Join us for three days of hands-on, next-day implementation classroom strategies. The Southwest Montana Ed Institute, which returns to the beautiful Montana Western campus for its 11th year, continues to be a popular option for teachers to earn college credit or renewal units during the less hectic summer months. With multiple credit options and breakout sessions to choose from, the Summer Ed Institute is both affordable and applicable.

To register and for more information visit: tinyurl.com/t2rutw9

**WHAT ATTENDEES SAY:**

“Very inspiring! I really needed to get back in touch with my love of the profession and how important this work we do is!”

“Thank you! I now have a more positive outlook on the standards and how to use them.”
Registration may be canceled for non-payment of fees. Cancellation does not necessarily eliminate registrant from financial obligation. Students taking only extension or non-credit courses do not need to apply or pay for admission. Extension and non-credit courses may not qualify for federal financial aid or fee waivers. Contact the School of Outreach for more information.

Upon request, Montana Western provides reasonable accommodations, including written materials in alternative formats for persons with documented disabilities. For more information, please contact UMW Dean of Students by calling 406-683-7900.

The School of Outreach office is located in Main Hall room 115 and is open for registration from 8 a.m. to 5 p.m., Monday-Friday.

Send email correspondence to outreach@umwestern.edu. Registration forms can also be requested through email.

Our friendly staff can help you complete registration in 15 minutes or less. Call us at 406-683-7537.
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outreach@umwestern.edu | 406.683.7537
Advanced Classroom Management: Children as Change Agents

This course focuses on cognitive and cognitive-behavioral interventions with an emphasis on teaching students how to change and manage their own behavior. Since previous knowledge and understanding of traditional behavioral concepts and strategies is required, it is strongly recommended that you take an introductory behavior management course to learn the basic terms and concepts of behavior management prior to taking this advanced course.

Attention Deficit Hyperactivity Disorder: Information & Intervention for Effective Teaching

This course provides a better understanding of ADHD and intervention strategies to facilitate positive student change. The history of the disorder, accepted methods to assess and identify students with the disorder, and various methods, medications, and strategies that are currently used to treat it will be covered. For situations beyond what can be done in the classroom, the referral process for getting help for the student will be addressed.

Autism & Asperger’s Disorder: Information & Interventions for Effective Teaching

Provides information on the characteristics of the disorder, associated learning styles, communication weaknesses and various intervention strategies that have proven to be successful when working with students with Autism spectrum disorders. Make sense of why individuals with Autism spectrum disorders act the way they do and what you can do to enhance more appropriate behavior.

Behavior is Language: Strategies for Managing Disruptive Behavior

This course provides a developmental framework to help the learner understand what students are trying to communicate through the "language" of their behavior. Topics covered include behavioral techniques and intervention strategies that remediate disruptive behaviors, reduce power struggles while increasing classroom control, reduce educator workload, and help prevent burnout. After successfully completing this course, the educator and his/her students will be better equipped to find and implement creative, effective solutions to behavioral problems.

Build School Communities: Brain Smart Classroom Management

This course helps teachers build genuine bonds between themselves and their students and between students and their classmates, to create "kindred classhomes" with a foundation of acceptance, respect, and shared purpose. This course will help you develop strategies, rituals, and environmental design skills to create these safe havens of learning. Students will learn how to differentiate for classroom management and discipline similarly to differentiating for students' diverse academic needs.

Child Abuse: Working with Abused & Neglected Children

This course covers how to recognize the signs of physical, emotional, and sexual abuse, and physical and emotional neglect in students. Specific factors that exist in families who abuse or neglect their children will be covered. Emphasis is on helping the participant understand the special learning needs of abused or neglected children, how to meet those needs in the regular classroom, and working with parents and community agencies.

Drugs and Alcohol in Schools: Understanding Substance Use & Abuse

This course provides a contextual framework for understanding what students may be experiencing either through their own substance use or as a result of the substance use of persons close to them and provides a basic historical perspective of substance use along with the biological, psychological, and social factors that comprise the disease of addiction. Upon course completion, the learner will better understand the complex dynamics that contribute to this biological and social phenomenon.
Educational Assessment: Assessing Student Learning in Classroom

This course is designed to further develop the conceptual and technical skills required by teachers to help them identify their educational goals and implement meaningful instructional strategies for effective learning by students with special needs. The focus of the course is on assessment for instructional programming and will outline procedures for designing or selecting, administering, and interpreting, a variety of informal assessment measures typically used in schools.

English Language Learner: Evaluation & Assessment

This course discusses what is a high-quality assessment and the scope of assessments including initial placement, annual assessments, and exit assessments. This course ends with a discussion of classroom assessments including accommodations for those who need language assistance.

English Language Learner: Language Acquisition

The focus of this course is on the process of second language acquisition and the role of the classroom teacher. Included in this course is information about the legal obligations of schools and teachers to provide services and about the types of programs schools might provide. Included is information on communicating with parents/guardians.

English Language Learner: Linguistics

ELL: Linguistics was written to help teachers understand concepts and terms related to educating students whose first language is not English. This course discusses how to understand theoretical foundations of linguistics and how to apply the knowledge and skills in linguistics in ELL classrooms and content classrooms.

English Language Learner: Methods & Materials

This course discusses how to apply instructional methods in creating lessons; how to create a motivating and caring learning environment; how to integrate teaching reading, writing, speaking, and listening skills; how to differentiate instruction for English language learners; and how to identify culturally appropriate curriculum and instructional resources.

Football Coaches Clinic

This course will improve the coach’s knowledge of football fundamentals, techniques, and coaching concepts specific to the high school level. Coaches will demonstrate understanding of basic football skills, fundamentals, and techniques on a position specific basis. The coach will also develop organizational skills necessary to teach team concepts, organize practices, and run a football camp.

