

# University of Montana Western

SPONSORING GROUP NAME: \_\_\_\_\_

AUTHORIZED REP: \_\_\_\_\_

DAYTIME PHONE NUMBER: \_\_\_\_\_

DESCRIPTION OF EVENT-MOVIE TITLE \_\_\_\_\_

LOCATION OF EVENT: \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_ Time \_\_\_\_\_ to \_\_\_\_\_

## **Policy: Copyright/Performance Rights**

\*In accordance to Federal Copyright laws, institutions, organizations or individuals wishing to engage in non-home showings of videos and DVD must secure licenses to do so-regardless of whether an admission or other fee is charged. This legal requirement applies equally to profit-making organizations and nonprofit institutions.

\*By law, as well as by intent, the pre-recorded video and DVD which are available in stores are for home use only-unless a license to show them elsewhere is obtained.

\*Rentals or purchases of videos and DVDs do not carry with them licenses for non home showings. Before a video or DVD can legally be shown on campus a license which specifically authorized such use must be obtained.

\*License fees are determined by such factors as the number of times a particular movie is going to be shown, how large the audience will be and so forth. While fees vary, they are generally inexpensive for smaller performances. Most licensing fees are based on a particular performance or set of performances for specified films.

\*The major firms that handle these licenses are listed. **The sponsoring group/individual is responsible for making arrangements to get appropriate license for the event.**

Criterion Pictures, USA (800) 890-9494 / greatmovies@media2.criterionpic.com

Motion Picture Licensing Corporation (800) 462-8855 / info@mplc.com

New Yorker Films (212) 645-4600 / info@newyorkerfilms.com

Swank Motion Pictures, Inc (800) 876-5577

\*Documentaries are not exempt from the same copyright laws and must be licensed to show as well. Again, it does not matter the purpose and/or intent of the showing or whether the group is not for profit, licenses to perform must be obtained.

\*In some instances, it is not required to obtain a Movie copyright compliance site License when exhibiting copyrighted materials. The "Face to Face Teaching" exemption is very narrow in scope and only applies if : A Teacher is in attendance and the showing takes place in a classroom setting and the movie is used as an essential part of the current curriculum being taught.

***\*Proof of obtaining a Movie copyright Compliance Site License must be submitted to the Conference & Event Services Office two days before the scheduled showing. Without proof of compliance, the event will be cancelled by the University staff. Proof may be in the form of a credit card receipt, email confirmation or actual hard copy of license.***

\*Penalties for willful infringement for commercial or financial gain are a federal crime as a misdemeanor. Even inadvertent infringement is subject so substantial civil damages. The University as well can be held liable for allowing use without enforcing compliance.

Please contact the following if you have additional questions regarding the copyright policy:

**Kathy Simkins, Conference & Event Services, 683-7566; Nicole Hazelbaker, Dean of Students, 683-7338**

Official Use only:

\_\_\_\_\_ Approve \_\_\_\_\_ Disapprove By \_\_\_\_\_ Date \_\_\_\_\_

Completed Form must be on file with Conference and Event Services, UMW Box 104, 683-7566