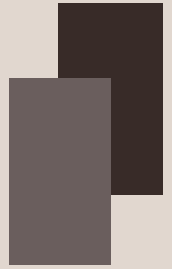


# FALL 2023

## COURSE SCHEDULE



**SCHOOL OF  
OUTREACH**  
DILLON - MONTANA



*Your source for professional development, workforce training  
and personal enrichment*





Course topics are limitless...

Arts  
Business  
Crafts  
Computer Applications  
Health & Fitness  
Home & Garden  
Languages  
Writing  
And more!



Do you have a passion or hobby that you would love to share with others? Want a little extra cash? Maybe some “mad money”?

Montana Western School of Outreach is looking for someone just like you to share what you love with our community. You can set your days/times and sessions for what works best for you and your busy life. Proposals are accepted throughout the year.

Contact the School of Outreach for further details or to request a proposal form.

406-683-7537

## TABLE OF CONTENTS

### EDUCATION

4

### HEALTHCARE

10

### WORKFORCE TRAINING

12

### PERSONAL ENRICHMENT

14

### DUAL ENROLLMENT

16

### YOUTH PROGRAMS

18

### ROAD SCHOLAR

19

#### HOW TO REGISTER:



IN PERSON

The School of Outreach office is located in Main Hall room 115 and is open for registration from 8 a.m. to 5 p.m., Monday-Friday.



BY EMAIL

Send email correspondence to [outreach@umwestern.edu](mailto:outreach@umwestern.edu). Registration forms can also be requested through email.



BY PHONE













Our friendly staff can help you complete registration in 15 minutes or less. Call us at 406-683-7537.

#### CANCELLATION, FEES AND WAIVERS

Registration may be canceled for non-payment of fees. Cancellation does not necessarily eliminate registrant from financial obligation. Students taking only extension or non-credit courses do not need to apply or pay for admission. Extension and non-credit courses may not qualify for federal financial aid or fee waivers. Contact the School of Outreach for more information. Upon request, Montana Western provides reasonable accommodations, including written materials in alternative formats for persons with documented disabilities. For more information, please contact UMW Dean of Students by calling 406-683-7900.

CRN	Course Number	Title	Semester Credit	Instructor	Location	Dates	Time	Partner Fee	UMW Fee	Registration Deadline
TBD	COA 210E	Intoduction to Officiating: Basketball *Includes \$60 course fee. NEW!	1	Engellant	Hybrid 	Nov 1 - Dec 8	Wed; 6:30-8 pm via Zoom + Dec 2 @ UMW		\$190*	Oct 25
7346	EDU 491E	Advanced Classroom Management: Children as Change Agents	2	Jackson	Online 	TBD	TBD	\$150	\$165	Oct 15
7347	EDU 491E	Attention Deficit Hyperactivity Disorder: Information & Intervention for Effective Strategies	2	Jackson	Online 	TBD	TBD	\$150	\$165	Oct 15
7348	EDU 491E	Autism Spectrum Disorder: Information & Intervention for Effective Strategies	2	Winnega	Online 	TBD	TBD	\$150	\$165	Oct 15
7349	EDU 491E	Behavior is Language: Strategies for Managing Disruptive Behavior	2	Jackson	Online 	TBD	TBD	\$150	\$165	Oct 15
7350	EDU 491E	Build School Communities: Brain Smart Classroom Management	2	Rever-man	Online 	TBD	TBD	\$150	\$165	Oct 15
7351	EDU 491E	Child Abuse: Working With Abused & Neglected Children	2	Halver-stadt	Online 	TBD	TBD	\$150	\$165	Oct 15
7352	EDU 491E	Drugs & Alcohol in Schools: Understanding Substance Use & Abuse	2	Lea	Online 	TBD	TBD	\$150	\$165	Oct 15
7353	EDU 491E	Educational Assessment: Assessing Student Learning in the Classroom	2	Lea	Online 	TBD	TBD	\$150	\$165	Oct 15
7354	EDU 491E	English Language Learner: Evaluation & Assessment	3	Lea	Online 	TBD	TBD	\$150	\$200	Oct 15
7355	EDU 491E	English Language Learner: Language Acquisition	3	Lea	Online 	TBD	TBD	\$150	\$200	Oct 15
7356	EDU 491E	English Language Learner: Linguistics	3	Lea	Online 	TBD	TBD	\$150	\$200	Oct 15
7357	EDU 491E	English Language Learner: Methods & Materials	3	Lea	Online 	TBD	TBD	\$150	\$200	Oct 15
7358	EDU 491E	Harassment, Bullying & Cyber-Intimidation in Schools	2	Reynolds	Online 	TBD	TBD	\$150	\$165	Oct 15
TBD	EDU 491E	Implementing CTE in the Classroom	2	Reinhardt	Online via Moodle 	Oct 9 - Nov 17	TBD		\$260	Oct 6
7359	EDU 491E	Inclusion: Working with Students with Special Needs in General Education Classrooms	2	Lea	Online 	TBD	TBD	\$150	\$165	Oct 15
7360	EDU 491E	Learning Disabilities: Practical Information for the Classroom Teacher	3	Lea	Online 	TBD	TBD	\$150	\$200	Oct 15
TBD	EDU 491E	Nontraditional Career Exploration for Educators	1	Reinhardt	Online via Moodle 	Oct 9 - Nov 17	TBD		\$130	Oct 6
7361	EDU 491E	Reading & Writing in Content Area	2	Bernards	Online 	TBD	TBD	\$150	\$165	Oct 15
7362	EDU 491E	Reading Fundamentals #1: An Introduction to Scientifically-based Research	2	Jackson	Online 	TBD	TBD	\$150	\$165	Oct 15
7363	EDU 491E	Reading Fundamentals #2: Laying the Foundation for Effective Reading Instruction	2	Jackson	Online 	TBD	TBD	\$150	\$165	Oct 15
7364	EDU 491E	Reading Fundamentals #3: The Elements of Effective Reading Instruction & Assessment	3	Jackson	Online 	TBD	TBD	\$150	\$200	Oct 15
7365	EDU 491E	Response to Intervention: Practical Information for the Classroom Teacher	3	Lea	Online 	TBD	TBD	\$150	\$200	Oct 15
TBD	EDU 491E	Science of Reading & Dyslexia Law	2	Cole	Online 	Sep 13- Dec 11	TBD		\$165	Sep 8
7366	EDU 491E	Six Traits of Writing Model: Teaching & Assessing	2	Lea	Online 	TBD	TBD	\$150	\$165	Oct 15
7367	EDU 491E	Social Emotional Learning: Optimizing Learning Environments with Life Skills	3	Lea	Online 	TBD	TBD	\$150	\$200	Oct 15

KEY	E Extension Course   TBD To Be Determined   V Variable Credit Moodle Learning Management System  Online Course  Face-to-Face Course  Partner Initiated  VESi Course
-----	---

CRN	Course Number	Title	Semester Credit	Instructor	Location	Dates	Time	Partner Fee	UMW Fee	Registration Deadline
7368	EDU 491E	Supporting At-Risk Young Learners & Their Families	3	Halver-stadt	Online 	TBD	TBD	\$150	\$200	Oct 15
7369	EDU 491E	Talented & Gifted: Working with High Achievers	2	Bernards	Online 	TBD	TBD	\$150	\$165	Oct 15
7370	EDU 491E	Teaching Diversity: Influences & Issues in the Classroom	2	Lea	Online 	TBD	TBD	\$150	\$165	Oct 15
7371	EDU 491E	Teaching Elementary Math Conceptually: A New Paradigm	2	Chapell	Online 	TBD	TBD	\$150	\$165	Oct 15
7372	EDU 491E	Teaching Secondary Math Conceptually: Meeting Mathematics Standards	3	Chapell	Online 	TBD	TBD	\$150	\$200	Oct 15
7373	EDU 491E	Traumatized Child: The Effects of Stress, Trauma & Violence on Student Learning	2	Halver-stadt	Online 	TBD	TBD	\$150	\$165	Oct 15
7374	EDU 491E	Try DI!: Planning & Preparing a Differentiated Instruction Program	3	Dahl	Online 	TBD	TBD	\$150	\$200	Oct 15
7375	EDU 491E	Understanding Aggression: Coping with Aggressive Behavior in the Classroom	3	Lea	Online 	TBD	TBD	\$150	\$200	Oct 15
7376	EDU 491E	Understanding & Implementing Common Core Standards	3	Dahl	Online 	TBD	TBD	\$150	\$200	Oct 15
7377	EDU 491E	Violence in Schools: Identification, Prevention & Intervention Strategies	2	Lea	Online 	TBD	TBD	\$150	\$165	Oct 15
7378	EDU 491E	Why DI? An Introduction to Differentiated Instruction	3	Dahl	Online 	TBD	TBD	\$150	\$200	Oct 15
TBD	LIBM 491E	Library Media Endorsement Prep	2	Kish	Online via Moodle 	Sep 18 - Nov 10	TBD		\$260	Sep 15

Advanced Classroom Management: Children as Change Agents

This course focuses on cognitive and cognitive-behavioral interventions with an emphasis on teaching students how to change and manage their own behavior. Previous knowledge and understanding of traditional behavioral concepts and strategies is required. It is recommended that students take an introductory behavior management course to learn the basic terms and concepts of behavior management prior to taking this course.

