Your source for continuing education, workforce training and personal enrichment.

HIRE EDUCATION
Workforce certificate courses found inside. Build up your resume and get to work in less than a year! Computer Technician to Phlebotomy and more...

READY OR NOT
School's back in session! Do you have your teacher professional development courses done for the year? Face-to-face and online options inside.

THE UNIVERSITY of MONTANA WESTERN
SCHOOL OF OUTREACH
COMING SOON TO MONTANA WESTERN

JOIN MONTANA'S BOOMING CONSTRUCTION INDUSTRY

Ready to start your entry-level construction career?

Job Site Ready rapid training is fast, flexible, and designed to meet construction employers’ needs.

$750

- 30-Hours of Online Training
- 15-Hours of On-site Instruction
- Professional Tool Set
- Micro-credential

Register: jobsitereadymt.com

For more details contact Beth Wharton @ Montana Western School of Outreach

406-683-7537 outreach@umwestern.edu

SUNSHINE IN A BOX
Registration may be canceled for non-payment of fees. Cancellation does not necessarily eliminate registrant from financial obligation. Students taking only extension or non-credit courses do not need to apply or pay for admission. Extension and non-credit courses may not qualify for federal financial aid or fee waivers. Contact the School of Outreach for more information. Upon request, Montana Western provides reasonable accommodations, including written materials in alternative formats for persons with documented disabilities. For more information, please contact UMW Dean of Students by calling 406-683-7900.

**CANCELLATION, FEES AND WAIVERS**

**HOW TO REGISTER:**

- **IN PERSON**: The School of Outreach office is located in Main Hall room 115 and is open for registration from 8 a.m. to 5 p.m., Monday-Friday.

- **BY EMAIL**: Send email correspondence to outreach@umwestern.edu. Registration forms can also be requested through email.

- **BY PHONE**: Our friendly staff can help you complete registration in 15 minutes or less. Call us at 406-683-7537.

**TABLE OF CONTENTS**

- EDUCATION
- HEALTHCARE
- WORKFORCE TRAINING
- PERSONAL ENRICHMENT
- DUAL ENROLLMENT
- YOUTH PROGRAMS
- ROAD SCHOLAR

**umwestern.edu/outreach**
<table>
<thead>
<tr>
<th>CRN</th>
<th>Course#</th>
<th>Title</th>
<th>Cr</th>
<th>Instructor</th>
<th>Location</th>
<th>Dates</th>
<th>Time</th>
<th>Partner Fee</th>
<th>UMW Fee</th>
<th>Reg. Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>7325</td>
<td>EDU 491E</td>
<td>Advanced Classroom Management: Children as Change Agents</td>
<td>2</td>
<td>Jackson</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$165</td>
<td>Oct 15</td>
</tr>
<tr>
<td>7326</td>
<td>EDU 491E</td>
<td>Attention Deficit Hyperactivity Disorder: Information &amp; Intervention for Effective Teaching</td>
<td>2</td>
<td>Jackson</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$165</td>
<td>Oct 15</td>
</tr>
<tr>
<td>7327</td>
<td>EDU 491E</td>
<td>Autism &amp; Asperger's Disorder: Information &amp; Intervention for Effective Strategies</td>
<td>2</td>
<td>Winnega</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$165</td>
<td>Oct 15</td>
</tr>
<tr>
<td>7328</td>
<td>EDU 491E</td>
<td>Behavior is Language: Strategies for Managing Disruptive Behavior</td>
<td>2</td>
<td>Jackson</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$165</td>
<td>Oct 15</td>
</tr>
<tr>
<td>TBD</td>
<td>EDU 491E</td>
<td>Big Sky Literacy Summit 2022</td>
<td>v</td>
<td>Thompson</td>
<td>Big Sky, MT</td>
<td>Sep 8-10</td>
<td>Thu 8 a.m.-Sat 5 p.m.</td>
<td>$130</td>
<td>$165</td>
<td>Sep 8</td>
</tr>
<tr>
<td>7329</td>
<td>EDU 491E</td>
<td>Build School Communities: Brain Smart Classroom Management</td>
<td>2</td>
<td>Reverman</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$165</td>
<td>Oct 15</td>
</tr>
<tr>
<td>7330</td>
<td>EDU 491E</td>
<td>Child Abuse: Working With Abused &amp; Neglected Children</td>
<td>2</td>
<td>Halverstadt</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$165</td>
<td>Oct 15</td>
</tr>
<tr>
<td>7331</td>
<td>EDU 491E</td>
<td>Drugs &amp; Alcohol in Schools: Understanding Substance Use &amp; Abuse</td>
<td>2</td>
<td>Lea</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$165</td>
<td>Oct 15</td>
</tr>
<tr>
<td>7332</td>
<td>EDU 491E</td>
<td>Educational Assessment: Assessing Student Learning in the Classroom</td>
<td>2</td>
<td>Lea</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$165</td>
<td>Oct 15</td>
</tr>
<tr>
<td>7333</td>
<td>EDU 491E</td>
<td>English Language Learner: Evaluation &amp; Assessment</td>
<td>3</td>
<td>Lea</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$200</td>
<td>Oct 15</td>
</tr>
<tr>
<td>7334</td>
<td>EDU 491E</td>
<td>English Language Learner: Language Acquisition</td>
<td>3</td>
<td>Lea</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$200</td>
<td>Oct 15</td>
</tr>
<tr>
<td>7335</td>
<td>EDU 491E</td>
<td>English Language Learner: Linguistics</td>
<td>3</td>
<td>Lea</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$200</td>
<td>Oct 15</td>
</tr>
<tr>
<td>7336</td>
<td>EDU 491E</td>
<td>English Language Learner: Methods &amp; Materials</td>
<td>3</td>
<td>Lea</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$200</td>
<td>Oct 15</td>
</tr>
<tr>
<td>7337</td>
<td>EDU 491E</td>
<td>Harassment, Bullying &amp; Cyber-Intimidation in Schools</td>
<td>2</td>
<td>Reynolds</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$165</td>
<td>Oct 15</td>
</tr>
<tr>
<td>TBD</td>
<td>EDU 491E</td>
<td>Implementing CTE in the Classroom</td>
<td>2</td>
<td>Reinhardt</td>
<td>Moodle</td>
<td>Oct 3- Nov 4</td>
<td>TBD</td>
<td>$260</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7338</td>
<td>EDU 491E</td>
<td>Inclusion: Working with Students with Special Needs in General Education Classrooms</td>
<td>2</td>
<td>Lea</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$165</td>
<td>Oct 15</td>
</tr>
<tr>
<td>7339</td>
<td>EDU 491E</td>
<td>Learning Disabilities: Practical Information for the Classroom Teacher</td>
<td>3</td>
<td>Lea</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$200</td>
<td>Oct 15</td>
</tr>
<tr>
<td>TBD</td>
<td>EDU 491E</td>
<td>Magic of Words: Academic Vocabulary to Boost Student Learning</td>
<td>1</td>
<td>Cole</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$130</td>
<td>TBD</td>
<td></td>
</tr>
<tr>
<td>TBD</td>
<td>EDU 491E</td>
<td>Nontraditional Career Exploration for Educators</td>
<td>1</td>
<td>Reinhardt</td>
<td>Moodle</td>
<td>Oct 3- Nov 4</td>
<td>TBD</td>
<td>$130</td>
<td>TBD</td>
<td></td>
</tr>
<tr>
<td>7340</td>
<td>EDU 491E</td>
<td>Reading &amp; Writing in Content Area</td>
<td>2</td>
<td>Bernards</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$165</td>
<td>Oct 15</td>
</tr>
<tr>
<td>7341</td>
<td>EDU 491E</td>
<td>Reading Fundamentals #1: An Introduction to Scientifically-based Research</td>
<td>2</td>
<td>Jackson</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$165</td>
<td>Oct 15</td>
</tr>
<tr>
<td>7342</td>
<td>EDU 491E</td>
<td>Reading Fundamentals #2: Laying the Foundation for Effective Reading Instruction</td>
<td>2</td>
<td>Jackson</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$165</td>
<td>Oct 15</td>
</tr>
<tr>
<td>7343</td>
<td>EDU 491E</td>
<td>Reading Fundamentals #3: The Elements of Effective Reading Instruction &amp; Assessment</td>
<td>3</td>
<td>Jackson</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$200</td>
<td>Oct 15</td>
</tr>
<tr>
<td>7345</td>
<td>EDU 491E</td>
<td>Response to Intervention: Practical Information for the Classroom Teacher</td>
<td>3</td>
<td>Lea</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$200</td>
<td>Oct 15</td>
</tr>
<tr>
<td>TBD</td>
<td>EDU 491E</td>
<td>Science of Reading &amp; Dyslexia Law</td>
<td>2</td>
<td>Cole</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$165</td>
<td>TBD</td>
<td></td>
</tr>
<tr>
<td>7346</td>
<td>EDU 491E</td>
<td>Six Traits of Writing Model: Teaching &amp; Assessing</td>
<td>2</td>
<td>Lea</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$165</td>
<td>Oct 15</td>
</tr>
<tr>
<td>7347</td>
<td>EDU 491E</td>
<td>Talented &amp; Gifted: Working with High Achievers</td>
<td>2</td>
<td>Bernards</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>$145</td>
<td>$165</td>
<td>Oct 15</td>
</tr>
</tbody>
</table>