Harassment, Bullying & Cyber-Intimidation in Schools

This course will discuss definitions and the personal, social, and legal ramifications associated with sexual harassment, bullying, and cyber-intimidation. The course will address what we know about these troubling areas and explore preventative strategies before they occur. A clear understanding of harassment and the harmful effects of harassment on people and institutions is essential to providing a safe and inclusive school environment for all.

Inclusion: Working with Students with Special Needs in General Education Classrooms

Inclusion is a current educational reform movement that advocates educating students with disabilities in the general education classroom. Upon completion, the learner will be able to define key concepts and terms, identify and describe federal legislation and court cases, and list and describe the federal definition of students entitled to special services. This course will also discuss the roles and responsibilities of educators in providing special services to students educated in inclusive classrooms.

Learning Disabilities: Practical Information for Classroom Teacher

This course lays the foundation for sensitive, appropriate assessment and evaluation of students. In addition, this course covers program planning and implementation, stresses the importance of a close, positive partnership with parents or alternative caregivers, and explores methods for ensuring that the home-school axis is effective and meaningful. Major trends and unresolved issues in the field of learning disabilities are also discussed.

MCA Multi-Sports Clinic 2021

The MCA Coaches Clinic is one of the last "all-sport clinics" in the country, providing professional development for coaches in 10 MHSA sanctioned sports. Staged at Great Falls High, over 50 outstanding presenters, including state, national and world champions, will be on deck. It is a tremendous opportunity for athletic personnel to come together and gear up for the coming school year. Motivation, AD, sports medicine, and strength and conditioning sessions round out a full 2 1/2 days of education, encouragement, and comradeship.

Men’s Basketball Coaches Clinic

Expand your knowledge of the game of basketball by teaming up with Montana Western’s coaching staff. The unique and innovative approach to teaching and learning at Montana Western enhances the experience of coaches of all ages; inexperienced to seasoned. Learn the fundamentals of the game and help with supervision of basic operation of a summer basketball camp to basketball players grades four through high school. Get involved with the teaching of the camp in a variety of different learning situations, competitions, and contests.

Reading & Writing in Content Area

This course offers instruction in teaching reading and writing in various subject matter fields at the secondary level. Skills of vocabulary building, comprehension, and writing, as well as methods for motivating adolescents to read and write are addressed. The course provides information on recognizing reading difficulties, assessing textbooks, and the integration of reading strategies within a content area. Strategies taught align with the Praxis Reading Across the Curriculum test guide and the Reading in the Content Area national standards.

Reading Fundamentals #1: An Introduction to Scientifically-based Research

This course will improve your knowledge of science and the scientific process. This is the first course in a three-course series. This course is designed to be an informational course with application to educational settings. The curriculum suggestions and teaching strategies explained here were designed to be used for the teaching and remediation of students in kindergarten through sixth grade. Some alterations may be needed if working with specific populations such as gifted, ESL, or special education.
Reading Fundamentals #2: Laying the Foundation for Effective Reading Instruction

Designed to lay the foundation for effective reading instruction, this course will teach you about the elements of effective instruction and the importance of reading instruction. Teachers benefit, and more importantly, students benefit, both in terms of their behavior and their academic performance. Further, you will learn about the importance of reading instruction and read some sobering statistics on reading performance in this country and what happens when individuals are not proficient in reading.

Reading Fundamentals #3: The Elements of Effective Reading Instruction & Assessment

This course will focus on learning to read, reading to learn, and an introduction to reading assessment. Additionally, the five elements of effective reading instruction will be highlighted, including definitions, implications for instruction, and future directions. These five elements include instruction in: phonemic awareness, phonic, fluency, vocabulary, and text comprehension. The course will explore how reading assessment fits within the Reading First Program. This analysis includes specific recommendations on 29 reading assessments. Finally, the course describes how teachers can conduct pivotal curriculum-based measurement procedures in their classrooms.

Response to Intervention: Practical Information for Classroom Teacher

RTI, or Response to Intervention, is a process schools can and should use to help students who are struggling with academics or behavior. Even though RTI is primarily linked to special education and the early identification of learning problems, RTI is not just for students in special education. RTI is for all students and is based on the premise that a student might be struggling due to instruction or the curriculum in the past, or in the current classroom. Every teacher will have students who are struggling and whether it’s short term or long term, RTI is a valuable tool.

Science of Reading & Montana Dyslexia Law

This course will focus on the latest research on the science of teaching reading, including the components of reading identified by the National Reading Panel, the Simple View of Reading and how it connects to Scarborough’s Reading Rope, best practices for assessment for MTSS, and how this all connects to current dyslexia legislation. Presented through partnership with Region IV CSPD.

Six Traits of Writing Model: Teaching & Assessing

This course will discuss why writing is important and why teachers should include writing as often as possible in all content areas. The course will include practical applications for assessing and teaching writing and teaching students how to self-assess their own writing. This course will provide an introduction to the Six Traits of Writing Model, the elements that support the model, and explore practical ways to use this model in your classroom.

Southwest Montana Summer Ed Institute 2021

Join us for three days of hands-on, next-day-implementation classroom strategies! The Ed Institute, which returns to the beautiful Montana Western campus for its 10th year, continues to be a very popular option for teachers to earn college credit or renewal units during the less hectic summer months. With multiple credit options and a wide array of breakout sessions to choose from, the Ed Institute is both affordable and applicable.

