewide program service that provides citizens with access to unedited, gavel-to-gavel coverage of public affairs activities of the Montana legislative, executive and judicial branches. The TVMT Production Manager is primarily responsible for operating the Television Montana (TVMT) statewide program service that provides citizens with access to unedited, gavel-to-gavel coverage of public affairs activities of the Montana legislative, executive and judicial branches.

The TVMT Production Manager will daily manage all aspects of the video production and recording of state government proceedings, in consultation with LSD, for distribution on broadcast and cable television, satellite, online streaming as well as multiple closed circuit channels within the capitol building.

The TVMT Production Manager will hire, train and supervise multiple full and/or part-time audio video technicians

Benefits:

Eligible for health insurance and retirement.
Eligible for Benefits

Education Required:

A Bachelor's Degree in Film & Television Production, Broadcast Journalism or related field, or an equivalent combination of education and/or experience.

Experience Required:

Required Qualifications: 1.A Bachelor's Degree in Film & Television Production, Broadcast Journalism or related field, or an equivalent combination of education and/or experience.

2. Progressively responsible professional television production work experience.
3. Demonstrated experience applying broadcast television theory and practice including writing, directing, lighting, shooting, audio mixing, and editing, as well as both studio and remote production.
4. Demonstrated experience using a variety of television production equipment, to include video switchers, cameras, audio mixers and lighting kits. (Please list equipment used and examples of use.)
5. Demonstrated creative editing skills, and proficient usage of contemporary editing tools. (ie. Final Cut Pro, Avid, Premiere)
6. Experience demonstrating successful solicitation, management, and completion of high-quality video production work for contract clients. (Please list detailed examples and the role you played in each production.)

Preferred Qualifications:

1. Management and supervisory experience.
2. Advanced technical and artistic editing skills.
3. Experience with graphic design for video
4. Live directing and producing experience.
5. Public Television and or broadcast journalism experience

Other Requirements:

A demonstration reel will be required of finalists.

This job description should not be construed as an exhaustive statement of duties, responsibilities or requirements, but a general description of the job. Nothing contained herein restricts Montana State University's rights to assign or reassign duties and responsibilities to this job at any time.

Must possess currently or be eligible to obtain a valid State of Montana Driver's license within 60 days of hire and have an acceptable driving record (less than 12 points).

The position requires independent travel by automobile, and will represent KUSM-TV/MontanaPBS and MSU. Must have access to a vehicle to use for work (mileage will be reimbursed), and have minimum vehicle liability insurance. Please do not send a copy of the driver's license.

Date Available: Completion of Successful Search

Contact Info:

Carol Farris
carol@montanapbs.org
Fax: 406-994-6212

Instructions: To apply find job application at:

<https://jobs.montana.edu/postings/8967>

EEO Statement

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Montana State University values diverse perspectives and is committed to continually supporting, promoting and building an inclusive and culturally diverse campus environment. MSU recognizes the importance of work-life integration and strives to be responsive to the needs of dual career couples.

Montana State University is committed to providing a working and learning environment free from discrimination. As such, the University does not discriminate in the admission, access to or conduct of its educational programs and activities nor in its employment policies and practices on the basis of race, color, religion, national origin, ethnicity, creed, service in the uniformed services (as defined in state and federal law), veteran status, gender, age, political beliefs, marital or family status, pregnancy, physical or mental disability, genetic information, gender identity, gender expression, or sexual orientation or preference. In support of the University's mission to be inclusive and diverse, applications from qualified minorities, women, veterans and persons with disabilities are highly encouraged.

Montana State University makes accommodation for any known disability that may interfere with an applicant's ability to compete in the hiring process or an employee's ability to perform the duties of the job. To request an accommodation, contact the Human Resources Office, PO Box 172520, Montana State University, Bozeman MT 59717-2520; 406-994-3651; recruitment@montana.edu .

In compliance with the Montana Veteran's Employment Preference Act, MSU provides preference in employment to veterans, disabled veterans, and certain eligible relatives of veterans. To claim veteran's preference please complete the veteran's preference information located in the Demographics section of your profile.

MSU's Non-Discrimination Policy and Discrimination Grievance Procedures can be located on the MSU Website: www2.montana.edu/policy/affirmative_action/ .

This job notice expires: Adequate Applicant Pool Establis