**KEY**:  
- **E**: Extension Course  
- **INT**: Internet Course  
- **TBD**: To Be Determined  
- **V**: Variable Credit  
- **Partner Initiated**  
- **Internet Course**  
- **Face-to-Face Course**  
- **VESi Course**

outreach@umwestern.edu | 406.683.7537
Advanced Classroom Management: Children as Change Agents

Geared primarily for professionals serving children and youth presenting behavior problems in the school or community, this course focuses on cognitive and cognitive-behavioral interventions with an emphasis on teaching students how to change and manage their own behavior. Previous knowledge and understanding of traditional behavioral concepts and strategies is required. It is recommended that students take an introductory behavior management course to learn the basic terms and concepts of behavior management prior to taking this course.

Attention Deficit Hyperactivity Disorder: Information & Intervention for Effective Teaching

This course will help the learner achieve a better understanding of ADHD and intervention strategies to facilitate positive student change. Learn the history of the disorder, accepted methods to assess and identify students with the disorder, and various methods, medications, and strategies that are currently used to treat it. Referral processes for providing services to the student outside of the classroom will also be addressed.

Autism and Asperger’s Disorder: Information & Interventions for Effective Teaching

This course provides information on the characteristics of the disorder, associated learning styles, communication weaknesses and various intervention strategies that have proven to be successful when working with students with Autism spectrum disorders. Make sense of why individuals with Autism spectrum disorders act the way they do and what you can do to enhance more appropriate behavior.

Behavior is Language: Strategies for Managing Disruptive Behavior

This course is designed to give the learner a new perspective on student behavior and effective tools to facilitate positive student change. This course provides a developmental framework to help the learner understand what students are trying to communicate through the “language” of their behavior. Topics covered include behavioral techniques and intervention strategies that remediate disruptive behaviors, reduce power struggles while increasing classroom control, reduce educator workload, and help prevent burnout. After successfully completing this course, the educator and his/her students will be better equipped to find and implement creative, effective solutions to behavioral problems.

Big Sky Literacy Summit 2022

Get ready for an incredible Science of Reading event for teachers and leaders addressing timely and important topics that will help you meet your students’ academic needs, build more equitable systems, and learn how to intensify and target instruction due to lost time, especially for those with differences and disabilities. The Transformative Reading Teacher Group is excited to present an incredible lineup of speakers addressing topics in the Science of Reading and being inspired through learning. Learn more and enroll HERE.

Build School Communities: Brain Smart Classroom Management

This course helps teachers build genuine bonds between themselves and their students and between students and their classmates, to create “kindred classhomes” with a foundation of acceptance, respect, and shared purpose. This course will help you develop strategies, rituals, and environmental design skills to create these safe havens of learning. Students will learn how to differentiate for classroom management and discipline similarly to differentiating for students’ diverse academic needs.

Child Abuse: Working with Abused & Neglected Children

This course covers how to recognize the signs of physical, emotional, and sexual abuse, and physical and emotional neglect in students. It also discusses the specific factors that exist in families who abuse or neglect their children.
A major emphasis in this course is on helping the participant understand the special learning needs of abused or neglected children and how to meet those needs in the regular classroom. Working with parents and community agencies is also emphasized.

**Drugs & Alcohol in Schools: Understanding Substance Use & Abuse**

This course provides a contextual framework for understanding what students may be experiencing either through their own substance use or as a result of the substance use of persons close to them and provides a basic historical perspective of substance use along with the biological, psychological, and social factors that comprise the disease of addiction. Upon course completion, the learner will better understand the complex dynamics that contribute to this biological and social phenomenon.

**Educational Assessment: Assessing Student Learning in Classroom**

Further develop the conceptual and technical skills required by teachers to help them identify their educational goals and implement meaningful instructional strategies for effective learning by students with special needs. Focus on assessment for instructional programming and outline procedures for designing or selecting, administering, and interpreting, a variety of informal assessment measures.

**English Language Learners: Linguistics**

ELL: Linguistics was written to help teachers understand concepts and terms related to educating students whose first language is not English. This course discusses how to understand theoretical foundations of linguistics and how to apply the knowledge and skills in linguistics in ELL classrooms and content classrooms.

**English Language Learners: Methods & Materials**

This course discusses how to apply instructional methods in creating lessons; how to create a motivating and caring learning environment; how to integrate teaching reading, writing, speaking, and listening skills; how to differentiate instruction for English language learners; and how to identify culturally appropriate curriculum and instructional resources.

**Harassment, Bullying & Cyber-Intimidation in Schools**

This course will discuss definitions and the personal, social, and legal ramifications associated with sexual harassment, bullying, and cyber-intimidation. The course will address what we know about these troubling areas and explore preventative strategies as well as how school staff can address these issues when they occur. A clear understanding of what constitutes harassment and the harmful effects of harassment on people and institutions is essential to providing a safe and inclusive school environment for all.

**Implementing CTE in the Classroom**

Learn how to implement a Career & Technical Education (CTE) curriculum in the classroom or school. The CTE curriculum is created to be shared, reproduced, and delivered face-to-face by a teacher or counselor. This approach diminishes the chance of a small rural school from not offering a course due to limited resources. By introducing an introductory CTE course to be taken in high school, teachers can help students to build a foundation that provides for a more informed decision when students choose courses that apply across pathways and when done well provides the student with the tools to be self-reliant and look for changes in workforce needs to continue to evolve and adapt.

**Inclusion: Working with Students with Special Needs in General Education Classrooms**

Inclusion is a current educational reform movement that advocates educating students with disabilities in the general education classroom. Upon completion, the learner will be able to define key concepts and terms, identify and describe federal legislation and court cases, and list and describe the federal definition of students entitled to special services. This course discusses the roles and responsibilities of educators in providing special services to students educated in inclusive classrooms.

**VESi**

Remote education courses provide expert instruction at a pace that fits your schedule.

**REGISTER FOR VESi COURSES**
**DURING THE FOLLOWING DATES:**

**SUMMER:** MAY 15 - JULY 1

**FALL:** AUGUST 15- OCTOBER 15

**SPRING:** DECEMBER 15 -MARCH 15

Visit www.virtualeduc.com/umw for course information.

Registration for VESi courses is a 2-step process:

1. Register & Pay UMW tuition via phone: 406.683.7537 or email outreach@umwestern.edu
2. Register & Pay VESi via phone or online via instructions provided by UMW.