Talented & Gifted: Working with High Achievers

This course provides information on the history of exceptional students in relation to education, current law, and accepted methods for referral, assessment, and identification. It covers major program models and methods of differentiating instruction to meet the rate and level of learning of those students identified. The course gives the learner an understanding of ways to meet the affective needs of the gifted and talented student in the regular classroom and lists resources for teachers and parents who would like more information about the talented and gifted.

Teaching Diversity: Influences & Issues in the Classroom

This course will help teachers understand and identify differences in approaches to learning and performance, including different learning styles and ways in which students demonstrate learning. An emphasis in this course will be on understanding how students’ learning is influenced by individual experiences, talents, disabilities, gender, language, culture, family and community values. Participants will be challenged to apply knowledge of the richness of contributions from our diverse society to your teaching field.

Teaching Elementary Math Conceptually: A New Paradigm

This course is designed to expand your methodology for teaching Mathematics. The course will explore an innovative teaching model that incorporates strategies for teaching concepts constructively and contextually. The goal is for you to gain a deeper understanding of the underlying concepts of various math topics and to explore the principles of teaching those concepts to learners. This course will focus on the topics of number sense, basic operations, and fractions.

Teaching Secondary Math Conceptually: Meeting Mathematics Standards

This course will explore an instructional methodology that incorporates strategies for teaching concepts, constructively, and contextually. The goal is for you to gain a deeper understanding of the underlying concepts of various math topics and explore the principles of teaching those concepts to learners. The course will also explore teaching methodologies that support many federal and state standards.

Traumatized Child: The Effects of Stress, Trauma & Violence on Student Learning

Participants will learn the signs and symptoms of stress and trauma and explore how stress, violence, and trauma affect a student’s learning, cognitive brain development, and social-emotional development. The short- and long-term consequences of being exposed to stress, trauma, or violence, as well as the social and family causes, will be reviewed. The dynamics of domestic violence and community violence are also discussed, as is the educator’s role in the intervention and prevention of violence.

Try DI!: Planning & Preparing a Differentiated Instruction Program

Try DI! is designed to provide you an opportunity to learn about an instructional framework, Differentiated Instruction (DI), aimed at creating supportive learning environments for diverse learning populations. Students will be presented a method for self-assessment of the extent to which their current instructional approach reflects the perspective, principles, and practices
of the DI approach. The concept of a “theory of action” will also be provided within a DI context. Strategies included in this course have been selected on the basis that they are effective in the widest possible range of educational K-12 settings.

Understanding Aggression: Coping with Aggressive Behavior in the Classroom

This course includes topics on violence, aggression in the classroom, youth gangs, aggression in sports and on television, how drugs and alcohol play a role in aggression and violence, and “hot spots” that tend to breed aggression and violence. It is designed to help school personnel become more aware of the causes of aggression and ways to evaluate it and intervene before it turns to violence in the schools.

Understanding & Implementing Common Core Standards

This course has been divided into four chapters. The organization of the course covers the rationale for and design of the Common Core State Standards, the “Common Core Mindset” practitioners need for successful implementation, and what specific actions can be taken for deeper implementation across settings.

Violence in Schools: Identification, Prevention & Intervention Strategies

This course provides an overview of violence and the motivational purposes behind aggression. The correlation and impact of the media, community, and family upon violence is investigated. The learner will gain an understanding of identification and intervention approaches to working with out-of-control behaviors. In addition, information about the national resources available for both parents and teachers is covered. Upon successful completion of this course, participants will have a better understanding of violence and the motivations behind its use, as well as specific strategies to minimize the occurrence of violence in the school and community.

Volleyball Coaches Clinic

This course will improve the coach’s knowledge of volleyball fundamentals, techniques, organizational skills, and coaching strategies for individual positional training as well as team offensive and defensive strategies appropriate at the middle and high school level. The coach will also develop organizational skills necessary to teach team concepts, organize practices, and run a volleyball camp.

Why DI?: An Introduction to Differentiated Instruction

In this course you will learn what is meant by Differentiated Instruction (DI) and the common myths associated with creating the differentiated classroom. We will discuss the legal, theoretical, and pedagogical foundations in the field of education that support the utilization of DI practices and principles. We will reflect on best practices and national trends in the design of the educational setting to meet the needs of a diverse learning population. This course also provides connections to a variety of concepts, variables, and resources that will assist practitioners in aligning their own professional practices with those found in the differentiated classroom.

Women’s Basketball Coaches Clinic

Montana Western plays host to coaches both seasoned and new to the game during the annual basketball camp. Expand your knowledge of the game of basketball by teaming up with Montana Western’s coaching staff led by head coach, Lindsay Woolley, NAIA Coach of the Year (2019 & 2020). Apply new strategies to basketball players grades four through high school. Learn the fundamentals of the game and help with supervision of basic operation of a summer basketball camp. Get involved with the teaching of the camp in a variety of different learning situations, competitions, and contests.

Register for VESi courses in 2 steps:

1. Register & Pay UMW via phone 406.683.7537 or email outreach@umwestern.edu

2. Upon receipt of UMW confirmation, register & pay VESi via instructions provided.

Visit www.virtualeduc.com/umw for course information.

Montana Western is a partner with Virtual Eduation Software, inc. (VESi). These interactive courses provide expert instruction at a pace that fits your schedule.
ONLINE
TEACHER CERTIFICATION

Affordable I Accessible I Comprehensive

The ONLINE format makes this one-of-a-kind teaching program accessible from wherever you are.

Our innovative curriculum and instructional design goes beyond the textbooks and dives into the real world classroom.

Courses provide comprehensive education in key specialty areas of teacher certification and endorsements. Our online teacher certification program is designed for current teachers seeking career advancement and for people with a non-teaching degree who are interested in becoming a teacher.