Attention Deficit Hyperactivity Disorder: Information & Intervention for Effective Teaching

This course will help the learner achieve a better understanding of ADHD and intervention strategies to facilitate positive student change. learn the history of the disorder, accepted methods to assess and identify students with the disorder, and various methods, medications, and strategies that are currently used to treat it. Referral processes for providing services to the student outside of the classroom will also be addressed.

Autism Spectrum Disorder: Information & Intervention for Effective Strategies

Provides information on the characteristics of the disorder, associated learning styles, communication weaknesses and various intervention strategies that have proven to be successful when working with students with Autism spectrum disorders. Make sense of why individuals with Autism spectrum disorders act the way they do and what you can do to enhance more appropriate behavior.

Behavior is Language: Strategies for Managing Disruptive Behavior

This course is designed to give the learner a new perspective on student behavior and effective tools to facilitate positive student change. This course provides a developmental framework to help the learner understand what students are trying to communicate through the "language" of their behavior. Topics covered include behavioral techniques and intervention strategies that remediate disruptive behaviors, reduce power struggles while increasing classroom control, reduce educator workload, and help prevent burnout. After successfully completing this course, the educator and his/her students will be better equipped to find and implement creative, effective solutions to behavioral problems.

Build School Communities: Brain Smart Classroom Management

This course helps teachers build genuine bonds between themselves and their students and between students and their classmates, to create "kindred classhomes" with a foundation of acceptance, respect, and shared purpose. This course will help you develop strategies, rituals, and environmental design skills to create these safe havens of learning. Students will learn how to differentiate for classroom management and discipline similarly to differentiating for students' diverse academic needs.

Child Abuse: Working with Abused & Neglected Children

This course covers how to recognize the signs of physical, emotional, and sexual abuse, and physical and emotional neglect in students. It also discusses the specific factors that exist in families who abuse or neglect their children. A major emphasis in this course is on helping the participant understand the special learning needs of abused or neglected children and how to meet those needs in the regular classroom. Focus on working with parents and community agencies.



Drugs & Alcohol in Schools:  
Understanding Substance Use & Abuse

This course provides a contextual framework for understanding what students may be experiencing either through their own substance use or as a result of the substance use of persons close to them and provides a basic historical perspective of substance use along with the biological, psychological, and social factors that comprise the disease of addiction. Upon course completion, the learner will better understand the complex dynamics that contribute to this biological and social phenomenon.

Educational Assessment: Assessing  
Student Learning in Classroom

This course is designed to further develop the conceptual and technical skills required by teachers to help them identify their educational goals and implement meaningful instructional strategies for effective learning by students with special needs. The focus of the course is on assessment for instructional programming and will outline procedures for designing or selecting, administering, and interpreting, a variety of informal assessment measures typically used in schools.

English Language Learners:  
Evaluation & Assessment

This course discusses what is a high-quality assessment and the scope of assessments including initial placement, annual assessments, and exit assessments. This course ends with a discussion of classroom assessments including accommodations for those who need language assistance.

English Language Learners:  
Language Acquisition

This course discusses developmental theories and how they apply to English language learners. The focus is on the process of second language acquisition and the role of the classroom teacher. Included in this course is information about the legal obligations of schools and teachers to provide services and about the types of programs schools might provide. Included is information on communicating with parents/guardians.

English Language Learners: Linguistics

ELL: Linguistics was written to help teachers understand concepts and terms related to

educating students whose first language is not English. This course discusses how to understand theoretical foundations of linguistics and how to apply the knowledge and skills in linguistics in ELL classrooms and content classrooms.

English Language Learners:  
Methods & Materials

This course discusses how to apply instructional methods in creating lessons; how to create a motivating and caring learning environment; how to integrate teaching reading, writing, speaking, and listening skills; how to differentiate instruction for English language learners; and how to identify culturally appropriate curriculum and instructional resources.

Harassment, Bullying &  
Cyber-Intimidation in Schools

This course will discuss definitions and the personal, social, and legal ramifications associated with sexual harassment, bullying, and cyber-intimidation. The course will address what we know about these troubling areas and explore preventative strategies as well as how school staff can address these issues when they occur. A clear understanding of what constitutes harassment and the harmful effects of harassment on people and institutions is essential to providing a safe and inclusive school environment for all.

Implementing CTE in the Classroom

Old stigmas and stereotypes about Career and Technical Education (CTE), aka Vocation Education, linger, and even as the college debt crisis soars, students are continuously encouraged to pursue a four-year bachelor’s degree rather than seek other career training options. Teachers can help students to build a foundation that provides for a more informed decision when students choose courses and pathways along their academic journey. This course concentrates on general knowledge and skills that apply across pathways and provides teachers with tools to teach students to be self-reliant and look for changes in workforce needs to continue to evolve and adapt.

Inclusion: Working with Students with  
Special Needs in General Education  
Classrooms

Inclusion is a current educational reform movement that advocates educating students with disabilities in the general education classroom. Upon completion, the learner will be

able to define key concepts and terms, identify and describe federal legislature and court cases, and list and describe the federal definition of students entitled to special services. This course will also discuss the roles and responsibilities of educators in providing special services to students educated in inclusive classrooms.

Introducton to Officiating: Basketball

Be part of the action as a referee-become a Basketball Official! Learn how to become an official from MOA officials and practice your referee skills through a clinic at the end of the class. This class covers the basics of officiating via weekly sessions- either in person in Dillon or join by Zoom. Students will attend a referee clinic hosted on the campus of Montana Western to officiate live action games where they will be mentored by MOA officials. This is a hybrid course; attend weekly evening sessions in person or via Zoom. Get a chance to try out your whistle on the UMW Bulldog basketball court duiring a live-action basketball practice contests involving local youth. Must be able to commit to live session on Saturday, December 2nd in Dillon.

Learning Disabilities: Practical  
Information for the Classroom Teacher

This course lays the foundation for sensitive, appropriate assessment and evaluation of students. This course covers program planning and implementation, stresses the importance of a close, positive partnership with parents or alternative caregivers, and explores methods for ensuring that the home-school axis is effective and meaningful. Major trends and unresolved issues in the field of learning disabilities are also discussed.

Library Media Endorsement Prep

This course prepares students to meet the Montana Office of Public Instruction’s licensure requirements to obtain a Montana endorsement in Library Media K-12. Preparing to meet the requirements for an endorsement entails completing the assessment of skills required to obtain a Montana K-12 Library Media Endorsement, learning to integrate “Indian Education for All” efforts into the practice of librarianship, and navigating the Office of Public Instruction’s process for adding an endorsement to a teaching license. Pre-req: Individuals must hold a Montana Class 1 Professional or Class 2 Standard teaching license and have been teaching for at least two years. This class does not have a required text. The required guiding document for the course

LIMITED SEATS AVAILABLE!  
Registration closes September 15, 2023

 COURSE DATES  
September 18 - November 10, 2023

 TUITION FEE  
\$260 for Two Semester Credits

 ONLINE VIA MOODLE

LIBM 491E  
LIBRARY MEDIA ENDORSEMENT  
PREPARATORY COURSE

SEE COURSE DESCRIPTION BELOW FOR  
MORE INFORMATION

is the Library Media Endorsement Preparatory Handbook. The Handbook is freely available in the Moodle course.