VESi courses in this publication are indicated by this symbol

Montana Western is a partner with Virtual Education Software, inc. (VESi). These interactive courses provide expert instruction at a pace that fits your schedule.
Learning Disabilities: Practical Information for the Classroom Teacher

This course lays the foundation for sensitive, appropriate assessment and evaluation of students. This course covers program planning and implementation, stresses the importance of a close, positive partnership with parents or alternative caregivers, and explores methods for ensuring that the home-school axis is effective and meaningful. Major trends and unresolved issues in the field of learning disabilities are also discussed.

Nontraditional Career Exploration for Educators

This course will focus on gender equity, non-traditional careers, and the needs of the future workforce. This course will be developed in modules to provide ease of access for educators. The basic course layout will use the NAPE “Explore Nontraditional Careers” Curriculum Guide. Through a process of examination, reflection, and action, the activities in this course will prepare educators to reach, teach, and maximize the success of every student.

Education

Magic of Words: Academic Vocabulary to Boost Student Learning

Academic vocabulary is one of the best predictors of scholastic achievement, yet educators face the challenge of profound differences in vocabulary knowledge among the students they teach, especially in the midst of the pandemic. By focusing on vocabulary strategies with the highest effect sizes for increasing student achievement, educators can boost learning for all students through simply rethinking how vocabulary is presented in the classroom, without a lot of additional prep time. This five-part training series will focus on easy-to-plan, high-impact strategies to strengthen vocabulary instruction and student learning in any content area or discipline. Educators will walk away armed with strategies to increase student vocabulary size and learning of course content—a win-win for students and teachers alike! Register for course through CSPD HERE.

Reading & Writing in Content Area

This course offers instruction in teaching reading and writing in various subject matter fields at the secondary level. The material stresses the skills of vocabulary building, comprehension, and writing, as well as methods for motivating adolescents to read and write. The course also provides information on recognizing reading difficulties, assessing textbooks, and the integration of reading strategies within a content area. The strategies taught are aligned with the Praxis Reading Across the Curriculum test guide and the Reading in the Content Area national standards.

Reading Fundamentals #1: An Introduction to Scientifically-based Research

This course will improve your knowledge of science and the scientific process. This is the first course in a three-course series. This course is designed to be an informational course with application to educational settings. The curriculum suggestions and teaching strategies explained are designed to be used for the teaching and remediation of students in kindergarten through sixth grade. Some alterations may be needed if working with specific populations such as gifted, ESL, or special education.

Reading Fundamentals #2: Laying the Foundation for Effective Reading Instruction

Designed to lay the foundation for effective reading instruction, this course will teach you about the elements of effective instruction and the importance of reading instruction. Teachers benefit, and more importantly, students benefit, both in terms of their behavior and their academic performance. Further, you will learn about the importance of reading instruction and read some sobering statistics on reading performance in this country and what happens when individuals are not proficient in reading.

Reading Fundamentals #3: The Elements of Effective Reading Instruction & Assessment

This course will focus on learning to read, reading to learn, and an introduction to reading assessment. As part of these two key areas of reading instruction, the five elements of effective reading instruction will be highlighted, including definitions, implications for instruction, and future directions. These five elements include instruction in: phonemic awareness, phonics, fluency, vocabulary, and text comprehension. The course will provide information on important assessment terms and definitions and will explore how reading assessment fits within the Reading First Program. This analysis includes specific recommendations on 29 reading assessments.

SEPTEMBER 8, 9 & 10, 2022
Yellowstone Conference Center
Big Sky, Montana

The Big Sky Literacy Summit
Finally, the course describes how teachers can conduct pivotal curriculum-based measurement procedures in their classrooms.

Response to Intervention: Practical Information for the Classroom Teacher

RTI, or Response to Intervention, is a process schools can and should use to help students who are struggling with academics or behavior. RTI is primarily linked to special education and the early identification of learning problems but is not just for students in special education. RTI is for all students and is based on the premise that a student might be struggling due to instruction or the curriculum in the past, or in the current classroom. Every teacher will have students who are struggling and whether it’s short term or long term, RTI is a valuable tool.

Science of Reading & Dyslexia Law

This comprehensive, 12-part training will empower teachers to understand the what, why, and how of evidence-based reading instruction in foundational reading skills so that they can better meet the varied needs of students. Participants will learn the basics of reading at any age and how to strengthen instruction in reading foundations through structured and fast-paced routines that build on a hierarchy of skills that are necessary for students to become proficient readers and writers, including explicit, systematic, and multi-sensory instruction in phonemic awareness, phonics, spelling and orthographic awareness, and fluency. Connections will be made to the latest research and how this information relates to current Montana dyslexia legislation. Register through Belgrade School District.

Six Traits of Writing Model: Teaching & Assessing

This course will discuss why writing is important and why teachers should include writing as often as possible in all content areas. The course will also include practical applications for assessing and teaching writing, including teaching students how to self-assess their own writing. This course will provide an introduction for implementation and discuss the elements of the Six Traits of Writing Model. Throughout those elements we will look at practical ways to use this model in your classroom.

Talented & Gifted: Working with High Achievers

This course provides information on the history of exceptional students in relation to education, current law, and accepted methods for referral, assessment, and identification. It covers major program models and methods of differentiating instruction to meet the rate and level of learning of those students identified. The course gives the learner an understanding of ways to meet the affective needs of the gifted and talented student in the regular classroom and lists resources for teachers and parents who would like more information about the talented and gifted.

Teaching Diversity: Influences & Issues in the Classroom

This course will help teachers understand and identify differences in approaches to learning and performance, including different learning styles and ways in which students demonstrate learning. Emphasis will be on understanding how students’ learning is influenced by individual experiences, talents, disabilities, gender, language, culture, family and community values. Participants will be challenged to apply knowledge of the richness of contributions from our diverse society to your teaching field.

Teaching Elementary Math Conceptually: A New Paradigm

This course is designed to expand your methodology for teaching mathematics. The course will explore an innovative teaching model that incorporates strategies for teaching concepts constructively and contextually. The goal is for you to gain a deeper understanding of the underlying concepts of various math topics and to explore the principles of teaching those concepts to learners. This course will focus on the topics of number sense, basic operations, and fractions.

Teaching Secondary Math Conceptually: Meeting Mathematics Standards

This course will explore an instructional methodology that incorporates strategies for teaching concepts constructively and contextually. The goal is for you to gain a deeper understanding of the underlying concepts of various math topics and explore the principles of teaching those concepts to learners. The course will also explore teaching methodologies that support many federal and state standards.

Traumatized Child: The Effects of Stress, Trauma & Violence on Student Learning

Participants will learn the signs and symptoms of stress and trauma and explore how stress, violence, and trauma affect a student’s learning, cognitive brain development, and social-emotional development. The consequences of being exposed to stress, trauma, or violence, as well as the social and family causes, will be reviewed. The dynamics of domestic violence and community violence are also discussed, as is the educator’s role in the intervention and prevention of violence.

Try DI!: Planning & Preparing a Differentiated Instruction Program

Differentiated Instruction (DI) is aimed at creating supportive learning environments for diverse learning populations. Learn methods for self-assessment of the extent to which their current instructional approach reflects the perspective, principles, and practices of the DI approach. The concept of a ‘theory of action’ will also be provided within a DI context. Strategies included in this course have been selected on the basis that they are effective in the widest possible range of educational K-12 settings.

Understanding Aggression: Coping with Aggressive Behavior in the Classroom

This course includes topics on violence, aggression in the classroom, youth gangs, aggression in sports and on television, how drugs and alcohol play a role in aggression and violence, and “hot spots” that tend to breed aggression and violence. It is designed to help school personnel become more aware of the causes of aggression and ways to evaluate it and intervene before it turns to violence in the schools.
Understanding & Implementing Common Core Standards

This course has been divided into four chapters. The organization of the course covers the rationale for and design of the Common Core State Standards, the “Common Core Mindset” practitioners need for successful implementation, and what specific actions can be taken for deeper implementation across settings.

