

# First Report of Injury (FROI)

## Employee Report

UM Western



If an Employee is hospitalized, call the Payroll-Benefits Office at 683-7010.

Please fill out the form below and click "Submit Report" when done. All fields are required (you may omit the personal email address if you do not have one).

- 1 Personal / Job Info
- 2 Accident Information
- 3 Medical Treatment
- 4 Confirm & Submit

## Basic Information

First Name

Last Name

Middle Name or Initial

Date of Birth




Social Security Number (SSN) ?

Personal Phone Number ?

Gender

## Address

Address

City

State

Zip

# Position

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**Job Title**

**Department**

**Work Location** ?

**Work Phone Number** ?

**Email** ?

**Report Prepared By** ?

**Employment Status**

**Number of Days Worked (per week)**

# Supervisor

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**First Name**

**Last Name**

**Supervisor's Email** ?

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# Accident Information

Worked Next Scheduled Shift

Expected to be off work more than 4 days?

Date of Injury ?

Time of Injury ?

If condition developed over more than 1 work shift, check box to indicate possible **occupational disease**

Accident Description ?

Cause of Injury ?

Part of Body ?

Nature of Injury ?

Date Last Worked ?

Date Supervisor Notified

Accident Reported To ?

Witnesses ?

Accident Address or Location ?

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## Medical Treatment

### Type of Medical Treatment ?

- No treatment at this time
- Plan to seek treatment at...
- Received treatment at...

### Where did you / will you receive treatment?

-- Please Select --

-- Please Select --

Medical Clinic

Emergency Room

Hospital

BACK

NEXT

## Medical Treatment

### Type of Medical Treatment ?

- No treatment at this time
- Plan to seek treatment at...
- Received treatment at...

### Where did you / will you receive treatment?

Medical Clinic

## Medical Provider

### Medical Provider's Name ?

Bulldog Vet Clinic

### Provider's Phone Number

(406) 406-4064 x06

### Provider Address

123 Woof Way

### City

Dillon

### State

Montana

### Zip

59601

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✔ Personal / Job Info

✔ Accident Information

✔ Medical Treatment

4 Confirm & Submit

## Confirmation

Please select your method of signature: ?

E-signature ?

Print, sign and mail ?

← Submit Report

# First Report of Injury (FROI)

Employee Report

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✔ **Your report has been successfully submitted to your supervisor.**

Your confirmation code is **FROI3785**, please note this code for your records. If you provided an email address, a confirmation has been sent to that email. The FROI has been emailed to your supervisor for input; a confirmation email will be sent to your email (if provided) when the supervisor has completed the supervisor's section of the FROI and submitted it electronically. If you have not already done so, please discuss this incident with your supervisor.

You may print a copy of your completed portion by clicking the **Printable View** button and then printing the form. This printed copy is for your records only and is not for submission. Your supervisor must complete and submit the FROI electronically to finalize the claim filing process.

 Printable View

SUPERVISOR, please click the button below to proceed to the SUPERVISOR portion of the claim form.

 Supervisor Report

# First Report of Injury Supervisor Report



If an Employee is hospitalized, call the **Payroll-Benefits Office** at **683-7010**.

Please fill out the form below and click "Submit Report" when done. All fields are required.

## Employee's Injury Information Summary

<b>Employee Name</b>	Bull UMW Dog
<b>Date of Injury</b>	9/5/2022 at 5:00pm
<b>Location of Injury</b>	Vigilante Field, home team end zone, UMW
<b>Accident Description</b>	Too much enthusiastic tail wagging during home games makes my tail hurt for a few days after after each home football game.
<b>Witnesses</b>	UMW Cheer squad
<b>Supervisor Name (as given)</b>	Canine Mascot

# For Completion by Supervisor

## Basic Information

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First Name

Last Name

Phone

Email

## Incident Inquiry

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Was worker injured while in your employ?

Do you have reason to question this reported incident/injury?

Did you inquire as to the root cause of this incident/injury?

Physical demands of the job

Please indicate the assistance or additional resources required to prevent this from recurring:

## Confirmation

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Please select your method of signature: [?](#)

E-signature

Print, sign and mail [?](#)

[← Submit Report](#)



Please select your method of signature: ?

E-signature ?

Print, sign and mail ?

## Electronic Signature

E-signature may *only* be provided by individual making claim (injured employee); *not* by a supervisor or assistant. The print, sign and mail option must be used if employee is unavailable to personally E-sign.

"This is my claim for workers' compensation benefits due to the on-the-job injury, occupational disease, or death of the below-named worker. I understand that signing this claim for compensation authorizes the release to the workers' compensation insurer (and its agents) and the Montana Uninsured Employers' Fund of: Social Security records; rehabilitation records; and all health care information (medical records, pursuant to HIPAA, Public Law 104-191, 42 USC section 1301, et. seq., and section 39-71-604, MCA) that are directly relevant to this claimed injury, disease or death. I also understand that if I obtain or exert unauthorized control over workers' compensation benefits to which I am not entitled, I may be prosecuted for theft."

I, the injured worker or beneficiary, acknowledge that by the dual action of checking the box *and* entering my name as provided below, I am providing my electronic signature.

I certify as written above

**Enter Full Name**

Name of the Injured Employee