**Number and Title of Policy: *i.e.*** [***800.1 Foundation Fundraising***](https://www.umwestern.edu/section/800-1-foundation-fundraising/)

**Date Adopted:** *month/day/year*
**Date Last Revised:***month/day/year***Date Last Reviewed:** *month/day/year*
**Responsible Office(s):** *i.e. University Foundation, Student Affairs, etc.*
**References:***list any relevant federal/state/MUS/UM/UMW policies or laws that are the source of authority for the policy with hyperlinks (i.e.* [*BOR 901.9*](https://mus.edu/borpol/bor900/901-9.pdf)*)*

Purpose

*A short statement describing why a policy is needed in this area.*

Policy

*The policy itself (*[*click here*](https://www.umt.edu/policies/home) *for some helpful examples if needed).*

Definitions (optional)

*An optional section where definitions can be listed for terms used in the policy. Definitions can be from federal/state law, MUS policies, or from within the institution.*

Procedure (optional)

*Link(s) to an online procedure that corresponds with the policy. Procedures should not be included in the policy itself, unless required by an external authority. Requests for procedures to be added/updated in a policy listing on the website can be made through the* [*online website update request form*](https://www.umwestern.edu/section/webpage-update-submission/)*.*