Violence in Schools: Identification, Prevention & Intervention Strategies

This course provides an overview of violence and the motivational purposes behind aggression. The correlation and impact of the media, community, and family upon violence is investigated. Gain an understanding of identification and intervention approaches to working with out-of-control behaviors. Participants will have a better understanding of violence and the motivations behind its use, and specific strategies to minimize the occurrence of violence in the school and community.

Why DI?: An Introduction to Differentiated Instruction

Learn what is meant by Differentiated Instruction (DI) and the common myths associated with creating the differentiated classroom. Legal, theoretical, and pedagogical foundations in the field of education that support the utilization of DI practices and principles will be discussed. Reflect on best practices and national trends in the design of the educational setting to meet the needs of a diverse learning population. This course also provides connections to a variety of concepts, variables, and resources that will assist practitioners in aligning their own professional practices with those found in the differentiated classroom.
<table>
<thead>
<tr>
<th>Title</th>
<th>Duration</th>
<th>Location</th>
<th>Dates</th>
<th>Time</th>
<th>Provider/Partner</th>
<th>Partner Fee</th>
<th>Certification</th>
<th>Reg. Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Career Success in Healthcare</td>
<td>40 hrs</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>CareerStep</td>
<td>$299</td>
<td></td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Clinical Medical Assistant Program</td>
<td>483 hrs + 100 clinical</td>
<td>INT + clinical externship</td>
<td>TBD</td>
<td>TBD</td>
<td>CareerStep</td>
<td>$4,299</td>
<td>CCMA</td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Healthcare Documentation Specialist</td>
<td>322 hrs</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>CareerStep</td>
<td>$3,999</td>
<td>MSCE, CEHRS</td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Healthcare IT Professional</td>
<td>323 hrs</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>CareerStep</td>
<td>$3,999</td>
<td>MOS, CompTIA A+</td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Home Health Aide Program</td>
<td>272 hrs</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>CareerStep</td>
<td>$2,799</td>
<td></td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Medical Billing</td>
<td>368 hrs</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>CareerStep</td>
<td>$3,099</td>
<td>CBCS</td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Mental Health Technician</td>
<td>366 hrs</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>CareerStep</td>
<td>$3,499</td>
<td>MHTC, CEHRS</td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Natural Horsemanship Revolution Conference</td>
<td></td>
<td>Dillon, MT</td>
<td>Sept 8-10</td>
<td></td>
<td>UMW</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nutritional Coach Program</td>
<td>331 hrs</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>CareerStep</td>
<td>$3,799</td>
<td></td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Pharmacy Technician with Externship</td>
<td>292 hrs + 130 clinical</td>
<td>INT + clinical externship</td>
<td>TBD</td>
<td>TBD</td>
<td>CareerStep</td>
<td>$3,899</td>
<td>CPhT</td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Phlebotomy Workshop</td>
<td>8 hrs</td>
<td>Dillon, MT</td>
<td>Sept 16-17</td>
<td>TBD</td>
<td>UMW</td>
<td>$285</td>
<td></td>
<td>Sept 8</td>
</tr>
<tr>
<td>Spanish for Medical Professionals</td>
<td>6 wks</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>ed2go</td>
<td>$115</td>
<td></td>
<td>Open Enrollment</td>
</tr>
</tbody>
</table>

**KEY**  
 Cá Internet Course  
 Cá Face-to-Face Course  
 Cá ed2go Fundamentals  
 Cá ed2go Career Training  
 Cá Career Certificates

**Career Success in Healthcare**  
In this course, learners will discover concepts to better assess their skill level in critical areas such as goal setting, time management, stress management, critical thinking, and decision-making. We’ll also focus on fundamental job-seeking skills, including resume creation and interviewing basics. And—with a strong focus on extended reality—learners will participate in interactive activities to further evaluate their behavioral and professional skills and develop effective action plans for improvement. Enroll [HERE](#).

**Clinical Medical Assistant Program**  
Everything you need to get certification-ready with our Medical Assistant program online and start working soon, with total confidence. Get familiar with essential anatomy, foundational healthcare science, and medical terminology. Learn how to obtain vital signs and perform a variety of skills to assist with patient care. See how to perform phlebotomy and EKG reading, label and process specimens, and assist physicians with procedures. Understand medical-record management, insurance reimbursements, and how to successfully operate patient waiting rooms. Our online medical assistant program is developed by industry professionals with decades of real-world experience. An over-achieving curriculum ensures that you’re the best of the best. Enroll [HERE](#).

**Healthcare Documentation Specialist Program**  
This program prepares Learners to work with confidential information in traditional office settings. The skills and knowledge you’ll learn throughout your training may be applied in care clinics, surgical centers, hospital settings, and other healthcare environments. This program covers everything you need to know to position yourself as an ideal candidate for nearly any medical records or HIT role. We’ll provide one free voucher for the Certified Electronic Health Records Specialist (CEHRS) exam. Enroll [HERE](#).

**Healthcare IT Professional Program**  
The Health IT Program was designed to help you pass the PC Pro Certification, CompTIA A+ 220-1001 Core 1, and CompTIA A+ 220-1002 Core 2 Exams, putting you on the hiring radar of hospitals and clinics everywhere. You’ll learn to navigate hardware, software, systems, networks, and health-care facilities, and you’ll be part of the nation’s much-needed push toward streamlining and standardizing electronic health records—a sweet gig to say the least. Enroll [HERE](#).

**Home Health Aide Program**  
This program provides a comprehensive overview of the medical and social needs of home healthcare clients, as well as the nutrition, personal care, cleaning, and infection control tasks required of home health aides. We’ll provide an overview of what home health aides do on a daily basis. Your clients will all have different needs. We’ll teach you how to communicate with every patient, regardless of the circumstances. You’ll learn about the job-search process and what it takes to find (and maintain) employment. We’ll teach you standard medical terms related to all major body systems. The Home Health Aide program was designed to arm you with the knowledge you need to address the individual needs of each client. Enroll [HERE](#).
Medical Billing Program
Do you enjoy dotting i’s and crossing t’s? Would you like to work in healthcare, but hate needles? If you’re analytical, autonomous, and good at solving complex problems, then you might love a medical billing career. Our medical billing training quickly brings you up to speed on everything you need to get certification-ready and start working soon. Understand how the healthcare reimbursement ecosystem works, from payers and payment systems to the actual billing software used. Get to know the impact and changes brought about by the Affordable Care Act, and gain experience with the current billing forms. Learn to identify and combine word parts to create and understand medical terms, and master the language of healthcare. Become familiar with the related procedure of medical coding, the process of assigning standardized medical codes to patient records. Enroll HERE.

Mental Health Technician Program
This program provides a comprehensive overview of how mental health technicians assist with crisis intervention and provide support to professionals who treat patients with mental health disorders. We’ll provide an overview of the basics so you can communicate effectively in your role. You’ll learn how to recognize behavioral patterns so you can help others manage their impairments. Topics here include assessing a patient, properly diagnosing their issues, and generally following a five (5) step sequential process to assist them towards better mental health. You’ll learn professional communication techniques for a healthcare office, including the use of medical terminology and patient-accessible language. Enroll HERE.

Natural Horsemanship Revolution Conference
Conference brings together leading voices and experts in equine and animal behavior, natural horsemanship, ranching, outfitting, and equine and human initiatives that advance well-being, along with horse-and-rider demonstrations, hands-on experiences with horses, and compelling storytellers, award-winning equine films and the latest research and science in these and related fields. Provides a balanced and insightful look at, and appreciation for all things horse and the powerful and life-changing impact of the horse-human relationship. Enroll HERE.