Nontraditional Career Exploration  
for Educators

This course will focus on gender equity, nontraditional careers, and the needs of the future workforce. This course will be developed in modules to provide ease of access for educators. The basic course layout will use the NAPE “Explore Nontraditional Careers” Curriculum Guide. Through a process of examination, reflection, and action, the activities in this course will prepare educators to reach, teach, and maximize the success of every student.

Reading & Writing in Content Area

This course offers instruction in teaching reading and writing in various subject matter fields at the secondary level. The material stresses the skills of vocabulary building, comprehension, and writing, as well as methods for motivating adolescents to read and write. The course also provides information on recognizing reading difficulties, assessing textbooks, and the integration of reading strategies within a content area. The strategies taught are aligned with the Praxis Reading Across the Curriculum test guide and the Reading in the Content Area national standards.

Reading Fundamentals #1:  
An Introduction to  
Scientifically-based Research

This course will improve your knowledge of science and the scientific process. This is the first course in a three-course series. This

course is designed to be an informational course with application to educational settings. The curriculum suggestions and teaching strategies explained are designed to be used for the teaching and remediation of students in kindergarten through sixth grade. Some alterations may be needed if working with specific populations such as gifted, ESL, or special education.

Reading Fundamentals #2: Laying  
the Foundation for Effective  
Reading Instruction

Designed to lay the foundation for effective reading instruction, this course will teach you about the elements of effective instruction and the importance of reading instruction. Teachers benefit, and more importantly, students benefit, both in terms of their behavior and their academic performance. Further, you will learn about the importance of reading instruction and read some sobering statistics on reading performance in this country and what happens when individuals are not proficient in reading.

Reading Fundamentals #3: The  
Elements of Effective Reading  
Instruction & Assessment

This course will focus on learning to read, reading to learn, and an introduction to reading assessment. As part of these two key areas of reading instruction, the five elements of effective reading instruction will be highlighted, including definitions, implications for instruction, and future directions. These five elements include instruction in: phonemic awareness, phonics, fluency, vocabulary, and text comprehension. The course will provide information on important assessment terms and definitions and will explore

how reading assessment fits within the Reading First Program. This analysis includes specific recommendations on 29 reading assessments. Finally, the course describes how teachers can conduct pivotal curriculum-based measurement procedures in their classrooms.

Response to Intervention: Practical  
Information for the Classroom Teacher

RTI, or Response to Intervention, is a process schools can and should use to help students who are struggling with academics or behavior. RTI is primarily linked to special education and the early identification of learning problems, RTI is not just for students in special education. RTI is for all students and is based on the premise that a student might be struggling due to instruction or the curriculum in the past, or in the current classroom. Every teacher will have students who are struggling and whether it’s short term or long term, RTI is a valuable tool.

Science of Reading & Dyslexia Law

Participants will learn the basics of reading at any age and how to strengthen instruction in reading foundations through structured and fast-paced routines that build on a hierarchy of skills that are necessary for students to become proficient readers and writers, including explicit, systematic, and multisensory instruction in phonemic awareness, phonics, spelling and orthographic awareness, and fluency. Connections will be made to the latest research and evidence-based practices, and how this information relates to current Montanan dyslexia legislation.

6. outreach@umwestern.edu | 406.683.7537

umwestern.edu/outreach 7.



Six Traits of Writing Model: Teaching & Assessing

This course will discuss why writing is important and why teachers should include writing as often as possible in all content areas. The course will also include practical applications for assessing and teaching writing, including teaching students how to self-assess their own writing. This course will discuss why teaching writing is important provide an introduction and discuss the elements of the Six Traits of Writing Model. Throughout those elements we will look at practical ways to use this model in your classroom.

Social Emotional Learning: Optimizing Learning Environments with Life Skills

Social-emotional learning (SEL) is teaching life skills that are foundational to motivation in the classroom and classroom management. Students who have strong social and emotional skillsets will be more successful in the classroom and in life in general. In this course, students will first examine what social-emotional learning is, including the research foundational to SEL. Then students will examine the five SEL competencies—self-awareness, self-management, social awareness, relationship skills, and responsible decision-making—and explore how each of these can be developed first in the classrooms and then in the schools to create optimal learning environments.

Supporting At-Risk Young Learners & Their Families

This course discusses the reasons some children are considered at risk of not reaching their full potential and how educators can reverse negative trends. The course discusses the external situations that cause risk, such as poverty, family dysfunction, and environmental influences such as violence, in addition to the internal factors, such as temperament, being a second language learner, and having a disability or a mental health concern. A major emphasis for the class is on how to work with families to provide the resources the family

needs to provide healthy and developmentally appropriate experiences for young children. Interventions for both the child and the family are included, as are the hallmarks of excellent early childhood programs.

Talented & Gifted: Working with High Achievers

This course provides information on the history of exceptional students in relation to education, current law, and accepted methods for referral, assessment, and identification. It covers major program models and methods of differentiating instruction to meet the rate and level of learning of those students identified. The course gives the learner an understanding of ways to meet the affective needs of the gifted and talented student in the regular classroom and lists resources for teachers and parents who would like more information about the talented and gifted.

Teaching Diversity: Influences & Issues in the Classroom

Designed to give teachers the knowledge, tools and dispositions to effectively facilitate a diverse classroom. This course will help teachers understand and identify differences in approaches to learning and performance, including different learning styles and ways in which students demonstrate learning. An emphasis in this course will be on understanding how students’ learning is influenced by individual experiences, talents, disabilities, gender, language, culture, family and community values. Participants will be challenged to apply knowledge of the richness of contributions from our diverse society to your teaching field.

Teaching Elementary Math Conceptually: A New Paradigm

This course is designed to expand your methodology for teaching mathematics. The course will explore an innovative teaching model that incorporates strategies for teaching concepts

constructively and contextually. The goal is for you to gain a deeper understanding of the underlying concepts of various math topics and to explore the principles of teaching those concepts to learners. This course will focus on the topics of number sense, basic operations, and fractions.

Teaching Secondary Math Conceptually: Meeting Mathematics Standards

This course will explore an instructional methodology that incorporates strategies for teaching concepts constructively and contextually. The goal is for you to gain a deeper understanding of the underlying concepts of various math topics and explore the principles of teaching those concepts to learners. The course will also explore teaching methodologies that support many federal and state standards.

Traumatized Child: The Effects of Stress, Trauma & Violence on Student Learning

Participants will learn the signs and symptoms of stress and trauma and explore how stress, violence, and trauma affect a student’s learning, cognitive brain development, and social-emotional development. The consequences of being exposed to stress, trauma, or violence, as well as the social and family causes, will be reviewed. The dynamics of domestic violence and community violence are also discussed, as is the educator’s role in the intervention and prevention of violence. in K-12 settings.

Try DI!: Planning & Preparing a Differentiated Instruction Program

Differentiated Instruction (DI) ia aimed at creating supportive learning environments for diverse learning populations. Learn methods for self-assessment of the extent to which their current instructional approach reflects the perspective, principles, and practices of the DI approach. The concept of a “theory of action” will also be provided within a DI context. Strategies included

in this course have been selected on the basis that they are effective in the widest possible range of educational K-12 settings.

Understanding Aggression: Coping with Aggressive Behavior in the Classroom

This course includes topics on violence, aggression in the classroom, youth gangs, aggression in sports and on television, how drugs and alcohol play a role in aggression and violence, and “hot spots” that tend to breed aggression and violence. It is designed to help school personnel become more aware of the causes of aggression and ways to evaluate it and intervene before it turns to violence in the schools.

Understanding & Implementing Common Core Standards

This course has been divided into four chapters. The organization of the course covers the rationale for and design of the Common Core State Standards, the “Common Core Mindset” practitioners need for successful implementation, and what specific actions can be taken for deeper implementation across settings.