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K-12

Special Education K-12

Early Childhood Education Pre K-Grade 3

Secondary Education

Business & Computer Applications

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THE UNIVERSITY OF MONTANA WESTERN
Clinical Dental Assistant

This online dental assisting course includes invaluable real-world perspectives from experienced dental assistants and essential information about anatomy and physiology, preventive dentistry, patient care and communication, radiology, pharmacology, anesthesia, assisting in specialty practices, employment strategies, and much more. Toward the end of the course you will have the opportunity to apply for an externship, where you’ll get real-life clinical assistant experience. You’ll also be ready to pursue certification as a dental assistant by passing the radiology and infection control portions of the Dental Assisting National Board examination. Enroll HERE.

Electronic Health Records Management

This program prepares learners to understand and use electronic records in a medical practice. Learners will review the implementation and management of electronic health information using common electronic data interchange systems and maintaining the medical, legal, accreditation and regulatory requirements of the electronic health record. Enroll HERE.

Clinical Medical Assistant

This program prepares learners to assist physicians by performing functions related to the clinical aspects of a medical office. Instruction includes preparing patients for examination and treatment, routine laboratory procedures, pharmacology, taking and documenting vital signs, technical aspects of phlebotomy, the 12-lead EKG and the cardiac life cycle. The purpose of the Clinical Medical Assisting program is to prepare learners to assist physicians by performing functions related to the clinical aspects of a medical office. Enroll HERE.

Explore a Career in Medical Coding

Explore a career as a medical coder and gain knowledge to help you work, with confidence, almost anywhere in the medical field from doctors’ offices, clinics, hospitals, or even in the comfort of your home. This course teaches use of the CPT manual and IDC-10-CM which will give you a leg up on others who are new to this career. Enroll HERE.

Explore a Career as a Pharmacy Technician

Take a look at the many job settings and career paths open to you if you become a pharmacy technician. This course will help you master the skills that will prepare you for and entry-level position as a pharmacy tech or clerk, and the steps you can take to become certified. Enroll HERE.

Legal Nurse Consultant

Use your nursing background to help attorneys with medical cases and claims. This course provides a foundation in different areas of law to help you understand how to assist attorneys in legal matters. Enroll HERE.
all phases of civil and criminal litigation and step-by-step instructions for setting up your own nurse consulting practice. Enroll HERE.

**Medical Billing & Coding**

This billing and coding program offers the skills needed to perform complex coding and billing procedures. The program covers: CPT (Introduction, Guidelines, Evaluation and Management), specialty fields (such as surgery, radiology and laboratory), the ICD-10 for both diagnosis and procedure coding, and basic claims processes for insurance reimbursements. This billing and coding program delivers the skills learners need to solve insurance billing and coding problems. It details proper assignment of codes and the process to file claims for reimbursement. Enroll HERE.

**Pharmacy Technician**

This comprehensive course will prepare learners to enter the pharmacy field and take the Pharmacy Technician Certification Board’s PTCB exam. Content includes pharmacy medical terminology, reading and interpreting prescriptions and defining generic and brand names drugs and much, much more. This program will prepare students to enter the pharmacy field and to pursue certification including the Pharmacy Technician Certification Board’s PTCB exam. Enroll HERE.

**Phlebotomy**

Learning to draw blood is not as difficult as you might think. No degree or Prerequisite is required but, you must be 18 years of age or older to enroll in our classes. Students will be trained in both the theory and technique of Phlebotomy. You will learn the basic blood draw methods, which include; vacutainer, butterfly draws, and finger sticks. Other areas of study include; basic medical terms, universal precautions, professionalism, and patient’s rights. Students will receive a “Certificate of Completion” after successfully completing and passing both the written and the skills exams.

**Phlebotomy Technician**

This program prepares learners to collect blood specimens from clients for the purpose of laboratory analysis. Learners will become familiar with all aspects of blood collection and will review the skills needed to perform venipunctures safely. Topics in this course include medical terminology, related anatomy and physiology, blood collection procedures, and procedures for collection of other types of specimens within the scope of practice of the phlebotomist. Enroll HERE.

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**Of Horse, Human, & Nature**

*Coming September 2021!

Knowledge inspires action and all roads lead to Dillon, Montana, September 9–11, 2021 for the first-ever conference merging traditional, natural horsemanship with 21st century new equine and horse-human research, education, and horse experiences. This conference brings together leading voices and experts in equine, animal behavior, natural horsemanship, ranching, outfitting, wilderness and backcountry use, equine and human initiatives that advance well-being, horse- and -rider demonstrations, hands-on experiences with horses, and compelling storytellers, award-winning equine films and filmmakers as well as the latest research and science of the horse-human relationship. Featuring Dr. Temple Grandin, one of the foremost experts on animal behavior and professor of animal science at Colorado State. Dr. Grandin was one of the first individuals on the autism spectrum, to document the insights gained from her personal experience of autism. She is also a strong proponent and advocate for equine assisted learning. Register HERE.

**Spanish for Medical Professionals**

Prepare for any situation by bridging the communication gap between you, your patients, and worried family members. This course provides knowledge of basic medical phrases to help you better communicate with the Spanish-speaking community. Enroll HERE.

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**umwestern.edu/outreach**
Boiler Operators’ Workshop

Gain fundamental knowledge of low or high pressure steam systems. Prepare for the Montana State Boiler’s License exam. At the conclusion of the course, participants will receive a certificate of completion. Instruction prepares students to take the Montana Department of Labor and Industry’s exam. Textbooks are required at an additional cost.