Nutritional Coach Program
Our Nutritional Coach program was designed to arm you with the knowledge you need to help clients make smarter health-related decisions and push them to their full potential. Nutritional coaches help people understand how food impacts their health on multiple levels—and the importance of swapping those greasy burgers for salads. They’re passionate about wellness, and they have an extensive knowledge of healthy eating practices. Does this sound like you? Then with the right training, you could be the one people turn to when they’re ready to make a lifestyle change. Enroll HERE.

Pharmacy Technician
Our Pharmacy Technician program was developed by a board-certified pharmacist and pharmacy technicians with years of experience. Our elite training is one of the only pharmacy technician certification programs accredited by the American Society of Health-System Pharmacists® (ASHP) / Accreditation Council for Pharmacy Education (ACPE)—meeting all 41 of their stringent objectives. The main purpose of our online pharmacy technician certification program is to prepare you to successfully pass the Pharmacy Technician Certification Board (PTCB) exam and become employable—competent and confident—as quickly as possible. Enroll HERE.

Phlebotomy Workshop
Students will be trained in both the theory and technique of Phlebotomy. You will learn the basic blood draw methods, which include: Vacutainer, Butterfly Draws, Finger Sticks. All students will be required to volunteer their arms and fingers for training purposes. However, if you would like to bring volunteers to draw from, you may do so for the “Skills Testing” class. This is encouraged as the more practice you have, the more comfortable and successful you will be. Other areas of study include: Basic Medical Terms, Universal Precautions, Professionalism, Patient’s Rights. Students will receive a “Certificate of Completion” after successfully completing and passing both the written and the skills exams. Enroll HERE.

Resources are available for course expenses. Contact the School of Outreach for more information.

Spanish for Medical Professionals
Prepare for any situation by bridging the communication gap between you, your patients, and worried family members. This course provides knowledge of basic medical phrases to help you better communicate with the Spanish-speaking community. Enroll HERE.

Spanish for Medical Professionals
Prepare for any situation by bridging the communication gap between you, your patients, and worried family members. This course provides knowledge of basic medical phrases to help you better communicate with the Spanish-speaking community. Enroll HERE.

Resources are available for course expenses. Contact the School of Outreach for more information.

Spanish for Medical Professionals
Prepare for any situation by bridging the communication gap between you, your patients, and worried family members. This course provides knowledge of basic medical phrases to help you better communicate with the Spanish-speaking community. Enroll HERE.

Resources are available for course expenses. Contact the School of Outreach for more information.

Spanish for Medical Professionals
Prepare for any situation by bridging the communication gap between you, your patients, and worried family members. This course provides knowledge of basic medical phrases to help you better communicate with the Spanish-speaking community. Enroll HERE.

Resources are available for course expenses. Contact the School of Outreach for more information.
<table>
<thead>
<tr>
<th>Title</th>
<th>Duration</th>
<th>Location</th>
<th>Dates</th>
<th>Time</th>
<th>Provider</th>
<th>Partner Fee</th>
<th>UMW Fee</th>
<th>Reg. Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer Skills for the Workplace</td>
<td>6 wks</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>ed2go</td>
<td>$115</td>
<td></td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Computer Technician Program</td>
<td>134 hrs</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>CareerStep</td>
<td>$2799</td>
<td></td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Introduction to Microsoft Outlook 2019/Office 365</td>
<td>6 wks</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>ed2go</td>
<td>$129</td>
<td></td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Entrepreneurship-Starting off Strong</td>
<td>5 wks</td>
<td>Dillon, MT</td>
<td>Oct 18-Nov 15</td>
<td>Tuesdays 6:00- 8:00 pm</td>
<td>UMW</td>
<td>$100</td>
<td></td>
<td>Oct 7</td>
</tr>
<tr>
<td>Getting Started with Google Workspace</td>
<td>6 wks</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>ed2go</td>
<td>$139</td>
<td></td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Introduction to Microsoft Word 2019/Office 365</td>
<td>6 wks</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>ed2go</td>
<td>$129</td>
<td></td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Introduction to Microsoft Excel 2019/Office 365</td>
<td>6 wks</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>ed2go</td>
<td>$129</td>
<td></td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Introduction to Microsoft Publisher</td>
<td>6 wks</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>ed2go</td>
<td>$115</td>
<td></td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Introduction to Microsoft PowerPoint 2019/Office 365</td>
<td>6 wks</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>ed2go</td>
<td>$129</td>
<td></td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Microsoft Office Suite Training Program</td>
<td>101 hrs</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>CareerStep</td>
<td>$999</td>
<td></td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>OSHA 10 General Industry Training</td>
<td>10 hrs</td>
<td>Dillon, MT</td>
<td>Nov 9-10</td>
<td>9:00 am- 3:00 pm</td>
<td>UMW</td>
<td>$140</td>
<td></td>
<td>Oct 30</td>
</tr>
<tr>
<td>Professional Bookkeeping Pro</td>
<td>374 hrs</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>CareerStep</td>
<td>$3999</td>
<td></td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Welding Technician</td>
<td>200 hrs</td>
<td>Dillon, MT</td>
<td></td>
<td></td>
<td>UMW</td>
<td>$3750</td>
<td></td>
<td>Oct</td>
</tr>
</tbody>
</table>

**Computer Skills for the Workplace**

This course is designed to provide the fundamental computer competencies you need to survive and prosper in today’s fast-changing workplace. You will learn how to implement the powers of modern office software to work faster and more efficiently. This course will also focus on practical applications for software most common to the workplace. By the time you finish, you will have learned why employers consider technological literacy so critical to the success of any organization. Enroll [HERE](#).

**Computer Technician Program**

If you’re super tech-savvy, you might love being a computer technician. Our online computer technician certification program is the most comprehensive in the industry. You’ll learn everything you need to succeed: manage hardware and software, configure operating systems, support networks and implement security. Enroll [HERE](#).

**Introduction to Microsoft Outlook 2019/Office 365**

This Microsoft Outlook training class introduces the 2019 interface and will get you up and running quickly, working effectively with messages, calendars, and contacts. Enroll [HERE](#).

**Entrepreneurship - Starting off strong**

Are ready to launch your new business? Often enthusiasm to get a service or product out to customers supersedes preparation for business administration. You may be an extremely skilled mechanic, chef or dog groomer but that doesn’t always lend to understanding the back-end of starting a business. This course will give an overview of the logistics required to start a business in Montana, the importance of due diligence and establishing best practices out of the gate! Small businesses close their doors every day due to a lack of internal systems, marketing and financial management. Taking the time to plan will pay off when you are up and running! Enroll [HERE](#).

**Getting Started with Google Workspace**

In this Google Workspace training course, you will learn about the many free apps (Gmail, Docs, Sheets, Slides, Drive, Contacts, Calendar, Meet, and Chat) that Google makes available on the web and how to put them to work for business, hobbies, and personal projects. You will find out how to use each of the most popular Google apps and how they fit together to support each other and make things easier for you—from sending email messages to creating business and personal documents to sharing files and more. Enroll [HERE](#).

**Introduction to Microsoft Word 2019/Office 365**

Learn to create professional-looking letters, reports, and documents using Microsoft Word 2019/Office 365. This hands-on course will help you master the basic features of this powerful word-processing program to type, edit, and format text, and spell check and print documents like a pro. Enroll [HERE](#).
Introduction to Microsoft Excel 2019/Office 365

Learn to quickly and efficiently use Microsoft Excel 2019/Office 365 as you discover dozens of shortcuts and tricks for setting up fully formatted worksheets. This course, taught by an experience Microsoft Excel instructor, provides in-depth knowledge for beginners that will have you using Excel like a pro. Enroll HERE.

Microsoft Office Training Program

Learn the latest tips and tricks to increase your value (and salary) in the workplace. The online Microsoft Office Suite training program was designed to arm you with the knowledge you need to work in Word, Powerpoint, Excel, and Outlook. Enroll HERE.