Violence in Schools: Identification, Prevention & Intervention Strategies

This course provides an overview of violence and the motivational purposes behind aggression. The correlation and impact of the media, community, and family upon violence is investigated. Gain an understanding of identification and intervention approaches to working with out-of-control behaviors. Participants will have a better understanding of violence and the motivations behind its use, as well as specific strategies to minimize the occurrence of violence in the school and community.

Why DI?: An Introduction to Differentiated Instruction

Learn what is meant by Differentiated Instruction (DI) and the common myths associated with creating the differentiated classroom. Legal, theoretical, and pedagogical foundations in the field of education that support the utilization of differentiated instructional practices and principles will be discussed. Reflect on best practices and national trends in the design of the educational setting to meet the needs of a diverse learning population. This course also provides connections to a variety of concepts, variables, and resources that will assist practitioners in aligning their own professional practices with those found in the differentiated classroom.

# MAKE THE CALL



## COA 210

### INTRO TO SPORTS OFFICIATING: BASKETBALL

(1 SEMESTER CREDIT)

# NOV 1 - DEC 8, 2023

Weekly Sessions:  
Wed, 6:30-8 pm (in person or Zoom)  
Referee Clinic:  
Sat, Dec 2, 10 am – 2 pm UMW Campus  
Instructor: Kevin Engellant  
For ages 16+  
UMW Tuition: \$130  
Course Fee: \$60 (Includes Referee Whistle)

Registration deadline: Oct 25th

**CALL THE OUTREACH OFFICE TO REGISTER AT 406-683-7537**

Learn how to become an official from MOA officials and practice your referee skills through a clinic at the end of the class. This class covers the basics of officiating via weekly sessions—either in person in Dillon or join by Zoom. Students will attend a referee clinic hosted on the campus of Montana Western to officiate live action games where they will be mentored by MOA officials.





Montana Western is a partner with Virtual Eduction Software, inc. (VESi). These interactive courses provide expert instruction at a pace that fits your schedule.

Register for VESi courses in 2 steps:

1. Register & Pay UMW via phone 406.683.7537 or email outreach@umwestern.edu
2. Upon receipt of UMW confirmation, register & pay VESi via instructions provided.







Visit [www.virtualeduc.com/umw](http://www.virtualeduc.com/umw) for course information.

**SPRING**  
Registration Open:  
December 15-March 15

**SUMMER**  
Registration Open:  
May 15-July 1

**FALL**  
Registration Open:  
August 15-October 15



Title	Duration	Location	Dates	Time	Provider	Partner Fee	UMW Fee	Registration Deadline
Administrative Dental Assistant	150 hours	Online	TBD	TBD	ed2go		\$1995	Open Enrollment
Clinical Medical Assistant	140 hrs classroom + 160 hrs clinicals	Dillon	Oct 3-Jan 23	6:00 - 9:30 PM Tues & Thurs 9:00 AM-4:30 PM Sat	UMW		\$2799	Sept 19
Medical Coding and Billing Professional Program	322 hours	Online	TBD	TBD	career step		\$3699	Open Enrollment
Patient Care Technician	120 hours	Dillon	Oct 2-Jan 15	6:00 - 9:30 PM Mon & Wed 9:00 AM-4:30 PM Sat	UMW		\$1999	Sept 15
Pharmacy Technician	50 hrs classroom + 80 hrs extern.	Dillon	Oct 24-Dec 14	6:00 - 9:30 PM Tues & Thurs	UMW		\$1499	Oct 10
Phlebotomy Workshop	2 weeks	Hybrid	Sept 27-Oct 14	Self-paced Sept 27-Oct 13 Lab/Exam Oct 14	UMW		\$385	Sept 22

KEY	 Online Course	 Face-to-Face Course	 ed2go Fundamentals	 ed2go Career Training	 Career Certificates
-----	---	---	--	---	---

## Administrative Dental Assistant

A dental assistant’s duties typically involve managing medical records, accounts receivable, and reimbursement, as well as billing patients and insurance, scheduling patients, and performing procedural and diagnostic coding. You’ll also learn important foundational skills such as dental terminology and anatomy, as well as written and oral communication skills. This course provides comprehensive instruction with DENTRIX G4 software, which includes sample practice opportunities. Textbooks are included in the cost of the course. Don’t wait—enroll today and get started on your path to a good salary in a rewarding career! Enroll [HERE](#).

## Clinical Medical Assistant

This program will train students to assist physicians by performing functions related to the clinical responsibilities of a medical office. Instruction includes among other things preparing patients for examination and treatment, routine laboratory procedures, diagnostic testing, technical aspects of phlebotomy and the cardiac life cycle. Students will review important topics including phlebotomy, pharmacology, the proper use and administration of medications, taking and documenting vital signs, cardiology including proper lead placements, a professional workplace behavior, ethics and the legal aspects of healthcare. Enroll [HERE](#).

## Medical Coding and Billing Professional Program

Designed by experts, our online Medical Coding

and Billing Professional Program is aligned to the career-focused skills that can help you become a successful medical billing and coding professional. Your program also prepares you to sit for the American Academy for Professional Coder’s (AAPC) Certified Professional Coder (CPC) exam, which can help you stand out to employers! Additionally, the AAPC’s Practicode course and an AAPC membership are included with your program. Enroll [HERE](#).

## Patient Care Technician

Patient Care Technicians work in hospitals, clinics, rehabilitation centers, long term care facilities, physician offices and assisted living facilities. These professionals must possess the technical skills necessary to service complex patient care issues including: rehabilitation services, diagnostic tests, basic bedside care, collection of laboratory specimens, Phlebotomy and EKG’s. In addition to labs requiring a student to practice and demonstrate EKG, Phlebotomy and base line nursing skills, lecture topics of this program include: medical terminology, anatomy and physiology and miscellaneous patient care concepts. Other topics include: HIPAA; vital signs; patient care; personal hygiene and grooming and aseptic technique among others. This program meets the necessary requirements to take the National Healthcareer Association (NHA) - Certified Patient Care Technician (CPCT); Certified Nurse Technician (CNT); and/or Certified Patient Care Associate (CPCA) national certification exams.. Enroll [HERE](#).

## Pharmacy Technician

This comprehensive program will prepare students to work as a pharmacy technician in a retail or other pharmacy setting and to take the Pharmacy Technician Certification Board’s PTCB exam. Course content includes: pharmacy medical terminology, the history of pharmacy, the pharmacy practice in multiple environments, pharmacy calculations and measurements, reading and interpreting prescriptions and defining drugs by generic and brand names. Through classroom lecture and hands on labs, students will review dosage calculations, drug classifications, the “top 200 drugs”, I.V. flow rates, sterile compounding, dose conversions, aseptic technique, the handling of sterile products, total parenteral nutrition (TPN), dispensing of prescriptions, inventory control and billing and reimbursement. This program meets the necessary requirements to take the Pharmacy Technician Certified Board (PTCB) – Certified Pharmacy Technician (PTCB) exam. Enroll [HERE](#).

## Phlebotomy Workshop

Learning to draw blood is not as difficult as you might think. NO DEGREE or Prerequisite is required but, you must be 18 years of age or older to enroll in our classes. Students will be trained in both the theory and technique of Phlebotomy. You will learn the basic blood draw methods, which include: Vacutainer, Butterfly Draws, Finger Sticks. Other areas of study include: Basic Medical Terms, Universal Precautions, Professionalism, Patient’s Rights. Students will receive a “Certificate of Completion” after successfully completing and passing both

the written and the skills exams. The written exam must be passed at the beginning of the class on Saturday to continue on to the hands-on skills portion of the certification. Standard course fees includes ALL supplies and materials

needed for the class. Once your fees are paid, a confirmation email will be sent to you along with a digital version of the training manual (a hardcopy will be mailed to you). All of your supplies will be ordered at that time and your

seat will be reserved. SPACE IS LIMITED! Each student is required to complete, and pass the skills test and the written exam to receive his/her certification along with attending the skills training on Saturday.Enroll [HERE](#).



