

Staff Vacancy Announcement

Culinary Associate I, Cook's Helper

Department: Dining Services

Position: Full-time, varying schedule

Wage: \$12.00 per hour plus complete benefit package

Union Affiliation: MFPE

Posting Date: August 2021

Description

This position reports to the cook II and is responsible for a variety of duties, including serving of food on the serving line; cooking at the Burger Bar, daily cleaning and sanitizing of food preparation and/or dining areas; cashiering; working in the dish room. This position has a fluctuating schedule. The position will include cyclical work such as deep cleaning of the kitchen facilities.

Qualifications

Minimum qualifications include a high school diploma; the ability to follow established procedures and verbal and written instructions; general knowledge of institutional kitchen equipment. Physical requirements include lifting up to 40 pounds, pushing and pulling of carts and equipment, long periods of standing and exposure to heat, cold and cleaning chemicals. This individual must be able to work with a variety of personalities and time schedules. A Serve Safe certificate is required within six months of employment and can be acquired on the job.

Application

To be considered for this position, please submit a cover letter including three professional references and a completed and signed State of Montana Government Job Application (<https://www.umwestern.edu/wp-content/uploads/2018/08/State-Application.pdf>). Submit application materials to:

Patti Lake
Personnel Officer
The University of Montana Western
710 South Atlantic Street
Dillon, MT 59725
Patricia.lake@umwestern.edu

For additional information, call (406) 683-7351. Review of applications will begin immediately and continue until filled.

The University & Dillon Area

The University of Montana Western is a dynamic, innovative, undergraduate university with over 65 full-time faculty and 1,300 students. It is located in Dillon, Montana in the scenic Rocky Mountains and has been awarded numerous top national rankings for delivering high quality, affordable education.

Montana Western is the only public four-year college in the nation offering *Experience One (X1)*, experiential learning delivered on the block schedule. Class sizes are small and students take a single course at a time, three hours each day for 18 days, before moving on to the next course. Each course is four credits and four blocks are offered each semester. The block schedule facilitates field and lab work, undergraduate research, study travel, and interdisciplinary teaching. Montana Western's faculty strongly believe in mentoring and inspiring students, and assisting them in the transition from university life to professional careers.

The University of Montana Western is an integral part of the Dillon Community. With a population of 5,000 people, Dillon is known for outstanding public schools, safe environments, recreational opportunities, and an excellent quality of life.

The University of Montana Western is an equal opportunity/affirmative action employer and encourages applications from qualified women, minorities, veterans and people with disabilities. Qualified candidates may request veterans, or disabilities preference in accordance with state law. Reasonable accommodations are provided in the hiring process for persons with disabilities. Finalists for any position will be subject to a criminal background investigation.