Introduction to Microsoft Publisher

The online Introduction to Microsoft Publisher course teaches you how to use Microsoft Publisher through a series of engaging and useful projects. With each project, you not only learn about a new publication type, but you also build a set of core application skills that will carry through to your own future projects, no matter what type of publication you need. By course completion, you will know how to create a brochure, design business cards, and much more! Enroll HERE.

Introduction to Microsoft PowerPoint 2019/Office 365

This in-depth course introduces PowerPoint’s functions and will teach you how to plan and create professional-quality presentations. You will learn how to catch your audience’s attention with PowerPoint’s visual features like photo album. As you become acquainted to Office 365, you will learn how to utilize OneDrive and PowerPoint Online’s cross-functionality—saving, editing, and sharing your presentations online. Enroll HERE.

OSHA 10 General Industry Training

OSHA 10-hour training teaches basic safety and health information to entry-level workers in construction and general industry. It is part of the OSHA Outreach Training Program, which explains serious workplace hazards, workers’ rights, employer responsibilities and how to file an OSHA complaint. Acquiring an OSHA 10 DOL card proves to employers that you have completed 10 hours of OSHA-authorized training on critical workplace safety topics. Entry-level workers with this credential have industry-specific knowledge and skills that help prevent injuries and keep workplaces safe and productive. Enroll HERE.

Professional Bookkeeping Program

This bookkeeping training online program was designed to give students the skills they need to establish a bookkeeping career in various industries. Our specialized curriculum teaches Learners to use QuickBooks Pro as well as the Microsoft Office Suite of software, preparing them to start working immediately upon completion. Enroll HERE.

Welding Technician

This program provides learners the entry level skills required to start a career in welding. The program is delivered through an intensive hands-on lab approach allowing learners to hone their skills using our exclusive Virtual Reality Augmented Arc experience and then concentrate on practical skills education and execution with actual welding equipment and practice. Enroll HERE.

Resources are available for course expenses. Contact the School of Outreach for more information.
# PERSONAL ENRICHMENT

<table>
<thead>
<tr>
<th>Title</th>
<th>Duration</th>
<th>Location</th>
<th>Dates</th>
<th>Time</th>
<th>Provider</th>
<th>Partner Fee</th>
<th>UMW Fee</th>
<th>Reg. Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auditions 101 Workshop -16 yrs and over</td>
<td>4 hrs</td>
<td>Dillon, MT</td>
<td>Oct 5 &amp; 12</td>
<td>7-9 pm</td>
<td>UMW</td>
<td>$75</td>
<td>Open</td>
<td>Sept 22</td>
</tr>
<tr>
<td>Beginning Conversational French</td>
<td>24 hrs</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>ed2go</td>
<td>$115</td>
<td>Open</td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Digital Photography 101</td>
<td>10 hrs</td>
<td>Dillon, MT</td>
<td>Sept 26-Oct 24</td>
<td>Mondays 6-8 pm</td>
<td>UMW</td>
<td>$100</td>
<td>Sept 14</td>
<td>Oct 7</td>
</tr>
<tr>
<td>Entrepreneurship - Starting off Strong</td>
<td>10 hrs</td>
<td>Dillon, MT</td>
<td>Oct 18-Nov 15</td>
<td>Tuesdays 6-8 pm</td>
<td>UMW</td>
<td>$100</td>
<td>Open</td>
<td>Oct 7</td>
</tr>
<tr>
<td>Introduction to Interior Design</td>
<td>24 hrs</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>ed2go</td>
<td>$115</td>
<td>Open</td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Introduction to PC Troubleshooting</td>
<td>24 hrs</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>ed2go</td>
<td>$115</td>
<td>Open</td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Lose Weight &amp; Keep it Off</td>
<td>24 hrs</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>ed2go</td>
<td>$115</td>
<td>Open</td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Luscious, Low-fat, Lightening-Quick Meals</td>
<td>24 hrs</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>ed2go</td>
<td>$115</td>
<td>Open</td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Natural Horsemanship Revolution</td>
<td>30 hrs</td>
<td>Dillon, MT</td>
<td>Sep 8-10</td>
<td>Thu-Sat 9 a.m.-9 p.m.</td>
<td>Joint Sponsors</td>
<td>$200</td>
<td>Sep 8</td>
<td></td>
</tr>
<tr>
<td>Prepare for the GED Test</td>
<td>24 hrs</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>ed2go</td>
<td>$115</td>
<td>Open</td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Speed Spanish</td>
<td>24 hrs</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>ed2go</td>
<td>$115</td>
<td>Open</td>
<td>Open Enrollment</td>
</tr>
</tbody>
</table>

**KEY**

- Internet Course
- Face-to-Face Course
- ed2go Fundamentals
- ed2go Career Training

---

**Auditions 101 Workshop**

**October 5th & October 12th, 2022 Wednesdays**

- **Kids Workshop:** 4:00 - 6:00 pm
- **16 & over Workshop:** 7:00 - 9:00 pm

Montana Western campus
Class fee: $75
Registration deadline: September 22nd (required)

**ENROLL NOW**

Join Jackie Vetter, Southwest Montana based actor and director, as she takes you through the audition process. Learn about where to find auditions in your region and beyond, as well as how to put your best foot forward in monologue, scene and cold read auditions. Specific scenes and material will be selected for the class for mock auditions! No experience necessary, just a willingness to learn!

---

**Beginning Conversational French**

Think you need multiple classes to understand beginner French? Discover how easy learning simple words and phrases for leisure and business can be. The Beginning Conversational French course makes pronunciation simple, with phonetic spellings for every word and phrase you need to learn French. This online course even includes audio so that you can hear and practice the language with little more than a click of your mouse! You will also learn cultural tips in each lesson. Upon successful course completion, you will know useful basic French that you can confidently use when traveling.

Enroll [HERE](#).

---

**Beginning Writer’s Workshop**

This online course will help you write your own creative piece. Like a true writing workshop, you will learn literary techniques, peer review a classmate’s work, and receive constructive criticism on your work. In addition, you will learn how to move your work from the prewriting stage to editing and final revision. You will also learn how to use literary devices, meaningful dialogue, and imagery in your different drafts. By the end of this online workshop, you will have a thoroughly developed creative writing piece. You might even be ready for publication!

Enroll [HERE](#).

---

**Digital Photography 101**

**September 26 - October 24, 2022**

- Mondays from 6:00 - 8:00 pm

Montana Western campus
Class fee: $100
Registration deadline: September 14th (required)

**ENROLL NOW**

Learn how to go from auto to manual and use all the little gadgets and buttons on your camera. The understanding of exposure, shutter speed, manual focus, aperture and a couple others will be covered in these gadgets and buttons. The other big focus will be photo composition and model posing. Most of this course will be focusing on portraits and how to elevate them past a quick snapshot. Class will be taught by Katherine Pope.
Introduction to Interior Design

Are you a creative person with an eye for design? If so, this course will show you how to transform plain living spaces into beautiful and functional rooms. You’ll delve into color theory, industry trends, spatial arrangements, floor plans, traditional and modern interior design ideas, and other basics. Your new knowledge and hands-on practice will give you the confidence you need to start creating beautiful residential interiors for yourself and others. Enroll [HERE](#).

Introduction to PC Troubleshooting

Don’t spend your hard-earned cash on expensive PC repairs! The vast majority of the problems people experience with their computers are completely avoidable, and most can be solved with nothing more than a few minutes of your time. Intro to PC Troubleshooting takes you step by step through the typical hardware and operating system problems encountered by technicians, teaching troubleshooting techniques to decipher any problem, and giving you the skills you need to solve them. Once you’ve mastered the basics, the course launches into some of the more advanced and nasty problems that crop up in the PC, teaching you how to diagnose and fix those problems as well! Finally, Intro to PC Troubleshooting shows you how to maintain and optimize a Windows PC. So what are you waiting for? Get ready to troubleshoot and fix some PCs! Enroll [HERE](#).