CompTIA Certification Training: Network+, Security+

Earning certifications from the Computing Technology Industry Association (CompTIA), an internationally recognized vendor of IT-based certifications, can help your career as you can prove your knowledge and skillset to employers, potential employers, coworkers, and even yourself. This course will help you become better prepared for two CompTIA certifications that are ideal for mid-level professionals. The CompTIA Network+ and Security+ certifications are the most highly recognized, vendor-neutral credentials in the industry. They will assure employers that you have the skills they seek in network and security professionals. Enroll HERE.

Entrepreneurship

The Entrepreneurship program pulls together all of the education and skills necessary for success in starting your own business or just cultivating that entrepreneurial spirit necessary to start a new division in your current role working for another company. From drafting the initial business plan to financing your vision and managing your staff, the Entrepreneurship program covers everything successful entrepreneurs require to start, build and grow their next venture. Enroll HERE.

Foundations of Plumbing

There is a shortage of skilled plumbers. The Bureau of Labor Statistics predicts that plumbing jobs will increase at a faster than normal rate over the next 10 years. With the right training, you could enter and build a scalable career in this high-demand field. If you want to work as a plumber, the Foundations of Plumbing course will teach you the fundamental, job-ready skills relevant to the plumbing and piping industry. In this self-paced course, you’ll learn how to work on modern plumbing systems from in-depth course material developed by industry experts and employers. By course completion, you will possess the specialized skills and technical knowledge needed to start a career in plumbing. Enroll HERE.

HVAC Technician

This program focuses on broad, transferable skills, including an understanding of the heating, air-conditioning, refrigeration and ventilation industry, and demonstrates elements of the industry such as planning, management, finance, technical and production skills, the underlying principles of technology, and health, safety, and environmental issues. The purpose of this program is to prepare students to perform entry-level HVAC maintenance and repair tasks in residential and commercial environments. This course is designed to prepare students to pursue the Environmental Protection Agency (EPA) 608 Core and 608 Small Appliances (Type 1) Certification. Students are eligible for an optional externship with a local employer after successful course completion. Enroll HERE.
**Introduction to Quickbooks Online**

Manage the financial aspects of your small business quickly and efficiently using QuickBooks Online. This course will give you hands-on experience recording income and expenses; entering checks and credit card payments; tracking your payables, inventory, and receivables; and much more. Enroll [HERE](#).

**Montana Mortgage Prelicensure Package**

This course will provide you with a comprehensive introduction to mortgage lending principles and practices that will help prepare you to become a capable and qualified mortgage professional. Enroll [HERE](#).

**Welding with Certification**

The Welding program is designed to prepare students to function as welders. The work of welders includes joining pipe sections for oil and natural gas pipelines, working in numerous industrial environments, building ships, and supporting construction. Students can serve in positions such as Welders, Cutters, Solderers, and Brazers. The purpose of this program is to prepare students to support industrial, transportation, oil and gas, construction, and many other industries with welding skills. Certification: In addition to facilitating entry-level welding positions, all candidates will be certified by the American Welding Society (AWS) that they successfully completed the AWS Schools Excelling through National Skill Standards Education (SENSE) Entry Welder Program in the Shielded Metal Arc Welding Process.

**Montana Real Estate Prelicense Course**

This course will take you through all the subjects mandated by the Montana Real Estate Commission, and includes instruction in property characteristics and rights, forms of ownership, title, transfers, taxation, land use, environmental issues and other subjects intended to enhance the competency of salesperson and broker licensees in representing consumers. Enroll [HERE](#).

**Professional Bookkeeper with Quickbooks**

This program takes students through the ins and outs baseline accounting principles, bookkeeping and overall record keeping relative to successful small business accounting. With a comprehensive understanding of accounting, this program ensures students can not only keep accurate books, but understand why and how these records are kept, as well as how these processes and procedures might be improved. A full study of QuickBooks will ensure that students can operate successfully within the most-widely used accounting software application and provide associated accounting professionals with the files necessary for tax preparation and/or support their efforts in any tax or audit situation. Enroll [HERE](#).

**Secrets of the Caterer**

Discover how to put your cooking and party planning skills to work in an exciting and creative career as a caterer. Learn fundamentals of catering business including how to cook for large crowds, organize your kitchen, manage your time, and work with clients, as well as some great recipe ideas to jump-start your career. Enroll [HERE](#).
## PERSONAL ENRICHMENT

<table>
<thead>
<tr>
<th>Title</th>
<th>Duration</th>
<th>Location</th>
<th>Dates</th>
<th>Time</th>
<th>Provider</th>
<th>Partner Fee</th>
<th>UMW Fee</th>
<th>Reg. Deadline</th>
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<td>24 hours</td>
<td>Online</td>
<td>TBD</td>
<td>TBD</td>
<td>ed2go</td>
<td>$115</td>
<td></td>
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<td>$324</td>
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<tr>
<td>Of Horse, Human, &amp; Nature *Coming September 2021!</td>
<td>30</td>
<td>Dillon, MT</td>
<td>Sep 9-11</td>
<td>Thu-Sat</td>
<td>Joint Sponsors</td>
<td>$200</td>
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<td>Sep 1</td>
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<td>Online</td>
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<td>TBD</td>
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<td>$1699</td>
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<td>Open Enrollment</td>
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<tr>
<td>Shakespeare in the Parks: “Cymbeline”</td>
<td>2</td>
<td>Dillon, MT</td>
<td>Jul 26</td>
<td>6-8 p.m.</td>
<td>UMW</td>
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<td>TBD</td>
<td>TBD</td>
<td>ed2go</td>
<td>$115</td>
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**KEY**

- 🌐 Internet Course
- 🗓️ Face-to-Face Course
- ✈️ ed2go Fundamentals
- ✈️ ed2go Career Training
- 🎓 Career Certificates
- 🏡 Real Estate License
- 🏢 Mortgage License

### Drawing for the Absolute Beginner

Gain a solid foundation in the basics of drawing to become the artist you’ve always wanted to be. This course will help you become familiar with paper type, drawing styles, techniques, and basic principles of perspective, layout and design. Enroll [HERE](#).

