



# MONTANA UNIVERSITY SYSTEM ELIGIBILITY, INSTRUCTIONS AND AWARD GUIDELINES

## Honorably Discharged Veterans Tuition Waiver (VTW)

**STUDENTS MUST APPLY** no later than the third week of the first semester for which the waiver is being requested (retroactive awards are not made for previous semesters)

### ELIGIBLE CAMPUSES:

MSU Bozeman	Great Falls College MSU	UM Missoula	MT Tech	Bitterroot College UM
MSU Billings	City College MSU	UM Western	Missoula College UM	Flathead Valley CC*
MSU Northern	Gallatin College MSU	Helena College UM	Highlands College MT Tech	Miles CC*
				Dawson CC*

\*Montana's Community Colleges are encouraged to offer the VTW Tuition Waiver; however, students must inquire at the college directly to verify availability.

### QUALIFICATIONS:

An Undergraduate or Graduate student who is a Honorably Discharged Veteran from the United States forces is eligible for a tuition waiver provided the student\*\*;

- Is a resident of the State of Montana (per BOR Policy 940.1) and is attending a MUS qualifying campus;
- Has received an Honorable discharge (Honorable Under General Conditions will not be accepted) for service in active duty for other than training purposes;
- Has elected to become eligible for V.A. education benefits under Title 38, chapters 30 or 32, of the U.S. Code but benefits have expired or were exhausted;
- Has applied for the waiver no later than the third week of the first semester for which the waiver is being requested;
- Maintains reasonable academic progress in accordance with the campus's Satisfactory Academic Progress (SAP) policy used in administering federal financial aid; and
- Has an outstanding tuition balance after applying all other sources of aid (see award calculation example below).

\*\*The waiver covers TUITION ONLY, and is NOT available for Flat Fee Courses.

### AWARD GUIDELINES:

The MT Honorably Discharged Veteran Tuition Waiver is a last dollar award and is calculated based on the in-state tuition rate. **ALL** federal, state and private grants and/or scholarships sent to the campus on behalf of the student, must be deducted from tuition before the waiver is applied. Waivers will only be applied if there is an outstanding tuition balance after all other sources of aid have been applied (see example below).

For questions regarding how this benefit will be calculated for your specific circumstances, please visit the Financial Aid Office or Veterans Services Office at the campus you plan to attend.

**TUITION ONLY (No Fees) (no Flat fee courses)**  
 Minus **Federal Grants (PELL Grant, SEOG, etc...)**  
 Minus **State Grants and/or Campus scholarships**  
 Minus **Private grants and/or scholarships**  
 TUITION Balance\*\*\*  
 = **MT Honorably Discharged Veterans Tuition Waiver** (up to in-state tuition only)

\*\*\*If there is no outstanding tuition balance after all other sources of aid have been applied, no tuition waiver will be applied.

### APPLICATION/USAGE INSTRUCTIONS:

- MUST APPLY for this waiver **no later than** the third week of the first semester for which you are requesting the waiver (retroactive awards are not made for previous semesters)\*\*\*\*
- MUST upload a copy of form DD214 AND a letter from the Veteran's Administration stating your benefits have expired (or other acceptable documentation) to your online application
- APPLY for a PELL grant on the Free Application for Federal Student Aid ([www.FAFSA.gov](http://www.FAFSA.gov)), **optional**
- MUST NOTIFY Award Montana if changing campuses while utilizing this waiver, fill out the Campus Change Form in the Award Montana Portal

\*\*\*\*If you are enrolled in the Program, but have a break in enrollment or eligibility, you will need to reapply for the waiver for future semesters, no later than the third week of the semester for which you are applying

**Create an account, Apply, or Manage an Existing Award**

[www.AwardMontana.mus.edu](http://www.AwardMontana.mus.edu)

Questions? call 1-800-537-7508 press 2 or email [AwardMontana@Montana.edu](mailto:AwardMontana@Montana.edu)