# Fall 2023 Healthcare Certificate Courses

Content caters to adult learners from every background. That means students who are already employed have convenient, flexible options to further their career as well as those looking to start a new career. Course content is geared toward the leading national certification exam, prep sessions are included in all courses and exam scheduling is facilitated for all learners.

### OUR SERVICES

- ✓ Face-to-face on campus
- ✓ Tuition assistance resources available
- ✓ Rapid Training – 12 weeks or less
- ✓ Nights & Weekends Only
- ✓ Affordable – Textbooks included
- ✓ National Certification Preparation

#### CLINICAL MEDICAL ASSISTANT

**Oct 3 – Jan 23**  
**Tues, Thurs & Sat (6)**  
6:00 – 9:30 PM Weekday  
9:00 AM–4:30 PM Sat  
  
**Tuition: \$2,799**

#### PATIENT CARE TECHNICIAN

**Oct 2 – Jan 15**  
**Mon, Wed & Sat (5)**  
6:00 – 9:30 PM Weekday  
9:00 AM–4:30 PM Sat  
  
**Tuition: \$1,999**

#### PHARMACY TECHNICIAN

**Oct 24 – Dec 14**  
**Tues & Thurs**  
6:00 – 9:30 PM Weekday  
  
**Tuition: \$1,499**

#### PHLEBOTOMY WORKSHOP

**Sept 27 – Oct 14**  
**Self-paced & Sat (1)**  
Exam & Hands-on  
9:00 AM–4:00 PM Sat  
  
**Tuition: \$385**

Questions? Contact Us  
**406-683-7537**





UNIVERSITY OF  
MONTANA WESTERN


710 S Atlantic St, Dillon, MT 59725  
[outreach@umwestern.edu](mailto:outreach@umwestern.edu)


Title	Duration	Location	Dates	Time	Provider	Partner Fee	UMW Fee	Registration Deadline
Boiler Operator Workshop	40 hrs	Dillon	November	TBD	UMW 		\$550	TBD
Computer Technician	4 months	Online	TBD	TBD	career step 	\$2799		Open Enrollment
Certified Technical Writer	125 hours	Online	TBD	TBD	ed2go 	\$2195		Open Enrollment
Customer Srevice Training	14 hours	Online	TBD	TBD	ed2go 	\$89		Open Enrollment
Diversity Training for Employees and Managers	14 hours	Online	TBD	TBD	ed2go 	\$95		Open Enrollment
Flagger Certification	6 hours	Dillon	Nov 7	9 AM-3 PM	UMW 		\$140	Nov 1
Forklift Operator Certification	6 hours	Dillon	Nov 8	9 AM - 3 PM	UMW 		\$140	Nov 2
Freight Broker/Agent Training	100 hours	Online	TBD	TBD	ed2go 	\$1895		Open Enrollment
Hotel Management with Executive Housekeeper	160 hours	Online	TBD	TBD	ed2go 	\$1595		Open Enrollment
Management Training	6 months	Online	TBD	TBD	ed2go 	\$2295		Open Enrollment
Professional Grant Writing	90 hours	Online	TBD	TBD	ed2go 	\$2295		Open Enrollment
Restuarant Management	100 hours	Online	TBD	TBD	ed2go 	\$995		Open Enrollment


KEY

 Online Course

 Face-to-Face Course

 ed2go Fundamentals

 ed2go Career Training

 Career Certificates

Boiler Operator Workshop

Gain fundamental knowledge of low or high pressure steam systems. Prepare for the Montana State Boiler’s License exam. At the conclusion of the course, participants will receive a certificate of completion. Instruction prepares students to take the Montana Department of Labor and Industry’s exam. Textbooks are required at an additional cost. Course instructor is Bill Fisher, approve MT DLI instructor for 4th Class (Low Pressure) and 3rd Class (High Pressure) boiler education. Enroll [HERE](#).

Certified Technical Writer

Technical writers are professional communicators whose role varies across industries and contexts. They may create manuals and instruction documents, write grant proposals for nonprofit organizations, manage social media accounts, or create compliance documents for pharmaceutical companies. They may work in industries as different as aeronautical engineering and healthcare or be self-employed. With skills and experience, technical writers can find rewarding and engaging work in many different fields. In the course, you will explore the framework in

which technical writing exists, the conventions it follows, and the essential elements all technical writing must have. The course also includes a lesson on preparing for the (CPTC) Certified Professional Technical Communicator exam offered by the Society for Technical Communication (STC). Enroll [HERE](#).

Computer Technician

Earning certifications from the Computing Our online Computer Technician training is reverse engineered from the Computing Technology Industry Association (CompTIA) certification—the most prestigious recognition of real-world expertise you can get as a new computer technician. But our program is way more than fancy training, it’s a career jump-starter (with expert job-hunting assistance built in). So, you walk away with a shiny new skillset, certification in hand and hot job prospects on the horizon. Simply put, if you’re looking for an industry-aligned career retraining or upskilling option and wondering how to become a computer technician ... you just found what you were looking for. This program was developed to help you prepare for the CompTIA A+ exams. Enroll [HERE](#).

Customer Service Training

TThis course will provide you with the information needed to understand how a positive attitude, going a step beyond basic customer service, and dealing effectively with complaints will enhance your work experience. You will learn the difference between internal and external customers. You will also learn how developing and implementing a comprehensive customer service policy promotes consistency in how customers are treated and keeps customers happy. Enroll [HERE](#).

Diversity Training for Employees and Managers

This Diversity Training for Employees and Managers is ideal for anyone working in a professional environment. The course brings people together by focusing on principles like respect, acceptance and inclusivity. It is designed to help employees and managers gain a better understanding of the skills, characteristics, and talents that each person brings to the table regardless of their background. The class emphasizes the need to communicate, negotiate, and collaborate in a diverse environment both internally and externally. Enroll [HERE](#).

Flagger Certification

This one-day flagger workshop is a combination of lecture, manuals, video and hands-on problem solving with regards to flagging in a work zone. The five parts of a Traffic Control Work Zone will be discussed. Montana flagger certification will be issued to all participants who successful pass the course. Who Should Attend: Anyone wanting to become a certified flagger. Road department employees from cities, counties, MDT, Forest Service, Park Service, BIA and Tribal employees will all benefit from attending this workshop. Enroll [HERE](#).

Forklift Operator Certification

The course builds on how to safely operate a forklift from pre-operative checks to manoeuvring and load handling. This course covers the essentials for appropriate and safe use of forklifts, including pre-operation, travelling and manoeuvring, and load handling. If you are using forklifts in your role or are interested in understanding the best practices, look no further than this course. Enroll [HERE](#).

Freight Broker/Agent Training

This Freight Broker/Agent Training course provides you with the comprehensive skills needed for building a successful freight brokerage or freight brokerage agency. This freight broker course is designed to educate the student about the foundational aspects of brokering shipments. From learning the laws and terminology, setting up your business, learning about valuable tools and software, contracts and forms, how to find shippers and do ratings, and much more, it will provide you with the knowledge, insight, and direction to help you stand out in this growing industry. After completing this freight broker course, you will understand the steps of setting up carrier and shipper packets and contracts, marketing and advertising avenues, rate quotes, how to interact with shippers and carriers to keep lines of communication open, and valuable negotiation skills. Enroll [HERE](#).

Hotel Management with Executive Housekeeper

This course bundle will train you for managerial positions in the hospitality industry. The principles learned can be transferred to multiple accommodation types such as hotels, motels, resorts, bed and breakfasts, or any other business that provides accommodation or lodging. You will learn the different management structures of hospitality, from the front office to housekeeping,

and how to organize and oversee staff. You will learn the management skills necessary to serve as a supervisor to other staff members and learn how to properly train and organize a team of housekeepers. Enroll [HERE](#).

Management Training

The Management Training Online course is perfect for business owners, entrepreneurs, and anyone who wants to learn the basics of business and management. The Management Training Online course consists of 12 separate modules geared to provide you with the vital information you need. You’ll gain an understanding of financial and accounting terms, successful negotiation strategies, the marketing process, employment law, compliance and regulatory requirements, and licensing, permits, and taxes. You’ll also learn about the seven management disciplines that are essential to success. Enroll [HERE](#).