Lose Weight & Keep it Off

Do you want to lose weight and keep it off? Now you can! In this comprehensive course, you’ll discover how to establish a healthy approach to weight loss and weight maintenance. You’ll master how to set and achieve weight-loss and weight-maintenance goals that make sense for you. You’ll have the skills you need to lose weight and keep it off for a lifetime! Enroll [HERE](#).

Luscious, Low-Fat, Lightning-Quick Meals

This course is the next best thing! You’ll learn how to reduce fat in recipes without sacrificing flavor or texture. Explore how to use flavor profiling to expand your culinary horizons. Learn how to prepare casseroles, crock-pot dishes, vegan dishes, oven-fried foods, meat-based meals, and many other entrees that are both nutritious and delicious! You will discover tips for grocery shopping, menu planning, food preparation, and quicker cooking. You will have the chance to try out over 50 exciting and easy lowered-fat recipes. Enroll [HERE](#).

Natural Horsemanship Revolution Conference

Conference brings together leading voices and experts in equine and animal behavior, natural horsemanship, ranching, outfitting, and equine and human initiatives that advance well-being, along with horse-and-rider demonstrations, hands-on experiences with horses, and compelling storytellers, award-winning equine films and the latest research and science in these and related fields. Provides a balanced and insightful look at, and appreciation for all things horse and the powerful and life-changing impact of the horse-human relationship. Enroll [HERE](#).

Prepare for the GED Test

This course will help you analyze your strengths and weaknesses, so you can focus your studying on the areas that you need most. You will get the basics of what you need to know to succeed on the four GED® test modules: Reasoning Through Language Arts, Social Studies, Science, and Mathematical Reasoning. Enroll [HERE](#).

Speed Spanish

Imagine yourself speaking, reading and writing Spanish. Now you can with Speed Spanish. This course is designed for anyone who wants to learn Spanish pronto. You will learn six easy recipes for gluing Spanish words together to form sentences. In no time at all, you will be able to go into any Spanish speaking situation and converse in Spanish. ¡Qué Bueno! Enroll [HERE](#).
Our Dual Enrollment page has a new look! We have created the 2022–23 academic year dual enrollment catalog for ease of access to all things dual enrollment at Montana Western.

- How to get started in DE
- Find online and face-to-face classes offered through Montana Western
- Step-by-step registration guide
- Something for everyone: students, parents, counselors, teachers and administrators!

Click, Scan, Connect Today!

406-683-7537

www.umwestern.edu/outreach/dual-enrollment
<table>
<thead>
<tr>
<th>Course#</th>
<th>Title</th>
<th>Cr</th>
<th>Instructor</th>
<th>F2F/Online</th>
<th>Semester</th>
<th>GE / CTE</th>
<th>Course Fee</th>
<th>UMW Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHMS 107</td>
<td>Career Essentials for Health Professions</td>
<td>2</td>
<td>Handlos</td>
<td>Online</td>
<td>Feb 6–Mar 10, 2023</td>
<td>CTE</td>
<td>1-2 FREE/$50</td>
<td></td>
</tr>
<tr>
<td>AHMS 144</td>
<td>Medical Terminology</td>
<td>2</td>
<td>Wilson</td>
<td>Face-to-Face</td>
<td>Sep 20–Nov 9, 2022</td>
<td>CTE</td>
<td>1-2 FREE/$100</td>
<td></td>
</tr>
<tr>
<td>CTE 191</td>
<td>CTE: Introduction, Investigation, &amp; Implementation</td>
<td>2</td>
<td>Reinhardt</td>
<td>Online</td>
<td>Fall: Oct 3–Dec 9, 2023, Spring: TBD</td>
<td>CTE</td>
<td>1-2 FREE/$50</td>
<td></td>
</tr>
</tbody>
</table>

**FEATURED COURSES OFFERED DIRECTLY THROUGH MONTANA WESTERN**

<table>
<thead>
<tr>
<th>Course#</th>
<th>Title</th>
<th>Cr</th>
<th>Instructor</th>
<th>F2F/Online</th>
<th>Semester</th>
<th>GE / CTE</th>
<th>Course Fee</th>
<th>UMW Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHMS 107</td>
<td>Career Essentials for Health Professions</td>
<td>2</td>
<td>Handlos</td>
<td>Online</td>
<td>Feb 6–Mar 10, 2023</td>
<td>CTE</td>
<td>1-2 FREE/$50</td>
<td></td>
</tr>
<tr>
<td>AHMS 144</td>
<td>Medical Terminology</td>
<td>2</td>
<td>Wilson</td>
<td>Face-to-Face</td>
<td>Sep 20–Nov 9, 2022</td>
<td>CTE</td>
<td>1-2 FREE/$100</td>
<td></td>
</tr>
<tr>
<td>CTE 191</td>
<td>CTE: Introduction, Investigation, &amp; Implementation</td>
<td>2</td>
<td>Reinhardt</td>
<td>Online</td>
<td>Fall: Oct 3–Dec 9, 2023, Spring: TBD</td>
<td>CTE</td>
<td>1-2 FREE/$50</td>
<td></td>
</tr>
</tbody>
</table>

**KEY**

1-2 FREE: Montana high school students may enroll in first two courses tuition free. Additional courses charged at the Montana Western Dual Enrollment rate of $50/credit. Course fees may apply. Learn more [here](#).

**GE: General Education**

Required courses that makes up the foundation of an undergraduate degree.

**CTE: Career & Technical Education**

Combines academic and technical skills with the knowledge and training needed to succeed in today’s labor market.

---

**AHMS 107 Career Essentials for Health Professions**

This course is an online program to help students prepare themselves to work successfully and effectively in healthcare facilities and in their desired allied health care career. Topics include communication strategies, professional behaviors and attitudes, legal and ethical practices, and safe practices in healthcare.

**AHMS 144 Medical Terminology**

Introduces the student to the specialized language of the medical profession and builds a background vocabulary in this area. The basic elements, rules of building and analyzing medical words and terms, definitions, and common abbreviations will be included.

**CTE 191 CTE: Introduction, Investigation, & Implementation**

Students will learn the definitions of career and technical education (CTE), career clusters, and the opportunities found in these fields. Students will learn the skills necessary for preparation for high education, lifelong learning, understand connections between the classroom and the working world. Students will identify entry and exit points for various pathways, execute a program of study, evaluate opportunities for personal and professional learning and develop financial goals based on lifestyle expectations, education plans, and career choices.

**EDEC 247 Child & Adolescent Growth & Development**

Students will examine, analyze, and apply research, theories, and issues concerning basic biosocial, cognitive, and psychosocial developmental stages from conception through childhood and adolescence. For integrated lab students use a variety of instruments to observe and interact with individual children as a way of integrating theory and practice.

To learn more or to register, contact Ryann Gibson, Montana Western Dual Enrollment Coordinator, by calling 406.683.7537 or email ryann.gibson@umwestern.edu.

