ADJUSTING DATES ON MOODLE ATTENDANCE REGISTERS

If you teach a half-term stringer, eLearning still makes premade Moodle attendance activities. The dates on the individual registers are set for the first three Tuesdays of the course, from 6:30-8:30 PM. If you teach a half stringer that does not meet those times/days, you simply need to adjust the dates after importing it to your course.
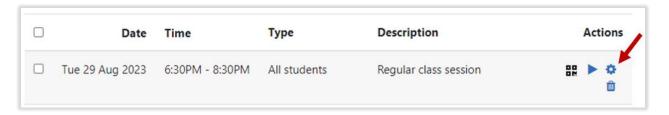
Making the Necessary Adjustments

Click on the activity's name to view the available registers.

ATTENDANCE
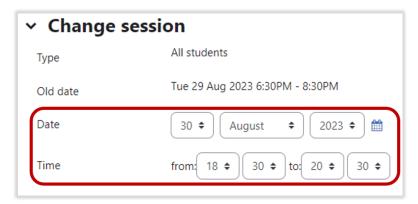2023 Enrollment Verification: First Half Stringer

For each register, you will need to complete the following steps.

To begin, click on the gear icon, located under the **Actions** column for the register. You will be taken to the settings editing page for that session's register.

	Date	Time	Type	Description	Actions
☐	Tue 29 Aug 2023	6:30PM - 8:30PM	All students	Regular class session	

Adjust the date and times as needed. Click **Save changes** when done; you do not need to change any other settings.

﹀ Change session

Type	All students
Old date	Tue 29 Aug 2023 6:30PM - 8:30PM
Date	30 ⬍ August ⬍ 2023 ⬍ 📅
Time	from: 18 ⬍ 30 ⬍ to: 20 ⬍ 30 ⬍

If you need assistance, please contact eLearning at elearning@umwestern.edu.