Professional Grant Writing

Throughout the course, you will learn about the certification process for grant professionals and write different elements of a complete grant application, culminating in a case statement for your capstone assignment with expert instructor feedback on each element. From grant funding trends to matching your course project to the right funding sources, you will be confident in differentiating yourself from a grant writer to a grant professional! You will also be prepared for the Grant Professional Certified (GPC) exam offered by the Grant Professionals Certification Institute (GPCI), which has minimum requirements of education and grant experience based on the level of education obtained. Enroll [HERE](#).

Restaurant Management

As one of today’s most in-demand jobs, the salary for a restaurant manager is over \$50,000 on average. To become a successful restaurant manager, you must acquire the practical skills and theoretical knowledge necessary to execute all elements of a restaurant business. Restaurant Management provides this foundation by teaching each aspect of the process; from inception through creation to ultimately managing a successful restaurant. This course will impart the theory behind food and beverage production and management, human resource management and basic accounting practices for the restaurant industry. You will also learn how to market a restaurant to key customer groups

and how to sustain a profitable restaurant while adhering to all legal requirements.Enroll [HERE](#).

”CREATING NEW SOLUTIONS”  
FOR EMPLOYERS



**BOILER  
OPERATOR  
WORKSHOPS**

No need to send your employees across the state for days, we'll come to you! If you are in need of boiler operator training for your employees, contact us for custom training options.







TRAININGS AVAILABLE BETWEEN  
MARCH AND NOVEMBER

**CONTACT THE SCHOOL OF  
OUTREACH AT MONTANA  
WESTERN TODAY FOR  
MORE INFORMATION**

406-683-7537  
outreach@umwestern.edu



Title	Duration	Location	Dates	Time	Provider	Partner Fee	UMW Fee	Registration Deadline
A to Z Grant Writing		Online	TBD	TBD	ed2go 	\$125		Open Enrollment
Beginner’s Guide to Getting Published		Online	TBD	TBD	ed2go 	\$129		Open Enrollment
Certificate in Nutrition, Chronic Disease, and Health Promotion	12 hours	Online	TBD	TBD	ed2go 	\$125		Open Enrollment
Creating Web Pages		Online	TBD	TBD	ed2go 	\$129		Open Enrollement
Foraging in Montana	3 hours	Dillon	Oct 10	6:00-9:00 PM	UMW 	\$25		Oct 3
Blogging & Podcasting for Beginners	24 hours	Online	TBD	TBD	ed2go 	\$115		Open Enrollment
Houseplant Care Clinic	3 hours	Dillon	Nov 1	6:00-9:00 PM	UMW 	\$25		Oct 25
Introduction to Interior Design	24 hours	Online	TBD	TBD	ed2go 	\$129		Open Enrollment
Introduction to Microsoft Publisher	24 hours	Online	TBD	TBD	ed2go 	\$147		Open Enrollment
Introduction to QuickBooks Online	24 hours	Online	TBD	TBD	ed2go 	\$139		Open Enrollment
Photography Basics	3 hours	Dillon	Sept 25	6:00 - 9:00PM	UMW 	\$25		Sept 18
Photographing Portraits and Large Groups	3 hours	Dillon	Oct 23	6:00 - 9:00PM	UMW 	\$25		Oct 16
The Trail Forward in Horsemanship Education: Conference & Film Festival	30 hours	Dillon	Sept 7-9	9 AM- 9 PM	UMW 	\$5-240	\$7 / CEU	Sept 7

KEY	 Online Course	 Face-to-Face Course	 ed2go Fundamentals	 ed2go Career Training	 Career Certificates	 10 hour class
-----	---	---	--	---	---	---

A to Z Grant Writing

Discover how time management, accounting, business law, organizational behavior, and management affect administrative assistant responsibilities and activities. Learn the basics of accounting, including the general ledger and key accounting terms, and see how financial statements and controls help keep your organization moving in a positive direction. Understand the fundamentals of business law, contracts, and the principal-agency relationship; discover ethics and organizational politics; and understand the basics of human resources management. Also, discover key management functions such as planning, control, motivation, and organization, discover how to increase creativity. Enroll [HERE](#).

Beginner’s Guide to Getting Published

This course will teach you how to see things from others’ viewpoints based on their needs, values, beliefs, experiences, skills, knowledge, and self-interests. You will learn to approach difficult situations by answering the questions:

who? what? where? when? how? and why? By answering these questions, you will understand who your difficult people are, what they’re like, how you react to them, and their response to your actions. By the time you finish this course, you will understand that assertiveness involves taking responsibility when meeting your needs in a way that preserves the dignity and rights of others. Enroll [HERE](#).

Certificate in Nutrition, Chronic Disease, and Health Promotion

Learn how nutrition impacts health and the development of chronic diseases. This course will give you expertise regarding the role food and water play in health and how making appropriate changes in nutrition can have powerful effects on health throughout life. This certificate addresses these issues and more and provides a solid foundation of knowledge and information to support individuals who wish to enhance their own well-being as well as health care professionals who wish to evolve in their profession, create new job opportunities for

themselves in the exploding field of nutrition, health promotion, lifestyle coaching, etc. The outcome of this certificate program is for the learner to describe the relationship between nutrition, chronic disease, and health promotion. Enroll [HERE](#).

Creating Web Pages

If you think you’d like to become an optical assistant, this is the course for you! You’ll take a comprehensive look at the diverse world of optical assisting. You’ll see why optometry is such an interesting field and how rewarding it can be to help people solve their vision problems. You will be amazed to learn all the different places optical assistants can work! You’ll cover optical assisting in private practice, healthcare clinics, the military, teaching facilities, and in retail sales. You’ll discover the personal and professional skills needed to work in a front and back office and in an optical dispensary and lab. You will understand all the things optical assistants must know about frames, styles, lenses, contact lenses, and working with people. Along the way, you’ll discover how the human eye works, and examine some

common eye conditions. Finally, you will learn how to become certified and licensed, which will open up even more opportunities for you and identify you as an expert. Enroll [HERE](#).

Foraging in Montana

Learn basic foraging and gathering in Montana including the best times of the year to forage. Learn about common and native herb and plant identification including a brief knowledge of Montana mushrooms. This lecture style class will include sample finds and how to use the plants you forage. Instructor: Madi Gillette Enroll [HERE](#).

Blogging & Podcasting for Beginners

First, you will learn how to develop a plan for the content, setup, maintenance, and how to use free blogging software like Blogger and WordPress to put that plan into action. After that, learn how to record a professional-sounding audio podcast with a very simple recording tool you already have. You will edit the file with another free software program, add music to it, and then post it online for others to enjoy. Finally, you will find out how to record a video podcast. You will edit it, add special effects, drop in a podcasting-safe music file, and then publish it online. Enroll [HERE](#).

Houseplant Care Clinic

Learn about general houseplant care and maintenance including repotting, feeding, watering , light requirements, common pests and diseases. Bring small houseplants or photos that you have questions about. Small plants can be repotted (please bring your own plants, planters or pots). Instructor: Madi Gillette Enroll [HERE](#).

Introduction to Interior Design

Learn to transform plain living spaces into beautiful and functional rooms. This course will teach you how to design every aspect of a room while taking into account color theory, industry trends, special arrangements, floor plans, design ideas, and interior design basics. As you master design skills step-by-step, you’ll complete your first project: a fully developed room design complete with spatial layout, lighting, and finish selections. Your new knowledge and hands-on practice will give you the confidence you need to start creating beautiful residential interiors for yourself and others. Enroll [HERE](#).

Introduction to Microsoft Publisher

If you often find yourself at a loss for words or lack confidence in your communication abilities, you will appreciate this course. Each lesson

works through the step by step process needed to become a great conversationalist. You will learn to use communication to build rapport and create environments of trust, warmth, and respect. Become more confident, create a great first impression, get along well with others, and create more and better personal and professional relationships. Enroll [HERE](#).

Introduction to QuickBooks Online

If you often find yourself at a loss for words or lack confidence in your communication abilities, you will appreciate this course. Each lesson works through the step by step process needed to become a great conversationalist. You will learn to use communication to build rapport and create environments of trust, warmth, and respect. Become more confident, create a great first impression, get along well with others, and create more and better personal and professional relationships. Enroll [HERE](#).