### Keys to Effective Communication

Become more confident, make great first impressions, get along with others, and create better personal and professional relationships. This course provides a step by step process to become a great conversationalist as you use communication to build rapport and create trust, warmth, and respect. Enroll [HERE](#).

### Microsoft Excel 2019/Office 365 Series

This series of courses takes you from an introduction of the fundamentals to advanced features that most users don’t even know exist. This series covers Quick Analysis, Flash Fill, VLOOKUP, INDEX & MATCH, and learn advanced techniques for PivotTables, conditional formatting to highlight duplicate entries, and importing external data using Excel’s built-in Power Query tool. By the time you finish this course, you will know all the possible features and function of Microsoft’s powerful spreadsheet software. Enroll at [HERE](#).

### Of Horse, Human & Nature *Coming September 2021!

Knowledge inspires action and all roads lead to Dillon, Montana, September 10-12, 2020, for the first-ever conference merging traditional, natural horsemanship with 21st century new equine and horse-human research, education, and horse experiences. This conference brings together leading voices and experts in equine, animal behavior, natural horsemanship, ranching, outfitting, wilderness and backcountry use, equine and human initiatives that advance well-being, horse-and-rider demonstrations, hands-on experiences with horses, and compelling storytellers, award-winning equine films and filmmakers as well as the latest research and science of the horse-human relationship. Register [HERE](#).
Public Speaking

This valuable program provides students with a basic understanding of public speaking and how to prepare and present a variety of speeches. Good public speaking skills are extremely rare and successful students will absolutely be set apart from their colleagues should they master the skills offered in this program. This program will also consider how to plan and design effective slideshow presentations using Microsoft’s PowerPoint software. It includes practical tips and examples for mapping the presentation, incorporating research, using templates, selecting visual elements, and delivering the presentation. Enroll HERE.

Photography Entrepreneur

This program covers the basics of setting up a photography business. In addition to having photography knowledge and skills, the photography entrepreneur must also acquire business savvy, including how to establish a legal form of the business, how to write a business plan, how to brand and market the business, and how to use the numerous types of contracts required to comply with copyright and other types of photography-related laws. If you’re looking to strike out on your own as a photographer, any small business needs a good business plan and this course will walk you through the ins and outs of the business aspects of photography so that you can start to earn a living and be your own boss without having to leave your passion for photography behind. Enroll HERE.

Shakespeare in the Parks: Cymbeline

Since 1973, Shakespeare in the Parks has brought free, professional productions of Shakespeare and other classics to mostly rural and underserved communities. All performances are offered at no cost in local parks and public spaces, making them accessible to all. This year’s production is “Cymbeline” and will be performed on the Legacy Plaza located on the campus of the University of Montana Western.

Speed Spanish

Imagine yourself speaking, reading and writing Spanish. Now you can with Speed Spanish. This course is designed for anyone who wants to learn Spanish pronto. You will learn six easy recipes for gluing Spanish words together to form sentences. In no time at all, you will be able to go into any Spanish speaking situation and converse in Spanish. ¡Qué Bueno! Enroll HERE.

Conference Presented by

MONTANA CENTER for HORSEMANSHIP AND THE UNIVERSITY of MONTANA WESTERN

Of Horse, Human and Nature

MONTANA CENTER FOR HORSEMANSHIP
SEPTEMBER 9-11, 2021 | DILLON, MONTANA

Featuring

Temple Grandin

montanacenterforhorsemanship.org/conference | 406.925.3270
### SUMMER 2021: 3 SESSIONS, 5-WEEKS OR 10-WEEKS

<table>
<thead>
<tr>
<th>Course#</th>
<th>Title</th>
<th>Cr</th>
<th>Instructor</th>
<th>Location</th>
<th>Dates</th>
<th>Time</th>
<th>Fee UMW Tuition</th>
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<tr>
<td>ARTH 160</td>
<td>Global Visual Culture</td>
<td>4</td>
<td>Brazill</td>
<td>Online</td>
<td>May 24-Jun 25</td>
<td>TBD</td>
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<td>ASTR 110</td>
<td>Introduction to Astronomy</td>
<td>4</td>
<td>Cline</td>
<td>Online</td>
<td>June 28-Jul 30</td>
<td>TBD</td>
<td>$20</td>
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<tr>
<td>BIOB 101</td>
<td>Discover Biology</td>
<td>4</td>
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<td>Online</td>
<td>May 24-Jun 25</td>
<td>TBD</td>
<td>$25</td>
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<td>CAPP 131</td>
<td>Basic Microsoft Office</td>
<td>4</td>
<td>Engellant</td>
<td>Online</td>
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<td>TBD</td>
<td>$10</td>
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<tr>
<td>EDU 222</td>
<td>Educational Psychology &amp; Child Development</td>
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<td>Xanthopoulos</td>
<td>Online</td>
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<td>TBD</td>
<td>$5</td>
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<td>GEO 115</td>
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<td>4</td>
<td>Anderson-Folnagy</td>
<td>Online</td>
<td>May 24-Jun 25</td>
<td>TBD</td>
<td>1-2FREE/$200</td>
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<td>HSTA 102</td>
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<td>Online</td>
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<td>TBD</td>
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<td>Jun 28-Jul 30</td>
<td>TBD</td>
<td>1-2FREE/$200</td>
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<tr>
<td>SOCI 101</td>
<td>Introduction to Sociology</td>
<td>4</td>
<td>Francisconi</td>
<td>Online</td>
<td>May 24-Jun 25</td>
<td>TBD</td>
<td>1-2FREE/$200</td>
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### FALL 2021: 1 SESSION, 16-WEEKS

