

The University of Montana Western

Application for Readmission

INSTRUCTIONS: Answer ALL questions on **both** sides of this form---failure to provide requested information may result in delays or denial of your request for readmission to Western. Print legibly. Return completed form to: UMW Registrar's Office, 710 South Atlantic, Dillon, MT 59725-3598. **Carefully review information on the reverse side of this form** - as to "Who should use this form" etc.

Name - _____
(Last Name) (First Name) (Middle/Maiden/Your Other Names) (Student ID or SSN)

Mailing Address - _____
(Street Address or PO Box) (City) (State) (Zip Code) (County)

Permanent/Parents Address - _____
(Street Address or PO Box) (City) (State) (Zip Code) (County)

Phone Numbers - _____ **E-Mail Address -** _____
(Local Phone Number) (Permanent Phone Number)

Birth date - _____ **Birthplace -** _____
(MM/DD/YY) (City/town) (State) (County if Montana)

Have You Been Immunized Against Measles/Mumps/Rubella*? NO YES, 1st Dose, When? ___/___/___; 2nd Dose, When? ___/___/___
 *Postsecondary students born after 12/31/56 are required by state regulation to show proof of immunity to measles and rubella; 2 doses of MMR vaccine are required.

When Do You Plan To Enroll - _____ Fall Spring Summer (Readmission is withdrawn if you fail to enroll according to plan)
(Year) (Check a term)

Filing Category (see back) - Former Western/non-transfer Former Western/transfer* Suspended/Dismissed from Western (see back of form)

Admission Status - Degree-seeking -- What degree? BS BA BAS AA AS AAS Major/Program - _____
 Nondegree-seeking

***List ALL colleges/universities you've attended* - i.e., provide a complete history of your postsecondary educational experiences, including Western; give dates attended, degrees earned etc., below:**

| Name of Colleges/Universities Attended | Location | Dates Attended (from/to) | Degrees Earned |
|--|----------|--------------------------|----------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

*You must provide official copies of transcripts from ALL colleges/universities attended other than UM-Western.

Have you ever been subject to discipline, suspension or probation at any institution of post secondary education (beyond high school) for reasons NOT related to academic performance? NO YES (attach a signed, dated, and detailed statement explaining the nature of the offense; provide dates, places, etc)

Have you ever been convicted of, or institutionalized for a criminal offense, other than a minor traffic violation, for threatening or causing physical or emotional injury to persons or property? NO YES (attach a signed & dated statement explaining the nature of the offense, give dates, places, etc.)

If readmitted to UM-W, do you plan to work (i.e., will you be employed) while attending college? NO YES
 How many hours will you work each week? _____ hours/week Name of employer? _____

I hereby certify that the information I provided on this form is, to the best of my knowledge, true and complete, without misrepresentation or evasion; I understand that if I provide false or misleading statements or information my application may be rejected or I may be dismissed from UM-W immediately.

If my Application for Readmission is approved, I agree to abide by all federal and state laws as well as the present and future rules and regulations both academic and non-academic, and the behavioral standards of UM-W as stated in university publications and policy and procedure manuals. I further acknowledge that if I fail to adhere to these regulations or meet these requirements my enrollment at UM-Western may be canceled.

(Student Signature)

(Date Signed)

The UNIVERSITY of MONTANA WESTERN -- Application for Readmission - Page 2

PLEASE ANSWER ALL QUESTIONS & READ INSTRUCTIONS BELOW (to avoid unnecessary delays in processing of your application)

Citizenship - ___ US Citizen ___ Foreigner - Of what country are you a citizen? _____ Immigration Status? _____

State Residency - ___ Nonresident (out-of-state) -- Of what state are you a resident? _____

___ Montana Resident (if you claim Montana residency, you must answer the questions below)

- Do hold a valid Montana Drivers License? ___ No ___ Yes -- Expiration Date - _____
- Are you registered to vote in Montana? ___ No ___ Yes -- Where? _____
- Is your car licensed in Montana? ___ No ___ Yes -- Date registered - _____
- If you were NOT born in Montana, when did you move to Montana? _____
- Do your parents/legal guardians currently claim you as an income tax deduction? ___ No ___ Yes
- When did you last file a Montana State Income Tax return (year)? _____ Full year res. ___ Part year res.
- What is your current employment status? _____
- Where do you work? _____ State? _____
If you are married, where does your spouse work? _____ State? _____

Gender* - ___ Female ___ Male

Ethnic/Racial Background* - Please answer both questions regarding your ethnicity and racial heritage below.

Are you of Hispanic/Latino/Spanish origin? ___ Yes ___ No

What racial category best describes you? ___ American Indian/Alaskan Native -- Tribal Affiliation - _____
___ Asian/Oriental
___ Black Non-Hispanic
___ Hispanic (Spanish Surname)
___ White
___ Two or more races
___ Unknown or unsure of racial heritage

ADDITIONAL INFORMATION and INSTRUCTIONS

Filing category - "Who should complete this form?"

- 1. Former/previous Western students who have not attended classes at Western for one year (12 months) or more, or,
2. Former/previous Western students who attended another college/university since last enrolled at Western, or,
3. Former/previous Western students who were suspended from Western for academic or disciplinary reasons (regardless of the length time elapsed since last enrolled at Western - i.e. suspended students who seek readmission to UMW for the semester immediately following the suspension term must complete this form as part of the suspension-readmission process). In addition to completing this form, suspended students must attach a thoughtfully prepared 'education plan' that includes:
A. A detailed outline of the problems that may have caused academic problems in the past and the current status of those issues/hindrances;
B. A statement detailing how the student will improve his/her academic performance (if readmitted);
C. The petitioner's education and career goals and detailed plans for goal attainment.

Some individuals in this category are required to submit statements detailing unusual or extenuating circumstances that may have contributed to their poor academic performance and provide documentation which verifies their claims (example: a statement from a physician if a medical emergency is cited as the cause); these documents should be reviewed and signed by the student's advisor (or personnel in the Advising Office) and the university counselor (or Dean of Students). Refer to the Academic Probation, Suspension, Readmission Policy for more information.

**Individuals whose only previous enrollment at Western has been in School of Outreach courses and who have never formally applied for admission to Western should complete a UM Western Application for Admission form and submit all required application materials (and outlined in the current university catalog) to the UMW Admissions Office.

Admission Status:

- Degree-Seeking - individuals who plan to complete requirements for an undergraduate degree (BS, BAS, BA, AA, AS, AAS).
- Nondegree-Seeking - individuals who do not plan to complete requirements for a degree.

Application Fee - The undergraduate Admissions Application fee is a non-refundable one-time-only fee. Former/previous Western students who formally applied for admission to Western or any of the other units of the Montana University System and who paid the undergraduate application fee will not be required to pay this fee again.

Readmission Application Deadline - Completed UMW Readmission Application forms and any/all additional readmission-related paperwork, should be submitted to the Registrar's Office at least one month before the start of classes of the ("When do you plan to enroll") term indicated on the front of this form. Readmission applications will be accepted after this deadline, but registration is NOT guaranteed for the term requested and enrollment may be delayed or deferred to the next term depending upon the circumstances.