Photography Basics

This class will focus on switching from auto setting to manual. Learn how to manipulate every aspect of the photo in your camera. Along with settings, we’ll learn about light and subject and focus on the insides of camera functions and the nuances of taking photos. All the basic workings of photography in just one class. Bring your camera and get started on a new photo journey. Instructor: Kate Pape. Enroll [HERE](#).

Photographing Portraits and Large Groups

Large groups can be hard to navigate, and portraits can seem repetitive after a while. This class will provide advice, posing techniques, and creativity inside these scenarios. We will have instruction, class activities, and a Q & A time. Photographer and model/client advice and tips will also be added. This helps so much with the flow of not only the pictures but from pose to pose for your subjects. Become more confident in photoshoot flow and subject navigation. Instructor: Kate Pape Enroll [HERE](#).

The Trail Forward in Horsemanship Education

Knowledge inspires action and all roads lead to Dillon, Montana, September 7-9, for the third national-international conference The Trail Forward in Horsemanship Education, merging traditional, natural horsemanship with 21st century new equine and horse-human education, research and innovation in ranching, agriculture, science and the horse-human partnership. Come to this breathtaking setting in the heart of the Blacktail Mountains; meet the experts on the frontlines of groundbreaking initiatives to foster and promote the present and future of the equine arena --- perpetuating a defining tradition of the American west; a way of life and the unique relationship between horse and human. Enroll [HERE](#).





COURSES OFFERED DIRECTLY THROUGH MONTANA WESTERN								
Course #	Title	Cr	Instructor	F2F/Online	Dates	GE/CTE	Course Fee	UMW Tuition
AHMS 144	Medical Terminology <i>Spring 2024 ONLY</i>	2	Wood	F2F	Jan 8-Feb 28 Mon: 6:30-8:30 pm	CTE		1-2:FREE/\$100
ARTH 160	Global Visual Culture <i>Spring 2024 ONLY</i>	4	Seder	Online	Spring: Jan 8--May 1	GE	\$25	1-2:FREE/\$200
CAPP 131	Basic Microsoft Office <i>Fall 2023 &amp; Spring 2024</i>	4	Engellant	Online	Fall Aug 28-Dec 20 Spring: Jan 8--May 1	GE		1-2:FREE/\$200
COA 210B	Introduction to Officiating: Basketball <i>Fall 2023 ONLY</i>	1	Engellant	F2F/Online	Nov 1-Dec 9	CTE	\$60	1-2:FREE/\$50
EDEC 247	Child & Adolescent Growth & Development <i>Fall 2023 &amp; Spring 2024</i>	4	Mazade	Online	Fall Aug 28-Dec 20 Spring: Jan 8--May 1	GE & CTE		1-2:FREE/\$200
EDU 201	Introduction to Education w Field Experience <i>Fall 2023 &amp; Spring 2024</i>	4	Shipman	Online	Fall Aug 28-Dec 20 Spring: Jan 8--May 1	CTE	\$30	1-2:FREE/\$200
EDU 222	Educational Psychology & Child Development <i>Fall 2023 &amp; Spring 2024</i>	4	Staff	Online	Fall Aug 28-Dec 20 Spring: Jan 8--May 1	CTE		1-2:FREE/\$200
<div><div>KEY</div><div><div>1-2 FREE:</div><div>Montana high school students may enroll in first two courses tuition free. Additional courses charged at the Montana Western Dual Enrollment rate of \$50/credit. Course fees may apply. Learn more <a href="#">here</a>.</div></div><div><div>GE: General Education</div><div>required courses that makes up the foundation of an undergraduate degree.</div></div><div><div>CTE: Career &amp; Technical Education</div><div>combines academic and technical skills with the knowledge and training needed to succeed in today's labor market.</div></div></div>								

AHMS 144: Career Essentials of Health Science

Introduces the student to the specialized language of the medical profession and builds a background vocabulary in this area. The basic elements, rules of building and analyzing medical words and terms, definitions, and common abbreviations will be included.

ARTH 160: Global Visual Culture

Students explore visual arts, music, drama/ theatre, and dance with some attention to literature and applied arts. Students read, view, listen, and participate in the arts, learning fundamental vocabulary and concepts, and discussing such questions as: what are the arts; how are the arts created; how and what do arts communicate; and how do the arts reflect society? The depth and quality of their arts observations and reflection are assessed.

CAPP 131: Basic Microsoft Office

In this hands on course, students will develop a working knowledge of word processing, spreadsheets, presentations, and database management software applications in relation to business. Students will understand and apply basic computer terminology, computer hardware, social and professional issues and other related topics. The course will be evaluated by hands on assignments and examinations.

COA 210B Introduction to Officiating: Basketball

Be part of the action as a referee-become a Basketball Official! Learn how to become an official from MOA officials and practice your referee skills through a clinic at the end of the class. This class covers the basics of officiating via weekly sessions-either in person in Dillon or join by Zoom. Students will attend a referee clinic hosted on the campus of Montana Western to officiate live action games where they will be mentored by MOA officials. This is a hybrid course; attend weekly evening sessions in person or via Zoom. Get a chance to try out your whistle on the UMW Bulldog basketball court during a live-action basketball practice contests involving local youth. Must be able to commit to live session on Saturday, December 2nd in Dillon.

EDEC 247: Child & Adolescent Growth & Development

Students will examine, analyze, and apply research,theories, and issues concerning basic biosocial, cognitive, and psychosocial developmental stages from conception through childhood and adolescence. For integrated lab students use a variety of instruments to observe and interact with individual children as a way of integrating theory and practice.


EDU 201: Introduction to Education with Field Experience

The first formal course in the Teacher Education Program, this course provides an introduction to the field of education and the relationships

between schools and society. Students begin to evaluate the reasons chosen to become a teacher and the effects that decision will have on their lives. Students examine social, cultural, political, legal, economic, and historical issues within schools and how these issues impact professional educators. During this course, students begin to assemble the professional portfolio, which is a requirement for entry into the Teacher Education Program (TEP). The portfolio will be maintained throughout participation in the Teacher Education Program and is an integral part of the evaluation process. Students will complete a field experience in a school setting. The field experience placement will be made by the Director of Field Experiences.

EDU 222: Educational Psychology & Child Development


Candidates will explore, compare, contrast, and analyze major psychological theories of development and learning. Teacher candidates will apply these theories to teaching practices. The major progression of physical, social, emotional, moral, and cognitive development and the ranges of individual variation within these domains of development in children from birth to adolescence will be emphasized. The course will emphasize the diversity of all learners with regard to learning styles, multiple intelligences, gender differences, cultural expectations, and exceptionality, as well as teaching approaches to accommodate these differences as well as normal psychological development.



# Featured Dual Enrollment Montana Western Courses

DUAL ENROLLMENT@ MONTANA WESTERN

Step-by-step registration guide



SCAN HERE

COA 210B  
INTRO TO SPORTS  
OFFICIATING

Wednesdays  
Nov 1 – Dec 8  
6:30 – 8:00 PM

Saturday, Dec 2  
10:00 AM– 2:00 PM

Tuition: 1-2-FREE/\$50  
1 semester credit

EDEC 247  
CHILD & ADOLESCENT  
GROWTH

Aug 28 – Dec 20

Online Via Moodle

Tuition: 1-2-FREE /\$200  
4 semester credits

EDU 201  
INTRO TO EDUCATION

Aug 28 – Dec 20

Online Via Moodle

Tuition: 1-2-FREE /\$200  
4 semester credits


AHMS 144  
MEDICAL TERMINOLOGY

Mondays  
Jan 8 – Feb 28  
6:30 – 8:30 PM

Coming  
Spring 2024 @  
Western Campus

Tuition: 1-2-FREE /\$100  
2 semester credits

Questions? Contact Us  
406-683-7537






UNIVERSITY OF  
MONTANA WESTERN

710 S Atlantic St, Dillon, MT 59725  
outreach@umwestern.edu


16. outreach@umwestern.edu | 406.683.7537


umwestern.edu/outreach 17.





