

**MONTANA FISH, WILDLIFE & PARKS**

**INTERN PROGRAM ANNOUNCEMENT**

**EMPLOYER:** Montana Fish, Wildlife & Parks

**CONTACT PERSON'S NAME/TITLE:** Steve Dalbey/Fisheries Manager & Marc Kloker/I&E Program Manager

**ADDRESS:** 1 Airport Road

**CITY:** Glasgow

**STATE:** MT **ZIP:** 59230

**PHONE:** 406-228-3706- Dalbey  
406-228-3704- Kloker

**EMAIL ADDRESS:** [sdalbey@mt.gov](mailto:sdalbey@mt.gov) and  
[mkloker@mt.gov](mailto:mkloker@mt.gov)

**DATE OF ANNOUNCEMENT:** Friday, January 12, 2018

**APPLICATION DEADLINE:** Friday, March 2, 2018 at 5:00 PM (postmarked)

**\*\*STUDENTS MUST BE CURRENTLY ENROLLED IN A UNIVERSITY/COLLEGE\*\***

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**POSITION TITLE:** Fisheries/Information-Education Intern

**# OF POSITIONS:** 1

**LOCATION(S):** Glasgow

**WORK START/END DATES:** Aprox. May 15, 2018 / August 31, 2018

**HOURS/WEEK:** 40

**TRAINING/ORIENTATION DATES:** May 15, 2018

**COMPENSATION (PAY, PER DIEM, HOUSING, VEHICLE, ETC):**

Pay will be at the rate of \$11.00 per hour. Travel per diem will be provided following state rates and rules. Housing may be provided (with a roommate) in a travel trailer at no expense to intern.

**POSITION DESCRIPTION:**

This internship is a joint position between FWP Region 6 Fisheries and Information and Education Divisions. Approximately half of the intern's time will be spent assisting the regional fisheries program in eastern Montana. These activities include sampling, counting and identifying prairie fishes, setting and pulling gill and trap nets, electrofishing, trammel netting, setting and pulling trotlines, maintaining the region's Fishing Access Sites, and some data entry. The intern will gain experience in working with eastern Montana fishes in a variety of water bodies. The intern will assist the fisheries manager in building positive relationships with land owners in eastern Montana.

The other half of the intern's time will be spent assisting the Information and Education Program manager. Activities will include planning, publicizing and conducting youth angling education activities; Preparing

fishing gear for use in the Kids-to-Fish rod and tackle loaner program; Maintaining and organizing other angling, hunter education and bow hunter education equipment; Assisting with other public relations projects, including the creation of news releases and social media updates; Assisting with planning and carrying out other educational programs that will be developed throughout the summer; Occasionally helping other fisheries, wildlife and enforcement staff with work in the field as needed or requested.

This position is based out of Glasgow, MT, but will include travel throughout Region 6 to assist fisheries biologists and information/education programs. There will be some office work, but most time will be spent in the field working in potentially extreme conditions and remote settings.

**SKILLS, ABILITIES, KNOWLEDGE NEEDED (EDUCATION; UNDERGRAD/GRAD LEVEL, SUGGESTED/REQUIRED MAJORS):**

Applicants must be currently enrolled in an accredited university or college program. This includes all public, private, community, vo-tech, and Native American institutions of higher learning. Preference will be given to those individuals enrolled in a program (or have taken classes) in subjects such as fish and wildlife management, ecology, zoology, outdoor education, parks and recreation, or closely related field(s).

The applicant should have an interest in fisheries. The ability to collect and efficiently record data in written form is required. The intern will be required to work outside during periods of inclement weather. This position requires some lifting of heavy equipment (~40 lbs). Daily work schedules may vary and many days will require working over 8 hours.

Past outdoor education and/or public communication experience is not necessary. Applicant should have some basic abilities to operate and repair angling equipment (or be willing to learn) and be proficient to instruct the use of a variety of types of fishing gear and techniques to youth. Applicant should be comfortable working with other people, especially youths. Applicant should have some basic computer skills.

Applicants must be able to follow oral and written directions accurately, be detail-oriented, organized, and work well independently and as part of a team.

Applicant should have a valid driver's license. Applicant may also be driving and backing pull-type trailers. Applicant should have at least some past experience with equipment such as manual and power tools.

**APPLICATION MATERIALS/PROCEDURES (RESUME, COVER LETTER, REFERENCES, ETC.):**

Include 1) cover letter 2) resume 3) a copy of college transcripts (unofficial will be accepted). The cover letter should express interest in the position and how the candidate's goals for a career may be assisted by this position. The resume should include a description of work experience and a list of at least references, including at least one past employer/supervisor.

Please email your application to Marc Kloker at [mkloker@mt.gov](mailto:mkloker@mt.gov). For more information regarding this position, please contact Steve Dalbey or Marc Kloker via email or feel free to call them at 406-228-3700.

**ADDITIONAL INFORMATION: (HOUSING OF ANY KIND PROVIDED OR POSSIBLY AVAILABLE I.E. TRAILER, FREE CAMP SPOT, BASEMENT APARTMENT, EXTRA SLEEPING ROOM, ETC.)**

Housing may be provided (with a roommate) in a travel trailer at no expense to intern. Interns must have their own transportation (or be able to arrange transportation) to and from the Glasgow office.

