**Work Study Job Description**

University of Montana Western

710 S Atlantic St. Dillon MT 59725

**Department:** ASUMW **Department Head:** Keeley Fitzgerald

**Classification/Name of Position:** Safe Ride Driver

**Student’s Supervisor:** Keeley Fitzgerald **Office/Location:** SUB Basement

**Email Address**: [keeley.fitzgerald@umwestern.edu](mailto:keeley.fitzgerald@umwestern.edu) **Phone #:** 406-683-7211

**Qualifications for the position & the specific qualifications for the various levels/rates of pay associated with the position:**

Clean driving record. Ability to work nights and weekends. Ability to pass Safe Driver Course. Ability to communicate well with others.

**Purpose/Role of the position:**

Provide ride/driver services to students as part of ASUMW Safe Ride program.

**Duties/Responsibilities of the position & how they relate to the purpose/goal:**

Drive in teams of two on Wednesday, Friday, and Saturday nights. Provide service for campus field trips and other student travel opportunities. Offer a safe, free ride to UMW students.

**The Financial Aid Office will submit evaluations to each department prior to the end of each semester**.