<table>
<thead>
<tr>
<th>Course#</th>
<th>Title</th>
<th>Cr</th>
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<th>Location</th>
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<th>Time</th>
<th>Fee UMW Tuition</th>
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<tr>
<td>ARTH 160</td>
<td>Global Visual Culture</td>
<td>4</td>
<td>Ulrich, J</td>
<td>Online</td>
<td>Aug 23-Dec 10</td>
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<tr>
<td>EDEC 247</td>
<td>Child &amp; Adolescent Growth &amp; Development</td>
<td>4</td>
<td>Sproles</td>
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<td>Aug 23-Dec 10</td>
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<tr>
<td>EDU 201</td>
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<tr>
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<td>Aug 23-Dec 10</td>
<td>TBD</td>
<td>1-2FREE/$200</td>
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<td>THTR 101</td>
<td>Introduction to Theatre</td>
<td>4</td>
<td>Ulrich, J</td>
<td>Online</td>
<td>May 24-Jun 25</td>
<td>TBD</td>
<td>$20</td>
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</tbody>
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**ARTH 160: Global Visual Culture**

Students explore visual arts, music, drama/theatre, and dance with some attention to literature and applied arts. Students read, view, listen, and participate in the arts, learning fundamental vocabulary and concepts, and discussing such questions as: what are the arts; how are the arts created; how and what do arts communicate; and how do the arts reflect society? The depth and quality of their arts observations and reflection, both written and oral, are assessed. Summer or Fall 2021.

**ASTR 110: Introduction to Astronomy**

An introductory course in the nature and structure of the universe including our solar system, stellar structure and evolution, galactic structure, and the large scale structure of the universe. Day and night observations will be used along with lab projects to familiarize students with the scientific methods used by astronomers. Summer 2021.

**BIOB 101: Discover Biology**

This course is intended for non-science majors. Unifying features of living organisms; diversity of life forms; history and relevance of the study of biology within human society. Lab included. Summer 2021.

**CAPP 131: Basic Microsoft Office**

In this hands on course, students will develop a working knowledge of word processing, spreadsheets, presentations, and database management software applications in relation to business. During the course, students will complete computer concept and information literacy assignments. Students will also take the Information & Technology Literacy exam which is required for graduation. The course will be evaluated by hands on assignments and examinations. Summer 2021.
EDU 201: Introduction to Education with Field Experience

This course provides an introduction to the field of education and the relationships between schools and society. Students begin to evaluate the reasons chosen to become a teacher and the effects that decision will have on their lives. Students examine social, cultural, political, legal, economic, and historical issues within schools and how these issues impact professional educators. Students will complete a field experience in a school setting. The field experience placement will be made by the Director of Field Experiences. Fall 2021.

EDU 222: Educational Psychology & Child Development

Candidates will explore, compare, contrast, and analyze major psychological theories of development and learning. Teacher candidates will apply these theories to teaching practices. The major progression of physical, social, emotional, moral, and cognitive development and the ranges of individual variation within these domains of development in children from birth to adolescence will be emphasized. The course will emphasize the diversity of all learners with regard to learning styles, multiple intelligences, gender differences, cultural expectations, and exceptionality, as well as teaching approaches to accommodate these differences as well as normal psychological development. Summer or Fall 2021.

GEO 115: Essentials of Geology

This course provides an introduction to geologic processes and Earth history. Students will learn about the interrelationships between biological systems, atmospheric processes, oceanic processes, crustal processes, and deep-Earth processes, and apply their understanding to Earth history and the impacts that their existence has on the natural environment. The course is taught in an online format, and is not intended for students majoring in Environmental Science or Environmental Interpretations. Summer or Fall 2021.

HSTA 102: American History II

A survey of the important events and key issues involved in the emergence of the United States as a world power after the Civil War, and how that power has been exercised through the present day. Includes attention to the assimilation of foreign born immigrants, the roots of Civil Rights activism with respect to African-Americans, and efforts to deal with the “Indian problem.” Student understanding will be evaluated on the basis of performance on examinations, and written assignments based on critical readings of assigned texts. Lecture with some group discussion. Summer 2021.

HSTR 102: Western Civilization II

A comprehensive introductory history of western civilization from 1715 to the present. Students will be assessed on their ability to write short critical papers, on exams, and on classroom participation that demonstrate critical thinking and an ability to communicate in a scholarly manner. Summer 2021.

SOCI 101: Introduction to Sociology

A comprehensive survey of the history, methodology, and major theories of sociology. Students will be able to demonstrate an understanding of course content through written critiques and directed examinations. Lecture and small group discussions. Summer 2021.

THTR 101: Introduction to Theatre

The basics of drama—including formal theatre, improvisational drama, and narrative film and television—are story, place, audience, and actor. Students actively explore the relationships between these elements in a lab setting, by creating scenes based on selections from literature, current and historical events, cuttings from film scripts, and more. They analyze the purposes of drama, and learn about a variety of “Western” as well as non-European traditions. They study the responsibilities of the actor, script writer, director, and design staff in theatre and film productions. Fall 2021.

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**What is dual enrollment?**

- Montana students take college courses while still in high school
- Courses may be offered at your high school, local college or online
- Tuition and fees are free* for the first two dual enrollment courses
- Students in need can apply for fee waivers for additional courses

*Course fees and textbook costs may apply for some courses. For more information, please visit mus.edu/DualEnroll/.
Discover Sign Language

Gain confidence in your ability to sign with the Deaf community. This course immerses you in silence to help you gain an understanding of the perspective of the hearing impaired and uses videos to demonstrate not only how to make signs, but how to communicate with facial expression. Enroll HERE.

