

Position Title: Tutor - (23142982)

Seeking a Tutor for the MT Youth Challenge Academy (MYCA)

The Montana Youth Challenge is seeking qualified applicants to serve as tutors for students at the Academy. This Tutor position is a temporary variable position contingent upon continued grant funding. Applicants may work up to 90 days per year. Hours and times will be determined and scheduled by the Lead Teacher. This position will work with Cadets to help them achieve their academic goals while at the Academy in Math, English, Science, and Social Sciences.

Montana Youth Challenge Academy provides two 22-week sessions of development, per year, for approximately 110 youth participants ranging in age from 16 to 18 years in each session.

Minimum qualifications: two years of college experience combined with experience working with youth.

Preferred qualifications: a Bachelor's degree and experience teaching.

Base pay: \$30.00/hour

Hours: Tutors are expected to tutor a minimum of three hours per week. Maximum hours per week will be set by the lead teacher in accordance with available funding.

Conditions of employment: Must pass a pre-employment drug test, background check, and driving record check. Must have a valid driver's license.

This vacancy announcement is open until filled. First application screen date, 10/11/23

Must have demonstrated the ability to work with, and engage in, diverse working environments within and outside of the Department of Military Affairs.

Applicant Pool Statement: If another department vacancy occurs in this job title within six months, the same applicant pool may be used for the selection. **Training Assignment:** This agency may use a training assignment. Employees in training assignments may be paid below the base pay established by the agency pay rules. Conditions of the training assignment will be stated in writing at the time of hire.

Salary: \$ 30.00 - 30.00 Hourly

Telework Eligibility: Not Telework Eligible

Benefits Package Eligibility: Retirement Plan Optional

Number of Openings: 1

Employee Status: Short Term

Schedule: Variable

Shift: Day Job

Travel: Yes, 5 % of the Time

Primary Location: Dillon **Agency:** Department of Military Affairs

Union: 000 - None

Posting Date: Oct 4, 2023, 4:18:56 PM

Closing Date (based on your computer's time zone): Ongoing

Required Application Materials: Cover Letter, Resume

Contact Name: Mandi Edlin |

Contact Email: mandi.edlin@mt.gov | **Contact Phone:** (406)324-3334 The State of Montana has a decentralized human resources (HR) system. Each agency is responsible for its own recruitment and selection. Anyone who needs a reasonable accommodation in the application or hiring process should contact the agency's HR staff identified on the job listing or by dialing the Montana Relay at 711. [Montana Job Service Offices](#) also offer services including assistance with submitting an online application.

State government does not discriminate based on race, color, national origin, religion, sex, sexual orientation, gender identity or expression, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, age, physical or mental disability, genetic information, marital status, creed, political beliefs or affiliation, veteran status, military service, retaliation, or any other factor not related to merit and qualifications of an employee or applicant.