JOB DESCRIPTION FORM

Position: Student worker

Department: BARC

Supervisor: Russ Richardson and new BARC Coordinator

Pay Range: $8.05 - $9.95 (must fall within UMW limits of $8.05 - $9.95/hr)

Description: Student workers assist the BARC Manager (Russ Richardson) and the BARC Facility Coordinator (Mitch Wassam Replacement) will the following:

1. Cleaning all areas of the facility
2. Stocking supplies
3. Laundry
4. Oversight of weight room and fitness center
5. Assist in set up and tear down for events in the facility
6. Building security (scanning Bulldog Cards; greeting guests; contacting appropriate personnel about unauthorized use)
7. Painting and deep cleaning of areas
8. Assist in filing and production of programs, bulletins, etc
9. Stocking venues
10. Other duties as assigned.

Russ Richardson 6/27/16