

Contract Third Party Payments for student cost related to attending
The University of Montana Western

PLEASE FILL OUT ONE CONTRACT FOR EACH STUDENT PER TERM

STUDENT NAME: STUDENT ID:

TERM (circle one): SPRING/FALL/SUMMER YEAR: (one term only)

THIRD PARTY NAME:

ADDRESS:

THIRD PARTY CONTACT: EMAIL PH NUMBER:

WE AUTHORIZE PAYMENT OF

TUITION & FEES: FULL AMOUNT: YES / NO IF NO PARTIAL AMOUNT:

BOOKS: FULL AMOUNT: YES / NO IF NO PARTIAL AMOUNT:

SUPPLIES: FULL AMOUNT: YES / NO IF NO PARTIAL AMOUNT:

INSURANCE: FULL AMOUNT: YES / NO IF NO PARTIAL AMOUNT:

ROOM & BOARD: FULL AMOUNT: YES / NO IF NO PARTIAL AMOUNT:

OTHER: DESCRIPTION AMOUNT:

TERMS AND CONDITIONS:

This contract will remain in force over the entire term as indicated above unless notification in writing is received from the Third-Party Agency. The Third-Party Agency must inform Student Account Services of Third-Party sponsorship prior to each term. The absence of appropriate signature and/or failure to return this document will result in direct billing to the student. After the 15th class day of each term, Student Account Services will bill the Third Party for the balance due Net 30 days from the bill date. If not paid by the due date, the Third Party may be billed interest at a rate of 10% annually.

The University of Montana reserves the right to refuse to advance further funds to sponsored students if the Third-Party Agency has outstanding debts from prior terms. If a student fails to attend or withdraws from classes within the refund period, The University will refund the credit balance to the Third-Party Agency within 30 days after the 15th class day each term.

In the case of multiple Third-Party Agencies, any refund may be pro-rated between agencies based on the percentage contributed to the student by each agency. The University, at its option, may apply this credit to an outstanding student or other Third-Party balance. Any dispute between the Student and the Third-Party Agency will not involve The University, and will not absolve the Third-Party Agency from its balance due obligation with The University of Montana. Failure in any part to pay as the agreement stipulates, will result in the balance owed to be billed to the student.

AUTHORIZED SIGNATURE: DATE:

STUDENT SIGNATURE: DATE:

DIRECTOR OF BUSINESS SERVICES: DATE:

PLEASE RETURN TO:
UNIVERSITY OF MONTANA WESTERN ATTN: BUSINESS SERVICES
OR EMAIL TO BUSINESSSERVICES@UMWESTERN.EDU