

Grounds

Work Study Job Description

University of Montana Western

710 S Atlantic St. Dillon MT 59725

Department - Facilities Services

Department Head – Michael Brown

Classification (Name) of Position - Grounds

Student's Supervisor Wade Bush

Office/Location - Facilities Services

Email Address – wade.bush@umwestern.edu

Phone # 683-7326

Qualifications for the position & the specific qualifications for the various levels/rates of pay associated with the position (if multiple pay rates & above minimum wage of \$13.00/hour):

- Able to lift 50 pounds
- Repetitive motion
- Able to work alone/Self Starter
- Some mechanical ability
- Must be able to work out doors during all weather

Purpose/Role of the position:

Maintain Campus Grounds in a clean, safe manner

Duties/Responsibilities of the position & how they relate to the purpose/goal:

Rake, sweep, run weed eater. Mow Lawns, weed as needed and other tasks as needed. Work to keep appearance of Campus looking good and safe.

The Financial Aid Office will submit evaluations to each department prior to the end of each semester.