

CONVERTING MAC PAGES FILES INTO WORD OR PDF DOCUMENTS

Sometimes instructors require students to submit their work as a Word file (.docx) or a Portable Document Format file (.pdf). If you're a Mac Pages user, here's how to convert to other file types.

The Quick and Easy Process

In the document you wish to convert, open the **File** menu. Select **Export to** then either **Word** or **PDF** as needed.



When prompted, click Next. Then locate where you wish to save the file, and click Export.