---

**Interested in becoming a Montana Western Dual Enrollment partner?**

Contact Ryann Gibson, Montana Western Dual Enrollment Coordinator.
r
ryann.gibson@umwestern.edu or 406-683-7537
YOUTH PROGRAMS

<table>
<thead>
<tr>
<th>Title</th>
<th>Hrs</th>
<th>Location</th>
<th>Dates</th>
<th>Time</th>
<th>Provider</th>
<th>Fee</th>
<th>Reg. Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auditions 101 Workshop - ages 10-15</td>
<td>4 hrs</td>
<td>Dillon, MT</td>
<td>Oct 5 &amp; 12</td>
<td>4-6 pm</td>
<td>UMW</td>
<td>$75</td>
<td>Sept 22</td>
</tr>
<tr>
<td>Beginning Writer’s Workshop</td>
<td>6 wks</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>ed2go</td>
<td>$115</td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Introduction to Guitar</td>
<td>6 wks</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>ed2go</td>
<td>$115</td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Safe @ Home</td>
<td>1.5</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>Safe Sitter</td>
<td>$10</td>
<td>Open Enrollment</td>
</tr>
<tr>
<td>Safe Sitter Essentials - Butte Session I</td>
<td>5</td>
<td>Butte, MT</td>
<td>Aug 16</td>
<td>9 a.m.-1:30 p.m.</td>
<td>UMW</td>
<td>$50</td>
<td>Aug 12</td>
</tr>
<tr>
<td>Safe Sitter Essentials - Butte Session II</td>
<td>5</td>
<td>Butte, MT</td>
<td>Oct 20</td>
<td>9 a.m.-1:30 p.m.</td>
<td>UMW</td>
<td>$50</td>
<td>Oct 14</td>
</tr>
<tr>
<td>Safe Sitter Essentials - Dillon Session I</td>
<td>5</td>
<td>Dillon, MT</td>
<td>Oct 1</td>
<td>9 a.m.-1 p.m.</td>
<td>UMW</td>
<td>$50</td>
<td>Sep 23</td>
</tr>
<tr>
<td>Safe Sitter Essentials - Dillon Session II</td>
<td>5</td>
<td>Dillon, MT</td>
<td>Oct 15</td>
<td>9 a.m.-1 p.m.</td>
<td>UMW</td>
<td>$50</td>
<td>Oct 7</td>
</tr>
<tr>
<td>Start a Pet Sitting Business</td>
<td>6 wks</td>
<td>INT</td>
<td>TBD</td>
<td>TBD</td>
<td>ed2go</td>
<td>$115</td>
<td>Open Enrollment</td>
</tr>
</tbody>
</table>

**KEY**
- Internet Course
- Face-to-Face Course
- ed2go Fundamentals
- ed2go Career Training

**Auditions 101 Workshop**
October 5th & October 12th, 2022

**Kids Workshop:** 4:00 - 6:00 pm

**16 & over Workshop:** 7:00 - 9:00 pm

Montana Western campus
Class fee: $75
Registration deadline: September 22nd (required)

**ENROLL NOW**

Join Jackie Vetter, Southwest Montana based actor and director, as she takes you through the audition process. Learn about where to find auditions in your region and beyond, as well as how to put your best foot forward in monologue, scene and cold read auditions. Specific scenes and material will be selected for the class for mock auditions! No experience necessary, just a willingness to learn!

**Beginning Writer’s Workshop**
This online course will help you write your own creative piece. You will learn literary techniques, peer review a classmate’s work, and receive constructive criticism. You will learn how to move your work from the prewriting stage to editing and final revision, and learn how to use literary devices, meaningful dialogue, and imagery in your different drafts. By the end of this online workshop, you will have a thoroughly developed creative writing piece. Enroll [HERE](#).

**Introduction to Guitar**
The classical guitar skills you’ll master in this course will allow you to play any style of music, from hard rock to country. Good guitar players know that the secret to making beautiful music is to diligently practice—so that’s what you’ll do. You’ll make rapid progress as you follow a carefully planned practice schedule that reinforces each new skill you learn. Whether you’re a beginner or an intermediate student, this course will take your musical talent to the next level. Enroll [HERE](#).

**Safe @ Home**
Safe@Home by Safe Sitter® is a 90-minute program designed for students in grades 4-6. The program will prepare students to care for themselves when parents are away for short periods of time. Students learn how to practice safe habits, how to prevent unsafe situations, and what to do when faced with dangers such as power failures or weather emergencies. Students are also introduced to the Safe Sitter® First Aid Chart and learn a system to help them assess and respond to injuries and illnesses. Enroll [HERE](#).

**Safe Sitter Essentials**
Safe Sitter® is designed to prepare students in grades 6-8 to be safe when they’re home alone, watching younger siblings, or babysitting. The Instructor-led class is filled with fun games and role-playing exercises. Students learn how to prevent unsafe situations and what to do when faced with dangers such as power failures or weather emergencies. Students learn tips to manage behavior that will help them stay in control of themselves and the children in their care. Students also learn the ages and stages of child development, as well as practice diapering. Learning skills such as choking rescue and CPR is often students’ favorite part of the class. Students also learn a system to help them assess and respond to injuries and illnesses. The ability to screen jobs, discuss fees, and greet employers will set students up for success now and in the future. Enroll [HERE](#).

**Start a Pet Sitting Business**
If you’re an animal lover, find out how you can start your own pet sitting business to translate your passion into a profitable career! Do you want to look after other animals, including horses? By the end of this course, you will have all the knowledge you need to become a professional pet sitter. In addition, you will discover how your pet sitting business can grow to continually challenge and satisfy you. Enroll [HERE](#).
Heart of the Winter in Yellowstone

Witness snow-dusted buffalo, boiling geysers and all the wonders of Yellowstone National Park cloaked in its winter glory. It’ll feel like you have the park to yourself, as you traverse forests, open fields and geyser basins at a time when the park interior is accessible to only a few over-the-snow vehicles. Amid this transformed landscape, encounter winter wildlife as a naturalist interprets their long vigil for the return of spring food sources and witness the surreal spectacle created by the play of icy winter air with steaming thermal features bubbling and erupting from the earth. Enroll HERE.

Winter Ventures in Yellowstone Country

Venture into Yellowstone Country for winter’s sparkling whiteness, steaming thermals and ice-rimmed rivers. Ride a snowcoach to the Grand Canyon of the Yellowstone and encounter eons of geologic processes. Learn to ride a snowmobile on park roads, view diverse habitats and observe bison, waterfowl, bald eagles and coyotes. Experience churning geothermal activity at Old Faithful and Fountain Paint Pots, discover animal tracks and analyze sign and learn winter sports and skills on informative, naturalist-led adventures. Enroll HERE.

<table>
<thead>
<tr>
<th>Title</th>
<th>Days</th>
<th>Location</th>
<th>Dates</th>
<th>Provider</th>
<th>Road Scholar Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heart of the Winter in Yellowstone</td>
<td>7</td>
<td>Gardiner, MT &amp; YNP</td>
<td>I. Jan 9-15, 2023</td>
<td>UMW</td>
<td>$3949 dbl</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>II. Jan 30-Feb 5, 2023</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>III. Feb 20-26, 2023</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Winter Ventures in Yellowstone Country</td>
<td>6</td>
<td>West Yellowstone, MT &amp; YNP</td>
<td>I. Jan 9-14, 2023</td>
<td>UMW</td>
<td>$2449 dbl</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>II. Jan 16-21, 2023</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>III. Jan 23-28, 2023</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>IV. Jan 30-Feb 4, 2023</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>V. Feb 13-18, 2023</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>VI. Feb 20-25, 2023</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

ROAD SCHOLARS ARE NO ORDINARY TRAVELERS

They are lifelong learners, typically over the age of 50, from diverse cultural and professional backgrounds. Students of the world, they are the guests you hope to sit next to at a dinner party. They’ve led interesting lives because they are interested in everything. They are exactly the kind of people you want to be learning with as you explore the globe.
Basic Workplace Computer Skills we all need

Email Scheduling Calendar
Microsoft Office
Word Processing
Spreadsheets
Basic Google Skills
Presentation Software
Video Meeting Software
Security Best Practices

SEE WORKFORCE PAGE INSIDE FOR DETAILS

---

Microsoft Office Training Program (101 hours)
Learn the latest tips and tricks to increase your value (and salary) in the workplace. The online Microsoft Office Suite training program was designed to arm you with the knowledge you need to work in Word, Powerpoint, Excel, and Outlook. Click the description link for more details.

Computer Technician Program (182 hours)
If you're super tech-savvy, you might love being a computer technician. Our online computer technician certification program is the most comprehensive in the industry. You'll learn everything you need to succeed: manage hardware and software, configure operating systems, support networks and implement security. Click the description link for more details.