

**Montana University System**  
**INTENT TO PLAN FORM**

Program/Center/Institute Title: \_\_\_\_\_

Campus, School/Department: \_\_\_\_\_ Expected Submission Date: \_\_\_\_\_

Contact Name/Info: \_\_\_\_\_

To increase communication, collaboration, and problem solving opportunities throughout the MUS in the program/center/institute development process, please complete this form not more than 18 months in advance of the anticipated date of submission of the proposed program/center/institute to the Board of Regents for approval. The completed form should not be more than 2-3 pages. For more information regarding the Intent to Plan process, please visit <http://mus.edu/che/arsa/academicproposals.asp>.

- 1) Provide a description of the program/center/institute.
  
- 2) Describe the need for the program/center/institute. Specifically, how the program/center/institute meets current student and workforce demands. (Please cite sources).
  
- 3) Describe how the program/center/institute fits with the institutional mission, strategic plan, and existing institutional program array.
  
- 4) Describe how the program/center/institute overlaps, compliments, or duplicates existing efforts in the MUS.

**Signature/Date**

**College/School Dean:**

**Chief Academic Officer:**

**Chief Executive Officer:**

**Flagship Provost\*:**

**Flagship President\*:**

\*Not applicable to the Community Colleges.

**Date of Final Review:**

**When submitting the proposal to the BOR, include this signed form with the Level II request.**

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