

TEMP-STAFF VACANCY ANNOUNCEMENT

Custodian I

Department: Facilities Services

Position: Temporary

Wage: \$13.00 hourly

Union Affiliation: None

Posting Date: April 12, 2023

Description

The custodian I responsibilities include scrubbing, waxing, mopping and polishing floors, cleaning furniture, washing windows, cleaning walls, woodwork, lavatories and emptying trash receptacles. Custodial duties also include changing light bulbs, shampooing and extracting carpets. Duties may also include seasonal work such as deep cleaning windows, shoveling snow and other duties as assigned.

Qualifications

Candidates must possess a minimum of a high school diploma or GED. Considerable knowledge of cleaning equipment, supplies and cleaning techniques are necessary. Candidates must be able to perform physical activities, have the ability to lift 40 pounds, make decisions, operate cleaning equipment and deal effectively with the public, faculty, staff and students.

Application

Review of applications will begin immediately, but will remain open until the position is filled.

Apply online <https://www.umwestern.edu/wp-content/uploads/Student-or-Temp-Application.pdf> at or in person at the University of Montana Campus Human Resource office.

A complete application Includes:

1. Temp Application

The University & Dillon Area

The University of Montana Western is a dynamic, innovative, undergraduate university with over 65 full-time faculty and 1,300 students. It is located in Dillon, Montana in the scenic Rocky Mountains and has been awarded numerous top national rankings for delivering high quality, affordable education.

Montana Western is the only public four-year college in the nation offering *Experience One (X1)*, experiential learning delivered on the block schedule. Class sizes are small and students take a single course at a time, three hours each day for 18 days, before moving on to the next course. Each course is four credits and four blocks are offered each semester. The block schedule facilitates field and lab

work, undergraduate research, study travel, and interdisciplinary teaching. Montana Western's faculty strongly believe in mentoring and inspiring students, and assisting them in the transition from university life to professional careers.

The University of Montana Western is an integral part of the Dillon Community. With a population of 5,000 people, Dillon is known for outstanding public schools, safe environments, recreational opportunities, and an excellent quality of life.

*The University of Montana Western is an equal opportunity/affirmative action employer and encourages applications from qualified women, minorities, veterans and people with disabilities. **Criminal Background Investigation is required prior to the Offer of Employment** In accordance with University regulations, finalists for this position will be subject to criminal background investigations. **ADA/EOE/AA/Veteran's Preference** Reasonable accommodations are provided in the hiring process for persons with disabilities. For example, this material is available in alternative format upon request. As an Equal Opportunity/Affirmative Action employer, we encourage applications from minorities, veterans, and women. Qualified candidates may request veterans' or disabilities preference in accordance with state law. **References:** References not listed on the application materials may be contacted; notice may be provided to the applicant. **Testing:** Individual hiring departments at UMW may elect to administer pre-employment tests, which are relevant to essential job functions. **Employment Eligibility:** All New Employees must be eligible and show employment eligibility verification by the first date of employment at UMW, as legally required (e.g., Form I-9).*