Building Repairs Technician

**Department:** Dining Services  
**Position:** Full-time, varying schedule  
**Wage:** $10.70-$13.375 depending on experience  
**Union Affiliation:** Montana Public Employees Association  
**Posting Date:** August 2016

**Description**

Reports to the Director of Dining Services and is responsible for repairs and maintenance of dinning equipment and facilities by completing a variety of manual and semi-skilled labor. This includes daily monitoring of coolers, fryers, grills, and other kitchen equipment and routine maintenance of cafeteria and Bark’n’Bite machines and facilities; painting, repairs to shelves, cabinets wooden tables and other items. Must know how to use small power tools, floor buffers, sanders, etc. Must be knowledgeable about routine custodial duties and sanitation procedures. Coordination of skilled craft repairs such as plumbing and electrical with the campus Facilities Services is required. Candidate is responsible for working with the Purchasing Tech to unload and stock food items from delivery trucks. Knowledge of cleaning chemicals, solvents and paints is required and a knowledge of safety procedures is necessary.

**Qualifications**

The successful candidate must hold a minimum of two years of experience in semi-skilled machinery repair or maintenance and basic carpentry skills necessary for repairs. Candidate must also possess good communication skills both orally and in writing. Attention to detail is crucial. Physical requirements include lifting of up to 50 pounds, pushing and pulling carts and equipment, long periods of standing and exposure to heat, cold and cleaning chemicals. The knowledge, skills and abilities described here are typically acquired through a combination of a high school diploma and two years of semi-skilled maintenance and/or repairs experience.

**Applications**

To be considered for this position, please submit a cover letter including three professional reference and a completed State of Montana Government Job Application (available at [http://wsd.dli.mt.gov/service/app.asp](http://wsd.dli.mt.gov/service/app.asp) or through the Montana Job Service) to:

Patti Lake  
Human Resources  
The University of Montana Western  
710 S. Atlantic,  
Dillon, MT 59725

A state job application can be obtained from the local Job Service office or visit the following web site:
Review of applications will begin in August and continue until the position is filled.

**The University and Dillon Area**

The University of Montana Western, located in Dillon, Mont., is an innovative institution nestled in a scenic valley in the Rocky Mountains of southwestern Montana. The campus Full-Time Equivalent (FTE) for student enrolment is approximately 1,289. Montana Western has over 60 FTE faculty members, features small classes for all students and has been recognized for excellence by U.S. News and World Report. Montana Western’s small size and focus on education innovation have earned it the reputation of being a place where faculty and staff chose to collegially and creatively make a difference in the education of students. Montana Western is the first and only public four-year college in the nation to use block scheduling in which students take a single class at a time. This immersion learning program facilitates increased opportunities for experiential types of learning.

The mission of the University of Montana Western is to provide innovative interdisciplinary education through experiential learning that combines theory and practice. Montana Western services citizens of all ages with its academic, community service, and lifelong-learning programs. As part of the global community, Montana Western encourages diversity, international awareness, environmental responsibility, and mastery of technology as a gateway to the world.

Dillon, a community of 5,000 people, is known for outstanding public schools, safe environments, recreational opportunities and an excellent quality of life.

*The University of Montana Western is an equal opportunity/affirmative action employer and encourages applications from qualified women, minorities, veterans and people with disabilities. Qualified candidates may request veterans, or disabilities preference in accordance with state law. Reasonable accommodations are provided in the hiring process for persons with disabilities. Finalists for this position will be subject to a criminal background investigation.*