Title	Duration	Location	Dates	Time	Provider	Partner Fee	UMW Fee	Registration Deadline
Drawing for the Absolute Beginner	24 hours	Online	TBD	TBD	ed2go		\$115	Sessions start monthly
How to Get Started in Game Development	24 hours	Online	TBD	TBD	ed2go		\$129	Sessions start monthly
Photographing Nature with Your Digital Camera	24 hours	Online	TBD	TBD	ed2go		\$115	Sessions start monthly
Safe Sitter Butte	6 hours	Butte 4Cs	Oct 19	9 AM -2:00 PM	UMW		\$50	Oct 13
Safe Sitter Dillon	6 hours	UMW campus	Oct 7 or Oct 19	9 AM -2:00 PM	UMW		\$50	Sept 29 or Oct 13


KEY


 Online Course

 Face-to-Face Course

 ed2go Fundamentals

 ed2go Career Training

 Career Certificates

 10 hour class

Drawing for the Absolute Beginner

Gain a solid foundation in the basics of drawing to become the artist you’ve always wanted to be. This course will help you become familiar with paper type, drawing styles, techniques, and basic principles of perspective, layout and design. Gain a solid foundation and understanding of the basics of drawing and become the artist you’ve always dreamed you could be! You’ll become familiar with paper types, drawing styles, rendering techniques, and the basic principles of perspective, layout, design, lighting, volume, and space. If you have an interest in learning what it’s like to draw or would love to increase your current knowledge in the field of art and illustrating, then this course aims to fulfill all of your needs. Enroll [HERE](#).

How to Get Started in Game Development

You will start by learning the fundamentals of game development and get an overview of game genres, platforms, and audiences. Next, you will learn tools and techniques to help you make better design decisions and achieve greater efficiencies as you develop your own games. You will learn why many

games fail and how to ensure your games are positioned for success. During the course, you will gain hands-on experience in many of the game development processes. By the end of the course, you will have the experience and confidence to start developing your own games. For ages 16+. Enroll [HERE](#).

Photographing Nature with Your Digital Camera

You’ll explore composition and lighting issues and find out how to take beautiful photos of landscapes, flowers, trees, and water. Along the way, you’ll delve into your camera’s shutter speed and aperture controls so that you’ll be able to capture the photos you really want. You will discover how to use your computer to process your photos and digitally correct the most common problems. You’ll see how your photos can become works of art rather than just snapshots of nature. Enroll [HERE](#).

Safe Sitter

Safe@Home by Safe Sitter® is a 90-minute program designed for students in grades 4–6. The program is designed to enable any adult that enjoys teaching preteens to facilitate an

introductory level program to prepare students to care for themselves when parents are away for short periods of time. Students learn how to practice safe habits, how to prevent unsafe situations, and what to do when faced with dangers such as power failures or weather emergencies. Students are also introduced to the Safe Sitter® First Aid Chart and learn a system to help them assess and respond to injuries and illnesses. Enroll [HERE](#).

Safe @ Home

Safe@Home by Safe Sitter® is a 90-minute program designed for students in grades 4–6. The program is designed to enable any adult that enjoys teaching preteens to facilitate an

FALL CLASSES 2023

OCTOBER 7 OR OCTOBER 19  
DILLON - MONTANA WESTERN CAMPUS  
9:00 AM - 2:00 PM

OCTOBER 19  
BUTTE 4-C'S  
9:00 AM - 2:00 PM

Additional SafeSitter classes are offered throughout the year for scout troops, 4-H groups, church groups upon request. Contact the School of Outreach.

OUTREACH@UMWESTERN.EDU  
406.683.7537



Title	Duration	Location	Dates	Provider	Road Scholar Fee
Choose Your Pace: A Walk on the Wild Side in Yellowstone 2 Sessions	6 days	Gardiner, MT & YNP	I. Sep 18-23, 2023 II. Sep 25-30, 2023	UMW	\$3049 adult
Heart of the Winter in Yellowstone 2 sessions	7 days	Gardiner, MT & YNP	I. Jan 8-14, 2024 II. Feb 19-24, 2024	UMW	\$4549 double \$5459 single
Hiking in the Beartooth Mountains of Wyoming 4 sessions	6 days	Crandall Creek, WY	I. Jun 10-15, 2024 II. Aug 19-24, 2024 III. Sep 2-7, 2024 IV. Sep 9-14, 2024	UMW	\$2749 adult
Winter Ventures in Yellowstone Country 6 sessions	6 days	West Yellowstone, MT & YNP	I. Jan 8-13, 2024 II. Jan 15-20, 2024 III. Jan 22- 27, 2024 IV. Jan 29-Feb 3, 2024 V. Feb 12-17, 2024 VI. Feb 19-24, 2024	UMW	\$2749 adult

Choose Your Pace: A Walk on the Wild Side in Yellowstone

Yellowstone National Park offers 1,200 miles of hiking, walking and backpacking trails that wind through the park’s 2.2 million acres of spectacular and mostly untouched terrain. Led by a naturalist, explore pathways that thread through Yellowstone’s matchless landscape of diverse flora, thermal features, landforms, canyons, cascades and waterways. Enroll [HERE](#).

Heart of the Winter in Yellowstone

Witness snow-dusted buffalo, boiling geysers and all the wonders of Yellowstone National Park cloaked in its winter glory. It’ll feel like you have the park to yourself, as you traverse forests, open fields and geyser basins at a time when the park interior is accessible to only a few over-the-snow vehicles. Amid this transformed landscape, encounter winter wildlife as a naturalist interprets their long vigil for the return of spring food sources and witness the surreal spectacle created by the play of icy winter air with steaming thermal features bubbling and erupting from the earth. Enroll [HERE](#).

Hiking in the Beartooth Mountains of Wyoming

Beartooth. Shoshone. Absaroka. When it comes to the mountains of Wyoming, even the names are poetic. Hike off the beaten path through undulating hills and alpine meadows as you explore the natural wonders of these remote and glorious mountains. Join seasoned naturalists to learn about the geological forces that gave rise to dramatic cliffs, lush valleys and windswept plateaus. Encounter exquisite lakes and babbling creeks in this rich riparian habitat, and discover the abundance of life that survives at this altitude, including the mighty grizzly bear. Enroll [HERE](#).

Winter Ventures in Yellowstone Country

Venture into Yellowstone Country for winter’s sparkling whiteness, steaming thermals and ice-rimmed rivers. Ride a snowcoach to the Grand Canyon of the Yellowstone and encounter eons of geologic processes. Learn to ride a snowmobile on park roads, view diverse habitats and observe bison, waterfowl, bald eagles and coyotes. Experience churning geothermal activity at Old Faithful and Fountain Paint Pots, discover animal tracks and analyze sign and learn winter sports and skills on informative, naturalist-led adventures. Enroll [HERE](#).



ROAD SCHOLARS ARE NO ORDINARY TRAVELERS

They are lifelong learners, typically over the age of 50, from diverse cultural and professional backgrounds. Students of the world, they are the guests you hope to sit next to at a dinner party. They’ve led interesting lives because they are interested in everything.

ROAD SCHOLAR  
roadscholar.org



visit  
Yellowstone  
National  
Park



# Who is the School of Outreach?

The School of Outreach of the University of Montana Western is the center for continuing education and lifelong learning at the University of Montana Western. Operating under the Montana University System Two-year Mission.

We are invested in our students and committed to providing content that is practical, useful, and immediately applicable to real-world situations for learners of all ages.

Providing programming in the following areas:

- Professional Development Programs
- Workforce Training Certificates
- Extension Courses
- Personal Enrichment Courses
- Youth Programs
- Dual Enrollment
- Road Scholar

We are located on the Montana Western campus in Main Hall, Room 115. Stop by anytime.



Subscribe to our e-Newsletter  
Email us at [outreach@umwestern.edu](mailto:outreach@umwestern.edu)



Follow us on Facebook  
[@umwschoolofoutreach](https://www.facebook.com/umwschoolofoutreach)



Give us a call! 406-683-7537  
Monday - Friday, 8 a.m. - 5 p.m.



Visit our website  
[w.umwestern.edu/section/school-of-outreach](http://w.umwestern.edu/section/school-of-outreach)