Introduction to Artificial Intelligence

For decades, artificial intelligence (AI) has been a staple of science fiction stories, but thanks to modern advances in computational capacity and storage capabilities, it’s becoming a reality. Today, there are examples of artificial intelligence all around us. The purpose of this course is to provide you with an artificial intelligence practical knowledge foundation. Enroll HERE.

Safe @ Home

Safe@Home by Safe Sitter® is a program designed for students in grades 4-6 to prepare them to be safe when they are home alone. The program is designed to enable any adult that enjoys teaching preteens to facilitate an introductory level program to prepare students to care for themselves when parents are away for short periods of time. Safe@Home is a 90-minute program that teaches students how to practice safe habits, how to prevent unsafe situations, and what to do when faced with dangers such as power failures or weather emergencies. Students are also introduced to the Safe Sitter® First Aid Chart and learn a system to help them assess and respond to injuries and illnesses. Enroll HERE.

Safe Sitter Essentials

Safe Sitter® is designed to prepare students in grades 6-8 to be safe when they’re home alone, watching younger siblings, or babysitting. The Instructor-led class is filled with fun games and role-playing exercises. Students learn how to prevent unsafe situations and what to do when faced with dangers such as power failures or weather emergencies. Students learn tips to manage behavior that will help them stay in control of themselves and the children in their care. Students also learn the ages and stages of child development, as well as practice diapering. Learning skills such as choking rescue and CPR is often students’ favorite part of the class. Students also learn a system to help them assess and respond to injuries and illnesses. The ability to screen jobs, discuss fees, and greet employers will set students up for success now and in the future. Students practice these skills through various role plays.

SAT/ACT Prep Course

Enhancing your performance on both the SAT/ACT is instrumental in determining your choice of college. This course will prepare you for specific types of questions in Reading, English and Science and give you pointers on time management, anxiety relief, scoring and general standardize test-taking. Enroll HERE.

### YOUTH PROGRAMS

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<tr>
<th>Title</th>
<th>Hrs</th>
<th>Location</th>
<th>Dates</th>
<th>Time</th>
<th>Provider</th>
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<td>24</td>
<td>Online</td>
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<td>Butte, MT</td>
<td>TBD</td>
<td>9 a.m.-3 p.m.</td>
<td>UMW</td>
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Girls Scouts Safe Sitter® Essentials

Safe Sitter® Essentials is a one day class designed to prepare Girl Scout Cadettes to be safe when home alone, watching younger siblings or babysitting.

Completing a Safe Sitter® class will help Cadettes check off some of the requirements for the Babysitter Badge and First Aid Badge and earn a Safe Sitter® Patch.

CALL SCHOOL OF OUTREACH TO SCHEDULE YOUR CLASS!
Call (406) 683-7537 or email outreach@umwestern.edu
For more information, visit safesitter.org
Adventures Online: Go Inside Yellowstone National Park

Discover the natural wonders of America’s first national park without leaving home during this live, online learning adventure! Join park experts for an insider’s look into the diverse ecosystems and wildlife that make Yellowstone one of the most fascinating natural spaces in America. Learn about the history of Roosevelt Arch at Yellowstone’s North Entrance and thrill in the geothermal wonders of Mammoth Hot Springs. Attend fascinating presentations on the park’s bioregions, the importance of microscopic bacteria, the adaptations of wildlife, climate change and more. Enroll HERE.

Hiking in the Beartooth Mountains of Wyoming

Beartooth. Shoshone. Absaroka. When it comes to the mountains of Wyoming, even the names are poetic. Hike off the beaten path through undulating hills and alpine meadows as you explore the natural wonders of these remote and glorious mountains. Join seasoned naturalists to learn about the geological forces that gave rise to dramatic cliffs, lush valleys and windswept plateaus. Encounter exquisite lakes and babbling creeks in this rich riparian habitat, and discover the abundance of life that survives at this altitude, including the mighty grizzly bear. Enroll HERE.

Yellowstone Safari: Journey Through a Dramatic Landscape

Take an unforgettable journey into Yellowstone National Park’s dramatic and changing landscape. Explore the seasonal changes and the dramatic composition that unfolds on the stage of Yellowstone’s magnificent scenery. Discover how the seasonal activity of indigenous wildlife plays together with the natural history and the unique geothermal features in this ongoing symphony. An experienced naturalist will lead the safari, which will investigate the specific natural activity of the season and how it plays into the overall rhythm of what defines the Greater Yellowstone Ecosystem. Enroll HERE.

Yellowstone: The Great Caldera

Yellowstone’s cast of thousands includes bears, wolves, volcanoes, thermal features, winter range, flora, fire and history. Understand their vital roles in a magnificent ecosystem. Naturalist leads discussion and provides interpretation during five full days in the field for exploration of diverse habitats and steaming geyser basins. Enroll HERE.

Wildlife & Geysers: Yellowstone With Your Younger Grandchild

Explore the wild wonders of Yellowstone National Park with your grandchild. Investigate bubbling mud pots, hissing steam vents, spouting geysers, thundering waterfalls, animal diets and more during hands-on activities. Get a close-up look at the park’s carnivores at the Grizzly & Wolf Discovery Center, discover how to recognize rarely seen animals using silhouettes and tracks. Spend the week learning from an expert naturalist and park rangers as you work towards your very own Junior Ranger badge! Enroll HERE.

Learn more at www.roadscholar.org