



**C.M. RUSSELL MUSEUM**

**Dufresne Scholar Award**  
Summer Internship Application  
Year \_\_\_\_\_

**Please indicate the Internship Program you are interested in applying for:**

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Museum Management

Research/Project Development

**Personal Information**

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Full Name:

Date of Application:

Permanent Address:

City:

State:

Zip Code:

Telephone:

School Address:

City:

State:

Zip Code:

Telephone:

Email:

Cell Phone:

Please send correspondence to:  Home Address

School Address

**Education**

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Undergraduate Institution and Location:

Date of Graduation:

Degree/Major:

Courses you have taken that would be relevant to your intern experience:

Graduate Institution and Location: (if relevant)

Date of Graduation:

Degree/Major:

Courses you have taken that would be relevant to your intern experience:

**Areas of Interest**

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Please indicate which of the following areas most interest you: (1-most, 5-least)

- Audience development, marketing, fund-raising, special events
- Retail/sales/
- Finance, operations, information technology, web support
- Research, collections, library/archives, special exhibitions, curatorial
- Educational programming, teaching children and/or adults, public presentations

I am interested in exploring a variety of museum functions, and would accept any placement that matches my skills and knowledge. Yes No

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## Recommendations

Please include the names and telephone numbers of two current or past academic references who have provided you letters of Recommendation. (Letters of Recommendation should be submitted with your other application materials.)

Name	Telephone
1.	
2.	

## Essay

Please submit an essay no more than 3-pages single spaced that addresses the following questions:

1. What is your concept of a museum?
2. Why are you particularly interested in working for the CM Russell Museum?
3. This experience is meant to be mutually beneficial for the intern and the museum. What do you hope to gain from this experience and what would you like to contribute?
4. Describe an experience you have had at a museum that was especially striking or an experience that led you to pursue work in a museum. (have fun with this one!)
5. If you are applying for the Research/Project Development Position, please include an extra page highlighting your research or project interests and how they fit into your current academic/career goals.

## Academic Credit

I am interested in receiving academic credit and have included a copy of the Credit Request form from my University.  Yes  No

Please submit completed application materials to:

Eileen Laskowski  
Education and Programs Manager  
C.M. Russell Museum  
400 13th Street North  
Great Falls, MT 59401

Applications may be sent electronically to:  
[elaskowski@cmrussell.org](mailto:elaskowski@cmrussell.org)

For additional information, please contact us or visit our website!  
telephone: (406) 727-8787  
<http://www.cmrussell.org>

### Application Checklist:

- Application Form
- Essay
- Resume
- 2 Letters of Recommendation
- Credit Request (if applicable)

### Application Deadline:

All materials must be postmarked by **March 30, 2018.**

Finalists will be notified and invited to interview by phone within a few weeks of the application deadline.

For office use only:

Application Received: \_\_\_\_\_

Interview: \_\_\_\_\_